

**AGENDA OF A REGULAR MEETING - NATIONAL CITY CITY COUNCIL/  
COMMUNITY DEVELOPMENT COMMISSION – HOUSING AUTHORITY OF  
THE CITY OF NATIONAL CITY**



**COUNCIL CHAMBERS  
CIVIC CENTER  
1243 NATIONAL CITY BOULEVARD  
NATIONAL CITY, CALIFORNIA  
TUESDAY, FEBRUARY 19, 2019 – 6:00 PM**

**ALEJANDRA SOTELO-SOLIS**  
*Mayor*

**RON MORRISON**  
*Vice Mayor*

**JERRY CANO**  
*Councilmember*

**MONA RIOS**  
*Councilmember*

**ORDER OF BUSINESS:** Public sessions of all Regular Meetings of the City Council / Community Development Commission - Housing Authority (hereafter referred to as Elected Body) begin at 6:00 p.m. on the first and third Tuesday of each month. Public Hearings begin at 6:00 p.m. unless otherwise noted. Closed Meetings begin in Open Session at 5:00 p.m. or such other time as noted, and after announcing closed session items, convenes into a Closed Meeting. If a workshop is scheduled, the subject and time of the workshop will appear on the agenda. The Mayor and Council members also sit as the Chairperson and Members of the Board of the Community Development Commission (CDC).

**REPORTS:** All open session agenda items and reports as well as all documents and writings distributed to the Elected Body less than 72 hours prior to the meeting, are available for review at the entry to the Council Chambers. Regular Meetings of the Elected Body are webcast and archived on the City's website **[www.nationalcityca.gov](http://www.nationalcityca.gov)**.

**PUBLIC COMMENTS:** Prior to the Business portion of the agenda, the Elected Body will receive public comments regarding any matters within the jurisdiction of the City and/or the Community Development Commission. Members of the public may also address any item on the agenda at the time the item is considered by the Elected Body. Persons who wish to address the Elected Body are requested to fill out a "Request to Speak" form available at the entrance to the City Council Chambers, and turn in the completed form to the City Clerk. The Mayor or Chairperson will separately call for testimony of those persons who have turned in a "Request to Speak" form. If you wish to speak, please step to the podium at the appropriate time and state your name and address (optional) for the record. The time limit established for public testimony is three minutes per speaker unless a different time limit is announced. Speakers are encouraged to be brief. The Mayor or Chairperson may limit the length of comments due to the number of persons wishing to speak or if comments become repetitious or unrelated.

**WRITTEN AGENDA:** With limited exceptions, the Elected Body may take action only upon items appearing on the written agenda. Items not appearing on the agenda must be brought back on a subsequent agenda unless they are of a demonstrated emergency or urgent nature, and the need to take action on such items arose after the agenda was posted.

**CONSENT CALENDAR:** Consent calendar items involve matters which are of a routine or noncontroversial nature. All consent items are

*1243 National City Blvd.  
National City, CA 91950  
619-336-4240*

*Meeting agendas and  
minutes available on web*

**[WWW.NATIONALCITYCA.GOV](http://WWW.NATIONALCITYCA.GOV)**

adopted by approval of a single motion by the City Council. Prior to such approval, any item may be removed from the consent portion of the agenda and separately considered upon request of a Councilmember, a staff member, or a member of the public.

Upon request, this agenda can be made available in appropriate alternative formats to persons with a disability in compliance with the Americans with Disabilities Act. Please contact the City Clerk's Office at (619) 336-4228 to request a disability-related modification or accommodation. Notification 24-hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

*Spanish audio interpretation is provided during Elected Body Meetings. Audio headphones are available in the lobby at the beginning of the meeting.*

*Audio interpretación en español se proporciona durante sesiones del Consejo Municipal. Los audiófonos están disponibles en el pasillo al principio de la junta.*

*Spanish to English interpretation services are available to members of the public who wish to speak to the City Council during the meeting. "Request to Speak" forms requesting interpretation must be filed within the first two hours of the meeting.*

*Español a los servicios de interpretación Inglés de audio está disponibles para los miembros del público que desean hablar con el Ayuntamiento durante del Consejo Municipal. "Solicitud para hablar de" formas solicitud de interpretación deben ser presentadas dentro de las dos primeras horas del Consejo Municipal.*

**COUNCIL REQUESTS THAT ALL CELL PHONES AND PAGERS BE TURNED OFF DURING CITY COUNCIL MEETINGS.**

**OPEN TO THE PUBLIC**

**A. CITY COUNCIL**

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**PUBLIC COMMENTS (THREE-MINUTE TIME LIMIT)**

**PROCLAMATIONS AND CERTIFICATES**

1. [National City Recognizes American Heart Association Month](#)
2. [Lunar New Year and 30th Anniversary of Chang Dong Oriental Supermarket - Title to be revised](#)

**AWARDS AND RECOGNITIONS**

3. [Introduction of New Employee - Robert Meteau, Director of Human Resources. \(City Manager\)](#)

**PRESENTATIONS**

**INTERVIEWS / APPOINTMENTS**

**CONSENT CALENDAR**

4. [Motion of the City Council of the City of National City approving the waiving of the reading of the text of the Ordinances considered at this meeting and providing that such Ordinances shall be introduced and/or adopted after a reading of the title only. \(City Clerk\)](#)
5. [Resolution of the City Council of the City of National City ratifying the acceptance of an augmentation of \\$28,974 to the California Library Literacy Services \(CLLS\) Grant, fiscal year 2018-19, for the National City Librarys Literacy Program, increasing the total grant amount from \\$18,000 to \\$46,974; and authorizing the establishment of fund appropriations and a corresponding revenue budget. \(Library\)](#)
6. [Resolution of the City Council of the City of National City authorizing the City Manager to execute Standard Agreement No. 18-T4572 with the California Department of Toxic Substances Control \(DTSC\) for an amount not to exceed \\$76,934 to provide oversight for environmental remediation](#)

of the Westside Transit-Oriented Development (WI-TOD) / Paradise Creek Park project site. (Engineering/Public Works)

7. Resolution of the City Council of the City of National City: 1) authorizing the Mayor to execute Program Supplement Agreement (PSA) No. S18 with the State of California Department of Transportation (Caltrans) for the Euclid Avenue Bicycle and Pedestrian Enhancements Project to allow for reimbursement of up to \$3,335,000 in eligible project expenditures through the State Active Transportation Program (ATP); and 2) authorizing the establishment of an Engineering Grants Fund appropriation of \$3,335,000 and corresponding revenue budget.(Engineering/Public Works)
8. Resolution of the City Council of the City of National City: 1) awarding a contract to Portillo Concrete, Inc. in the amount of \$290,575 for the Harbison Avenue Road Diet Project, CIP No. 18-17; 2) authorizing a 15% contingency in the amount of \$43,586.25 for any unforeseen changes; and 3) authorizing the Mayor to execute the contract. (Engineering/Public Works)
9. Temporary Use Permit – National Day of Prayer sponsored by First Christian Church of National City at Kimball Park Bowl on May 2, 2019 with no waiver of fees. (Neighborhood Services)
10. Investment transactions for the month ended October 31, 2018. (Finance)
11. Investment transactions for the month ended November 30, 2018. (Finance)
12. Warrant Register #28 for the period of 01/02/19 through 01/08/19 in the amount of \$446,245.08. (Finance)
13. Warrant Register #29 for the period of 01/09/19 through 01/15/19 in the amount of \$1,777,456.39. (Finance)

## **PUBLIC HEARINGS: ORDINANCES AND RESOLUTIONS**

### **NON CONSENT RESOLUTIONS**

14. Resolution of the City Council of the City of National City authorizing various fiscal year 2019 mid-year budget adjustments. (Finance)

### **NEW BUSINESS**

15. Notice of Decision – Planning Commission approval of a Conditional Use Permit and Coastal Development Permit for the off-site sale of beer and wine at an existing gas station convenience store located at 3230 National City Boulevard in the Coastal Zone. (Applicant: National City Gas and Car Wash, Inc.) (Case File 2018-27 CUP) (Planning)



**B. COMMUNITY DEVELOPMENT COMMISSION - HOUSING AUTHORITY**

**CONSENT RESOLUTIONS - HOUSING AUTHORITY**

**PUBLIC HEARINGS: RESOLUTIONS - HOUSING AUTHORITY**

**NON CONSENT RESOLUTIONS - HOUSING AUTHORITY**

**NEW BUSINESS - HOUSING AUTHORITY**

**C. REPORTS**

**STAFF REPORTS**

**MAYOR AND CITY COUNCIL**

**CLOSED SESSION REPORT**

**ADJOURNMENT**

Regular Meeting of the City Council and Community Development Commission - Housing Authority of the City of National City - Tuesday - March 5, 2019 - 6:00 p.m. - Council Chamber - National City, California.

The following page(s) contain the backup material for Agenda Item: [National City Recognizes American Heart Association Month](#)  
Please scroll down to view the backup material.

**Item # \_\_\_\_**

**02/19/19**

## **National City Recognizes American Heart Association Month**

**Proclamation Forthcoming**

The following page(s) contain the backup material for Agenda Item: [Lunar New Year and 30th Anniversary of Chang Dong Oriental Supermarket - Title to be revised](#)  
Please scroll down to view the backup material.

Item # \_\_\_\_

02/19/19

**Lunar New Year and 30<sup>th</sup> Anniversary of  
Chang Dong Oriental Supermarket**

**Title will be revised**

**Proclamation Forthcoming**

The following page(s) contain the backup material for Agenda Item: [Introduction of New Employee - Robert Meteau, Director of Human Resources. \(City Manager\)](#)  
Please scroll down to view the backup material.

**Item # \_\_\_\_**

**02/19/19**

**Introduction of New Employee  
Robert Meteau, Director of Human Resources**

**(City Manager)**

The following page(s) contain the backup material for Agenda Item: [Motion of the City Council of the City of National City approving the waiving of the reading of the text of the Ordinances considered at this meeting and providing that such Ordinances shall be introduced and/or adopted after a reading of the title only. \(City Clerk\)](#)

Please scroll down to view the backup material.



Item # \_\_\_\_  
02/19/19

**MOTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL  
CITY APPROVING THE WAIVING OF THE READING OF THE  
TEXT OF THE ORDINANCES CONSIDERED AT THIS MEETING  
AND PROVIDING THAT SUCH ORDINANCES SHALL BE  
INTRODUCED AND/OR ADOPTED AFTER A READING  
OF THE TITLE ONLY.**

(City Clerk)

The following page(s) contain the backup material for Agenda Item: [Resolution of the City Council of the City of National City ratifying the acceptance of an augmentation of \\$28,974 to the California Library Literacy Services \(CLLS\) Grant, fiscal year 2018-19, for the National City Librarys Literacy Program, increasing the total grant amount from \\$18,000 to \\$46,974; and authorizing the establishment of fund appropriations and a corresponding revenue budget. \(Library\)](#)

Please scroll down to view the backup material.

**CITY OF NATIONAL CITY, CALIFORNIA  
COUNCIL AGENDA STATEMENT**

**MEETING DATE:** February 19, 2019

**AGENDA ITEM NO.** |

**ITEM TITLE:**

Resolution of the City Council of National City ratifying the acceptance of an augmentation of \$28,974 to the California Library Literacy Services (CLLS) Grant, fiscal year 2018-19, for the National City Library's Literacy Program, increasing the total grant amount from \$18,000 to \$46,974; and authorizing the establishment of Library Grants Fund appropriations and a corresponding revenue budget. (Library)

**PREPARED BY:** M. Duong

**DEPARTMENT:** Library

**PHONE:** 619-470-5882

**APPROVED BY:** 

**EXPLANATION:**

In August 2018, the Library was awarded a CLLS grant in a baseline amount of \$18,000 to fund the Library's FY2018-19 Literacy Program. This augmentation of \$28,974 represents the final payment from the California State Library to National City Library and is based on a formula that takes into account the following:

- a per capita amount per adult learner served in the previous year 2017-18
- a match on local funds earmarked for adult literacy services and established by a Community Development Block Grant in the amount of \$52,000, which the City Council awarded to the Library for FY2018-19 by Resolution No. 2018-68 on May 1, 2018.

With this final payment, the amount of CLLS Grant awarded to National City Library for its FY2017-18 Literacy Program is \$46,974.

**FINANCIAL STATEMENT:**

**APPROVED:**  **Finance**

**ACCOUNT NO.**

**APPROVED:** \_\_\_\_\_ **MIS**

|                |          |
|----------------|----------|
| 320-31339-3463 | \$28,974 |
| 320-431-339-*  | \$28,974 |

Matching funds of \$52,000 from the Community Development Grant Fund authorized by City Council by Resolution No. 2018-68 on May 1, 2018 are appropriated and available.

**ENVIRONMENTAL REVIEW:**

This is not a project therefore not subject to environmental review.

**ORDINANCE:** **INTRODUCTION:** ☐

**FINAL ADOPTION:** ☐

**STAFF RECOMMENDATION:**

Adopt the resolution.

**BOARD / COMMISSION RECOMMENDATION:**

Approved by the Library Board of Trustees on February 5, 2019.

**ATTACHMENTS:**

1. Copy of original Letter of Award
2. Award Letter for second installment payment
3. Resolution 2018-68 for CDBG award for FY2018-19 (May 1, 2018)
4. Resolution



August 15, 2018

Minh Duong, City Librarian  
National City Public Library  
1401 National City Boulevard  
National City, CA 91950-3314

[minh.duong@nationalcitylibrary.org](mailto:minh.duong@nationalcitylibrary.org)

Dear Ms. Duong:

We're happy to provide funds for the fiscal year that began July 1, 2018 to support your California Library Literacy Services program and the important work you, your staff and volunteers do in your community.

The recently signed state budget continues California Library Literacy Services funding at \$4.82 million and adds \$2.5 million for family literacy.

At this time, we're providing the \$18,000 baseline amount for your program. The remainder will be sent in the fall after a review of the Final Report you submit to us in September.

There are three parts to the library's [funding formula](#):

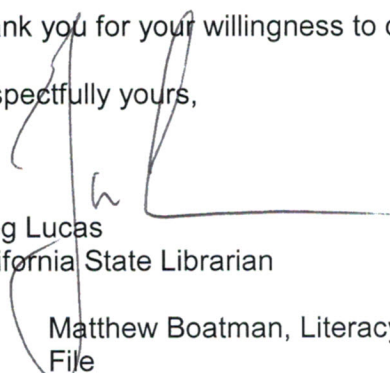
1. A *baseline* amount (\$18,000) for each approved literacy program to provide libraries with the funding needed to deliver a minimum level of local literacy staffing and services;
2. A *per capita* amount per adult learner served in the previous year; and
3. A *match* on local funds raised and expended for adult literacy services—reflecting a commitment to a continuing state/local partnership and providing an incentive for increased local support for adult literacy.

The payment process begins once we receive your signed Claim Form (attached). Please direct any questions to: Andrea Freeland @ 916.651.3191 and/or [andrea.freeland@library.ca.gov](mailto:andrea.freeland@library.ca.gov).

**NOTE:** All claims must be completed and signed in both places and all claims must be mailed to Fiscal Office – must have original signatures to process claims.

Thank you for your willingness to do so much for so many people in need.

Respectfully yours,

  
Greg Lucas  
California State Librarian

cc: Matthew Boatman, Literacy Coordinator (via email: [matthew.boatman@nationalcitylibrary.org](mailto:matthew.boatman@nationalcitylibrary.org))  
File  
Enc.: Claim Form





January 10, 2019

Minh Duong, City Librarian  
National City Public Library  
1401 National City Boulevard  
National City, CA 91950-3314

[minh.duong@nationalcitylibrary.org](mailto:minh.duong@nationalcitylibrary.org)

Dear Ms. Duong:

I'm pleased to enclose a claim form for the remainder of your California Library Literacy Services funding for the 2018-2019 fiscal year.

This **final, second payment** of your total allocation for the fiscal year that began July, 2018 is based on:

- A *per capita* amount per adult learner served at your library during the previous fiscal year.
- A *match* on local funds raised and expended for adult literacy services at your library during the fiscal year that ended June 30, 2018.

Earlier this year you received a baseline for your literacy program. The baseline reflects the importance of each library having enough funds to provide local literacy staffing and service.

Below is a re-cap of your total California Library Literacy Services funding for the current program year:

|  |  |
|--|--|
| Baseline Adult Literacy Services:              | \$18,000 (amount previously claimed)       |
| <b>Final Payment (Per Capita &amp; Match):</b> | <b>\$28,974 (amount to be claimed now)</b> |
| <b>GRAND TOTAL FOR 2018/19:</b>                | <b>\$46,974</b>                            |

Changes in your funding from last year are based on an increase or decrease in the number of adult learners you served, and/or an increase or decrease in the amount of local funds expended on adult literacy last year.

We'll initiate the payment process upon receipt of your signed claim form, which is attached. This final payment will be processed after all reporting requirements from the prior fiscal year have been received, all adjustments made and unexpended monies returned.

The following specific issues or observations are being made about your final report:

*None*

Please mail the signed claim form to: **California State Library  
Fiscal/Local Assistance  
P.O. Box 942837  
Sacramento, CA 94237-0001**

The attached forms require your signature and serve two purposes:

1. Requests to claim the funds and have a check sent to you
2. Certifies that your library will use the funds for the purpose intended; and

In January, you'll be asked to revise your literacy budget for the 2018-2019 fiscal year utilizing the actual total allotment from the State Library shown in this award letter. The budget that you submitted with your application earlier this year was based on projections. Your revised budget should reflect updated information and more accurate figures than you had at the time of application.

You'll be asked to report electronically after the close of the fiscal year. Library literacy services staff will provide more details on this process. If you need a copy of your most recent final report and/or application, please contact Andrea Freeland at [andrea.freeland@library.ca.gov](mailto:andrea.freeland@library.ca.gov).

**PLEASE REMEMBER THAT**

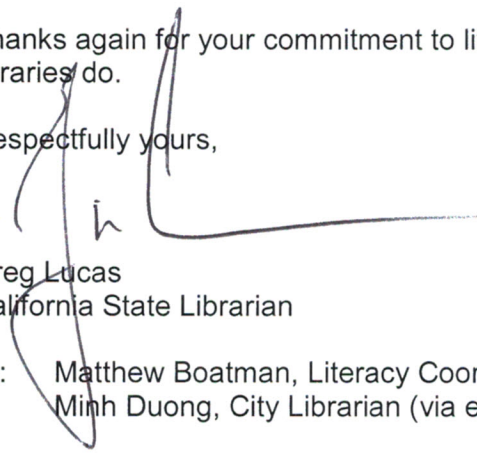
**ALL STATE FUNDS MUST BE EXPENDED OR ENCUMBERED BY JUNE 30, 2019  
OR RETURNED TO THE STATE.**

Should you have additional questions regarding the new funding and/or reporting process, please contact:

Natalie Cole (916) 651-0985 or [natalie.cole@library.ca.gov](mailto:natalie.cole@library.ca.gov)  
Andrea Freeland (916) 651-3191 or [andrea.freeland@library.ca.gov](mailto:andrea.freeland@library.ca.gov)

Thanks again for your commitment to literacy. It's one of the most transformative and successful things libraries do.

Respectfully yours,



Greg Lucas  
California State Librarian

cc: Matthew Boatman, Literacy Coordinator (via email: [matthew.boatman@nationalcitylibrary.org](mailto:matthew.boatman@nationalcitylibrary.org))  
Minh Duong, City Librarian (via email: [minh.duong@nationalcitylibrary.org](mailto:minh.duong@nationalcitylibrary.org))

Enc.: Claim Form  
Certification Form

**PLEASE COMPLETE AND RETURN THIS PAGE****Claim Form****State of California  
California Library Literacy and English Acquisition Services (CLLS)****California Education Code; Section 18880-18883  
Budget Citation Chapter 29 – Budget Item 6120-213-0001**

|                                       |                    |                  |
|---------------------------------------|--------------------|------------------|
| <b>Fiscal Year: 2018-2019</b>         |                    |                  |
| Reporting Structure: 61202000         | COA: 5432000;      | Approp. Ref: 213 |
| Purchasing Authority Number: CSL-6120 | Category: 84121600 | Program #: 5312  |

**FOR PAYMENT OF CALIFORNIA LIBRARY LITERACY SERVICES GRANT**Amount Claimed – Final Installment - **\$28,974****National City Public Library**

claims the indicated allowance for the purposes of carrying out the functions stated in its CLLS application and in Sections 18880-18883 of the California Education Code.

Warrant to be issued for payment to the library to be addressed to:

**\*National City Public Library, 1401 National City Blvd, National City, CA 91950-4401**

(Authorized agency to receive, disburse and account for CLLS funds)

I hereby certify under penalty of perjury: that the library named above shall use their allowance solely for the purposes indicated in their CLLS application and in Sections 18880-18883 of the California Education Code.

\_\_\_\_\_  
Official Representative or Fiscal Agent (Signature Required)\_\_\_\_\_  
Title

MAIL ONE ORIGINAL SIGNATURE TO:  
**California State Library**  
**Fiscal Office – CLLS**  
**P. O. Box 942837**  
**Sacramento, CA 94237-0001**

State Library Local Assistance Office Use Only

STATE OF CALIFORNIA, State Library Fiscal Office

By \_\_\_\_\_  
State Library Representative*Approval by State:*

CLLS \$ \_\_\_\_\_

Date: \_\_\_\_\_



**PLEASE COMPLETE AND RETURN THIS PAGE****CERTIFICATION**

I hereby certify under penalty of perjury: that I am the duly authorized representative of the claimant herein; that the claim is in all respects true, correct and in accordance with law and the terms of the agreement; and that payment has not previously been received for the amount claimed herein.

The claims the indicated allowance for the purposes of carrying out the functions stated in its CLLS application and in Sections 18880-18883 of the California Education Code.

**National City Public Library**

---

**SIGNED****DATE**

---

*Signature - Authorized representative*

---

*Typed/Printed Name and Title of Authorized Representative*

---

*Email address of authorized representative*

-----

MAIL ONE ORIGINAL SIGNATURE TO:

**California State Library  
Fiscal Office – CLLS  
P. O. Box 942837  
Sacramento, CA 94237-0001**



RESOLUTION NO. 2018 – 68

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY  
ADOPTING THE U.S. DEPARTMENT OF HOUSING AND URBAN  
DEVELOPMENT FISCAL YEAR 2018-2019 ENTITLEMENT GRANT FUNDS,  
PROGRAM INCOME, AND FUNDS REMAINING FROM COMPLETED  
PROJECTS TO COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND  
HOME INVESTMENT PARTNERSHIPS (HOME) PROGRAM ACTIVITIES  
PROPOSED FOR THE FISCAL YEAR 2018-2019 ACTION PLAN

WHEREAS, as an entitlement community, the City of National City administers the Community Development Block Grant (“CDBG”) and the Home Investment Partnerships Act (“HOME”) Program for the Federal Government under the United States Department of Housing and Urban Development (“HUD”); and

WHEREAS, in accordance with the federal regulations at 24 CFR, Part 91, the City is required to prepare and submit an Annual Action Plan for Housing and Community Development Programs funded by CDBG and HOME; and

WHEREAS, HUD requires that all CDBG and HOME Program entitlement communities, such as the City of National City, hold at least two public hearings and a 30-day public comment period to solicit input on the 2018-2019 Annual Action Plan; and

WHEREAS, the City Council conducted a duly advertised public hearing on March 20, 2018 and May 1, 2018, to receive input from the public; and

WHEREAS, the 30-day comment period for the 2018-2019 Annual Action Plan occurred from March 30, 2018 to April 29, 2018; and

WHEREAS, the City will incorporate public comments received into the final submission of said Plans within 60 days after the date allocations are announced by HUD and no later than August 16, 2018 (whichever comes first); and

WHEREAS, HUD released entitlement appropriations to the City for Fiscal Year 2018-2019 in the amount of \$817,539.00 for CDBG and \$347,817.00 for the HOME Program which have been used to determine the Annual Action Plan activities to consider for funding identified in Exhibit “A”; and

WHEREAS, staff has identified and verified the availability of \$64,148.06 in CDBG funds remaining from previous year projects that have been completed to supplement the funding of activities in Fiscal Year 2018-2019 Annual Action Plan as listed on the attached Exhibit “A”; and

WHEREAS, staff has also identified and verified program income received from the CDBG Program in the amount of \$2,565.70 and \$151,574.14 for the HOME Program to further supplement the funding of activities in the Fiscal Year 2018-2019 Annual Action Plan as listed in the attached Exhibit “A”.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of National City hereby authorizes the reallocation of \$64,148.06 in CDBG funds remaining from completed projects.

BE IT FURTHER RESOLVED that the City Council of the City of National City hereby authorizes the allocation of \$2,565.70 in CDBG Program income and \$151,574.14 in HOME Program income to supplement the funding of activities specified in the Fiscal Year 2018-2019 Annual Action Plan, as set forth in Exhibit "A".

BE IT FURTHER RESOLVED that the City Council authorizes the submission of the Fiscal Year 2018-2019 Annual Action Plan for the expenditure of said funds to the U.S. Department of Housing and Urban Development.

BE IT FURTHER RESOLVED that City Manager is hereby authorized to execute the final submission of the Fiscal Year 2018-2019 Annual Action Plan, certifications, and agreements required by HUD for the full implementation of the activities funded under said Plan.

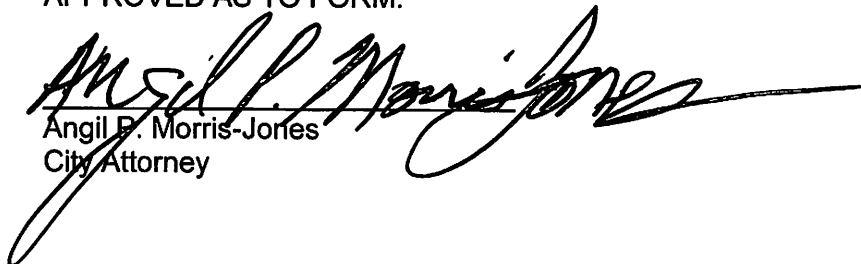
PASSED and ADOPTED this 1st day of May, 2018.

  
Ron Morrison, Mayor

ATTEST:

  
Michael R. Dalla, City Clerk

APPROVED AS TO FORM:

  
Angil P. Morris-Jones  
City Attorney

**FY 2018-2019 City of National City  
Community Development Block Grant and  
HOME Investment Partnerships Program  
Action Plan Funding (FINAL)**

CDBG Entitlement: \$817,539.00  
CDBG Program Income 2018: \$2,565.70  
CDBG Reallocation: \$64,148.06  
**Total CDBG funds available: \$884,252.76**

HOME Entitlement: \$347,817.00  
HOME Program Income 2018: \$151,574.14  
**Total HOME funds available \$499,391.14**

| #   | Applicant Name   | Program Name  | Funding (FINAL) |
|---|--|---|-----------------|
| <b>Community Development Block Grant (CDBG) Program</b> |  |   |                 |
| <b>Public Service Funds</b>                             |  |   |                 |
| 1   | Community Services Department                                    | Casa de Salud Youth Afterschool Program                 | \$ 34,000.00    |
| 2   | National City Public Library                                     | Literacy Services Program                               | \$ 52,000.00    |
| 3   | Police Department (Sponsoring South Bay Community Services)      | NCPD Support Service: Domestic Violence Response Team   | \$ 20,000.00    |
| 4   | Community Services Department                                    | Tiny Tots   | \$ 16,160.00    |
| Public Service Total:                                   |  |   | \$ 122,160.00   |
| <b>Non-Public Services Funds</b>                        |  |   |                 |
| 5   | Housing & Economic Development                                   | Housing Inspection Program                              | \$ 114,632.46   |
| 6   | Fire Department  | Fire Station 34 Section 108 Loan Payment FY 2018 - 2019 | \$ 483,952.50   |
| Non-Public Service Total:                               |  |   | \$ 598,584.96   |
| <b>Planning and Administration Funds</b>                |  |   |                 |
| 7   | Housing & Economic Development                                   | CDBG Program Administration                             | \$ 128,507.80   |
| 8   | Housing & Economic Development (Sponsoring CSA San Diego County) | Fair Housing and Tenant-Landlord Education              | \$ 35,000.00    |
| Planning & Admin Total:                                 |  |   | \$ 163,507.80   |
| CDBG Total:   |  |   | \$ 884,252.76   |
| <b>HOME Investment Partnerships (HOME) Program</b>      |  |   |                 |
| <b>Project Funds</b>                                    |  |   |                 |
| 9   | Housing & Economic Development (Springboard CDFI)                | First-Time Homebuyer Program                            | \$ 397,279.48   |
| 10  | Housing & Economic Development                                   | CHDO Set-aside  | \$ 52,172.55    |
| Total:  |  |   | \$ 449,452.03   |
| <b>Planning &amp; Administration Funds</b>              |  |   |                 |
| 11  | Housing & Economic Development                                   | HOME Program Administration                             | \$ 49,939.11    |
| HOME Total:   |  |   | \$ 499,391.14   |

Passed and adopted by the Council of the City of National City, California, on May 1, 2018 by the following vote, to-wit:

Ayes: Councilmembers Cano, Mendivil, Morrison, Rios, Sotelo-Solis.

Nays: None.

Absent: None.

Abstain: None.

AUTHENTICATED BY: RON MORRISON  
Mayor of the City of National City, California

MICHAEL R. DALLA  
City Clerk of the City of National City, California

By: \_\_\_\_\_  
Deputy

I HEREBY CERTIFY that the above and foregoing is a full, true and correct copy of RESOLUTION NO. 2018-68 of the City of National City, California, passed and adopted by the Council of said City on May 1, 2018.



Michael R. Dalla  
City Clerk of the City of National City, California

By: \_\_\_\_\_  
Deputy

The following page(s) contain the backup material for Agenda Item: [Resolution of the City Council of the City of National City authorizing the City Manager to execute Standard Agreement No. 18-T4572 with the California Department of Toxic Substances Control \(DTSC\) for an amount not to exceed \\$76,934 to provide oversight for environmental remediation of the Westside Transit-Oriented Development \(WI-TOD\) / Paradise Creek Park project site. \(Engineering/Public Works\)](#)  
Please scroll down to view the backup material.

**CITY OF NATIONAL CITY, CALIFORNIA  
COUNCIL AGENDA STATEMENT**

**MEETING DATE:** February 19, 2019

**AGENDA ITEM NO.** |

**ITEM TITLE:**

Resolution of the City Council of the City of National City authorizing the City Manager to execute Standard Agreement No. 18-T4572 with the California Department of Toxic Substances Control (DTSC) for an amount not to exceed \$76,934 to provide oversight for environmental remediation of the Westside Transit-Oriented Development (WI-TOD) / Paradise Creek Park project site. |

**PREPARED BY:** Roberto Yano – Deputy City Engineer. |

**DEPARTMENT:** Public Works / Engineering

**PHONE:** 619-336-4383 |

**APPROVED BY:** 

**EXPLANATION:**

The Department of Toxic Substances Control (DTSC) is a qualified State environmental regulator that has been working with the City of National City and former redevelopment agency to provide oversight for environmental remediation planning and implementation services for the Westside Transit-Oriented Development (WI-TOD) / Paradise Creek Park project.

The previous agreement with DTSC expired on August 31, 2018. With the project currently in construction, additional funds are needed to allow DTSC to continue to provide technical assistance and environmental oversight of remediation efforts. Therefore, staff requests that City Council authorize the City Manager to execute a new agreement with DTSC in a not to exceed amount of \$76,934. The term of the agreement is through August 31, 2020. Funding is available through the Recognized Obligation Payment Schedule (ROPS) for fiscal years 2019 and 2020. |

**FINANCIAL STATEMENT:**

**APPROVED:** \_\_\_\_\_ **Finance**

**ACCOUNT NO.** 711-409-000-213-000

**APPROVED:** \_\_\_\_\_ **MIS**

ROPS funding of \$72,150 is authorized for FY 2019. The remaining \$4,784 is included in the FY 2020 ROPS. |

**ENVIRONMENTAL REVIEW:**

The Agreement is not subject to environmental review. |

**ORDINANCE:** ☐ **INTRODUCTION:** ☐ **FINAL ADOPTION:** ☐

**STAFF RECOMMENDATION:**

Adopt Resolution authorizing the City Manager to execute Standard Agreement No. 18-T4572 with DTSC to provide oversight for environmental remediation of the Paradise Creek Park Project site. |

**BOARD / COMMISSION RECOMMENDATION:**

Not Applicable. |

**ATTACHMENTS:**

1. Standard Agreement No. 18-T4572
2. Resolution





Jared Blumenfeld  
Secretary for  
Environmental Protection



## Department of Toxic Substances Control



Gavin Newsom  
Governor

Meredith Williams, Ph.D.  
Acting Director  
1001 "I" Street  
P.O. Box 806  
Sacramento, California 95812-0806

February 5, 2019

City of National City  
Leslie Deese, City Manager  
1243 National City Boulevard  
National City, CA 91950

Subject: Contract Number 18-T4572

Dear Leslie Deese.:

The Department of Toxic Substances Control appreciates the opportunity to work with your agency. Enclosed is the Reimbursement Contract Number 18-T4572, developed per your request for your approval and signature. Instructions and additional requirements are outlined below:

Per the terms of the Contract, please submit **two (2)** original copies, signed in blue ink, of the Standard 213 face sheet only to:

Darcy Christoffersen  
Department of Toxic Substances Control  
Contracts Unit  
P.O. Box 806, 1001 I Street, Floor 21  
Sacramento, CA 95812-0806

Per the terms of the Contract, please send your check in the amount of \$38,467.00 for advance payment to:

Ms. Mabel Tsing  
Department of Toxic Substances Control  
Accounting Section  
P.O. Box 806, 1001 I Street, Floor 21  
Sacramento, CA 95812-0806

For program matters, please contact the Contract Manager whose name and phone number is listed in your original Contract.

If you have any other questions, please contact me at (916) 323-0245.

Sincerely,

Darcy Christoffersen  
Contracts Unit

Enclosure(s)

CC: Michael Bobenko, DTSC  
Mustapha Guerbaz, DTSC  
Robert Yano, City of National City



**STANDARD AGREEMENT**

STD 213 (Rev. 10/2018)

AGREEMENT NUMBER

18-T4572

PURCHASING AUTHORITY NUMBER (If Applicable)

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

Department of Toxic Substances Control

CONTRACTOR NAME

City of National City

2. The term of this Agreement is:

START DATE

September 1, 2018

THROUGH END DATE

August 31, 2020

3. The maximum amount of this Agreement is:

\$76,934.00

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

| EXHIBITS    | TITLE                                   | PAGES   |
|-------------|---|---------|
| Exhibit A   | Scope of Work                           | 9       |
| Exhibit B   | Budget Detail and Payment Provisions    | 3       |
| Exhibit C * | General Terms and Conditions            | 04/2017 |
| Exhibit D   | Special Terms and Conditions            | 1       |
| SITE:       | National City Public Work Yard-Parkside |         |

Items shown with an asterisk (\*), are hereby incorporated by reference and made part of this agreement as if attached hereto.

These documents can be viewed at [www.dgs.ca.gov/ols/resources/standardcontractlanguage.aspx](http://www.dgs.ca.gov/ols/resources/standardcontractlanguage.aspx)

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

**CONTRACTOR**

CONTRACTOR NAME (If other than an individual, state whether a corporation, partnership, etc.)

City of National City

CONTRACTOR BUSINESS ADDRESS

1243 National City Boulevard

CITY

National City

STATE

CA

ZIP

91950

PRINTED NAME OF PERSON SIGNING

Leslie Deese

TITLE

City Manager

CONTRACTOR AUTHORIZED SIGNATURE

DATE SIGNED

**STANDARD AGREEMENT**

STD 213 (Rev. 10/2018)

AGREEMENT NUMBER

18-T4572

PURCHASING AUTHORITY NUMBER (If Applicable)

**STATE OF CALIFORNIA**

CONTRACTING AGENCY NAME

Department of Toxic Substances Control

CONTRACTING AGENCY ADDRESS

1001 I Street, P.O. Box 806

CITY

Sacramento

STATE

CA

ZIP

95812

PRINTED NAME OF PERSON SIGNING

Jessica Heinz

TITLE

Procurement &amp; Contracting Officer

CONTRACTING AGENCY AUTHORIZED SIGNATURE

DATE SIGNED

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL

EXEMPTION (if Applicable)

Exempt per DGS Exemption Letter 40.06

## EXHIBIT A

1. The City of National City (Applicant), agrees to reimburse the Department of Toxic Substances Control (DTSC) for costs incurred in providing review, consultation and/or processing, including the removal of the Lead impacted soil in National City Public Works Yard-Parkside (Site). The term of this Contract is through August 31, 2020 for an amount not to exceed \$76,934.00. This Contract may be amended in writing upon mutual agreement.
2. The Applicant Representative during the term of this Contract will be:

**Applicant Representative/Billing  
Information**

Leslie Deese  
City Manager  
City of National City  
1243 National City Boulevard  
National City, CA 91950  
Phone: (619) 336-4255  
Fax: (619) 336-4286  
Email: [leese@nationalcityca.gov](mailto:leese@nationalcityca.gov)

The DTSC Project Manager and Applicant Project Manager for this Contract will be:

**DTSC Project Manager**

Mustapha Guerbaz  
Senior Hazardous Substance Engineer  
Department of Toxic Substances Control  
5796 Corporates Avenue  
Cypress, CA 90630  
Phone: (714) 484-5381  
Fax: (714) 484-5438  
Email: [mustapha.guerbaz@dtsc.ca.gov](mailto:mustapha.guerbaz@dtsc.ca.gov)

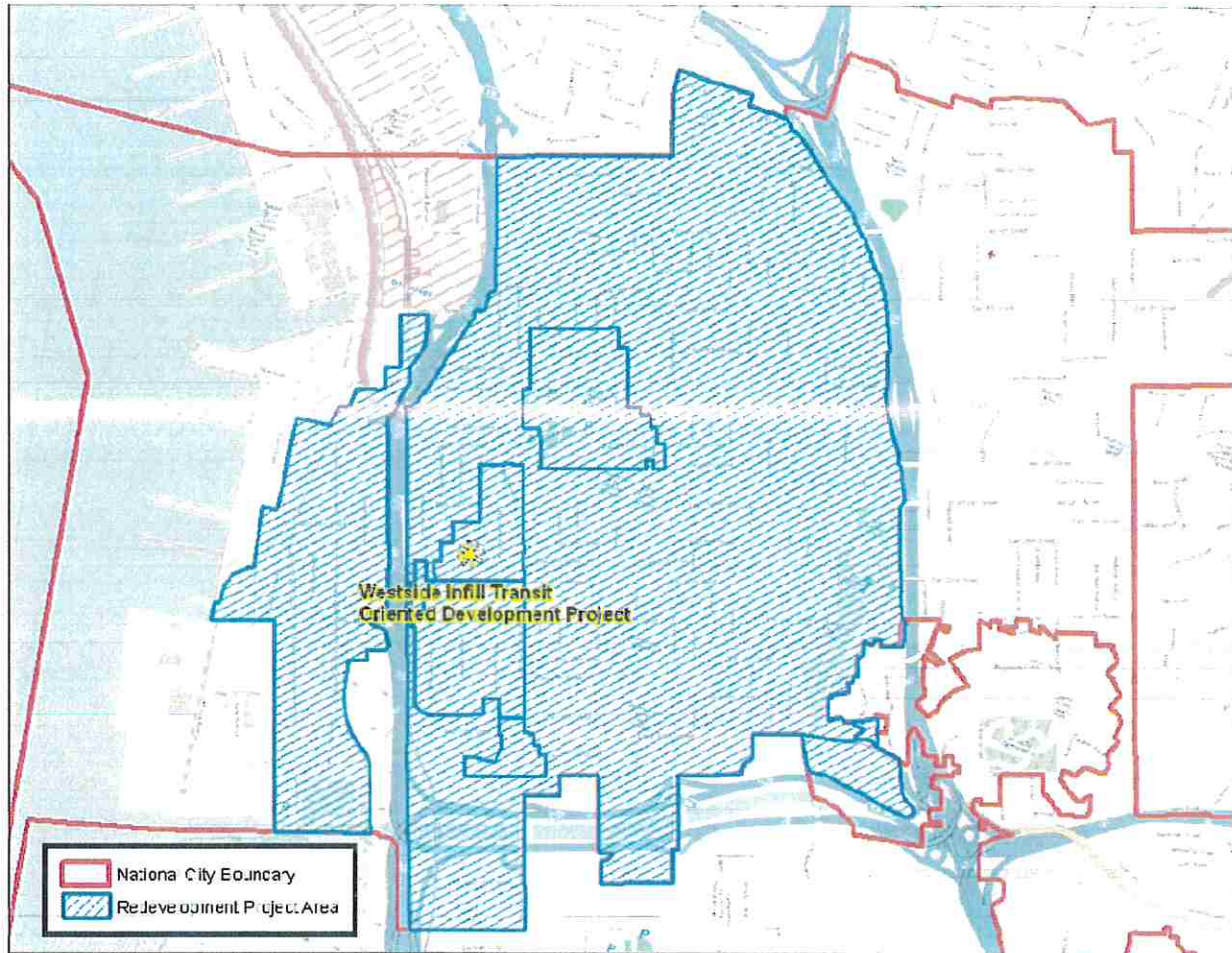
**Applicant Project Manager**

Robert Yano  
Deputy City Engineer  
City of National City  
1243 National City Boulevard  
National City, CA 91950  
Phone: (619) 336-4255  
Fax: (619) 336-4286  
Email: [ryano@nationalcityca.gov](mailto:ryano@nationalcityca.gov)

3. The above Managers/Representatives may be changed at any time upon written notification to each party with a copy to DTSC's Contracts Unit.

4. **Scope of Work**

A. REDEVELOPMENT PROJECT AREA WITHIN AGENCY'S JURISDICTION &  
PROPERTY WITHIN REDEVELOPMENT AREA



B. PROPERTY DESCRIPTION FOR EACH INCLUDED PROPERTY

| Property Name,<br>Location   | Site Description  | Site History  |
|--|---|---|
| <p>National City<br/>           Public Works Yard<br/>           2100 Hoover Avenue<br/>           National City, California<br/>           San Diego County<br/>           Assessor's Parcel<br/>           Numbers (APNs) 559 124<br/>           05, 560-396-06, and 560-<br/>           396-08.<br/>           Owned by:<br/>           City of National City</p> | <p>The Site is the<br/>           "Facility-side" property<br/>           of the National City<br/>           Public Works Yard,<br/>           located in an area of<br/>           National City that is<br/>           known as the<br/>           Westside<br/>           Neighborhood. The<br/>           Public Works Yard is<br/>           made up of two<br/>           separate areas,<br/>           designated as the<br/>           "Facility-side" and the<br/>           "Park-side" properties.<br/>           The Facility-side<br/>           property consists of<br/>           an approximate 4.6-<br/>           acre vehicle and<br/>           equipment<br/>           maintenance facility<br/>           that is located on the<br/>           east side of Paradise<br/>           Creek.</p> | <p>The City has operated a<br/>           public works yard at 2100<br/>           Hoover Avenue since 1973<br/>           when it acquired the<br/>           property. Prior to the date of<br/>           acquisition, the subject<br/>           property was undeveloped.<br/>           The City is planning to<br/>           relocate its public works<br/>           yard and redevelop the<br/>           subject property to include<br/>           residential homes. To<br/>           assess whether chemicals<br/>           of concern have been<br/>           released to the environment<br/>           as a result of historic land<br/>           use practices, the City has<br/>           completed multiple<br/>           environmental studies<br/>           including a Phase I<br/>           Environmental Site<br/>           Assessment (ESA) and<br/>           Phase II Site Investigation<br/>           (SI). In consideration of the<br/>           City's intended<br/>           redevelopment plans, DTSC<br/>           worked with the Agency to<br/>           conduct additional<br/>           investigations to determine<br/>           steps needed to ensure a<br/>           safe development. It was<br/>           determined that soil in the<br/>           Parkside project is impacted<br/>           with Lead. The City, via a<br/>           RAW, will remove the<br/>           contaminated soil and<br/>           replace it with a clean<br/>           imported fill.</p> |

Note: This table was prepared by M. Tasnif-Abbasi on 7/6/2011

## C. REMEDIATION OVERSIGHT - City of National City REDEVELOPMENT PROJECT

*The scope of work under this Oversight Agreement may include, but not be limited to, the tasks described in this exhibit. Please note that the scope of work may be modified based on Agency and Department discussions.*

### **Task 1. Supplemental Removal Action Workplan (RAW)**

The National City Redevelopment Agency (Agency) submitted a Supplemental Removal Action Workplan (Supplemental RAW) in June 2018, consistent with the attached Schedule, for review and approval by DTSC. This Supplemental RAW included the removal of the Lead impacted soil in Paradise Creek Park and the placement of a 2 to 3 feet of clean imported fill as a cover for the entire Site before construction of the park.

Supplemental site investigation activities have concluded that the Park-Side of the project is impacted with concentrations of lead in the upper 3 to 6 feet. This soil horizon is characterized with undocumented fill soil that was imported on-site during the 1960s. The origin of the fill soil is unknown. Preliminary calculations estimate that as much as 25,000 tons of soil may be impacted with lead that would likely be handled as a California Hazardous Waste. In consideration of the volume of lead impacted soil as well as its classification, it is estimated that approximately 1,100 trucks will be used to haul the impacted soil to an approved facility in Arizona over a period of approximately 80 to 100 working days. It is anticipated that the cap will consist of clean imported soil that will be tested for chemical constituents in accordance with DTSC Advisory for Clean Imported Fill Soil.

The Supplemental RAW document addresses the following:

- (a) a description of the site, site history, site environmental setting, and contamination;
- (b) a summary of the risk evaluation conducted,
- (c) current and contemplated land uses of the Property or group of Properties;
- (d) zoning and general plan designation of the Property or group of Properties;
- (e) the goals to be achieved by the cleanup;
- (f) a summary description of the feasibility study conducted;
- (g) a description of the recommended alternative (including any required and/or suggested land use covenants, an operation and maintenance agreement and plan, financial assurance and other operation and maintenance requirements, as appropriate);
- (h) implementation and enforcement plan if operation and maintenance requirements are identified or if a land use covenant is necessary;

- (i) the name of the party, if not the Agency, who will be responsible for implementing and operating the final remedy, including any remedy requiring a startup operation period; and
- (j) an administrative record list.

Within sixty (60) days of DTSC's written approval of the final Supplemental RAW, DTSC will acknowledge, in writing, that upon proper completion of the final RAW, the immunity provided by Health and Safety Code section 33459.3(b) shall apply to the Agency.

**TASK 2. California Environmental Quality Act (CEQA)**

DTSC and the Agency will discuss what CEQA documents are necessary and who shall prepare the necessary CEQA documents, as well as the appropriate Lead Agency and Responsible Agency under the CEQA process. DTSC and the Agency will work together to ensure that the proposed environmental document contains the information necessary for the Agency and DTSC to evaluate impacts from the proposed remediation. It is the goal of both DTSC and the Agency that the CEQA document be used by both entities in meeting their respective obligations under CEQA. If, however, for reasons specific to the Project, the processes cannot be efficiently combined, then DTSC will prepare its own CEQA document for the Supplemental RAW. If required, the Agency shall submit the information necessary for DTSC to prepare this document.

**TASK 3. Implementation of Final Supplemental RAW**

Subject to the provisions of Section 5 of the Standard Provisions concerning endangerment during implementation, nothing herein will require the Agency to proceed with implementation of the Supplemental RAW with respect to any Property or group of Properties if it determines not to do so. The Agency will provide DTSC with written notice of the Agency's decision to either implement or not implement the Final Supplemental RAW. Upon DTSC approval of the Supplemental RAW, if the Supplemental RAW incorporates the schedule, and if the Agency decides to proceed with the removal action at a Property or group of Properties, the Agency will implement or will direct the implementation of the approved final Supplemental RAW, as applicable, in accordance with the approved schedule. At the completion of field work, the Agency (or such other party conducting the remediation or other response or removal actions with respect to a Property or group of Properties) will submit a final Implementation Report discussing the work completed and noting any deviations from the approved plan. Within 60 days of the date DTSC finds that the removal action has been properly completed in accordance with the Final Supplemental RAW, DTSC will notify the Agency, in writing, that the immunity provided by Health and Safety Code section 33459.3, subdivision (c) is in effect.

This immunity extends to other such parties entitled to immunity pursuant to Health and Safety Code Section 33459.3(e). In the event that Operation and Maintenance is required, the Parties agree that the immunity provided by Health and Safety Code section 33459.3(e) shall be expressly conditioned upon the satisfactory



performance of all responsibilities pursuant to Task 11 of this Agreement. In the event that DTSC finds that the remedy is not functioning properly and successfully, and performing as designed, or that the remedy will not attain the final performance standards or cleanup goals specified in the final Supplemental RAW, Cleanup Plan, DTSC will, as soon as administratively feasible, notify the Agency.

#### **TASK 4. Changes During Implementation of the Final Supplemental RAW**

If during implementation of the final Supplemental RAW, DTSC determines that additions, modifications or revisions to such document may be necessary to protect human health and safety or the environment or to implement the final Supplemental RAW, DTSC will, as soon as administratively feasible, notify the Agency and the parties will determine the appropriate revisions to such document; provided, however, and subject to the provisions of Sections 5 and 23 of the Standard Provisions concerning endangerment during implementation, nothing herein will require the Agency to continue to proceed with the implementation of the modified Supplemental RAW with respect to a Property or group of Properties if it determines not to do so.

The Agency and DTSC shall identify contact personnel so that any necessary changes during implementation that may be required as a result of field conditions can be resolved, if possible, through telephone communications or on-site meetings in order to achieve "real-time" decision making and avoid construction delays. The accelerated approach set forth in the Supplemental RAW requires rapid decision making based on field data and analysis.

#### **TASK 5. Public Participation**

The Agency and DTSC will conduct appropriate public participation activities given the nature of the community surrounding the Property or group of Properties and the level of community interest. The Agency will work cooperatively with DTSC to ensure that the affected and interested public and community are involved in the decision-making process applicable to the clean-up of the Property or group of Properties, taking into account the Agency's existing public participation capabilities and procedures. DTSC and the Agency will strive to integrate the public participation activities associated with the Supplemental RAW with the public participation activities associated with the development of the Properties or group of Properties to the maximum extent possible.

A scoping meeting may be held to determine the appropriate activities that will be conducted to address public participation. If necessary, the Agency will then prepare a public participation plan for the Property or group of Properties that describes the proximity of homes and/or schools, day care facilities, churches, and similar uses; the current and proposed land uses within and adjacent to the Property or group of Properties; media interest; and involvement of community groups and elected officials. The plan shall also include a mailing list, identify appropriate information repositories, and specify the public participation activities that the Agency will undertake to provide opportunities for public involvement in site-related decisions. The Agency and DTSC will evaluate whether a fact sheet and public notices are necessary, as well as their content, distribution and circulation, and whether a public meeting is appropriate depending on the



circumstances and the nature of the remedial or removal action, as well as any other public participation procedures.

More specifically, the Agency shall collaborate with DTSC to consider undertake the following public participation activities to ensure active public participation in the Project:

- A. Assessment of Community Interest: The Parkside Creek Park (Project) is of high public interest to the community. Creation of additional affordable housing uses, and removal of blighting conditions are a key component of the Redevelopment Plan for this portion of National City.
- B. Participation of Other Stakeholders: The Project was initiated by the Agency, relying on its authority under the Polanco Redevelopment Act and the Community Redevelopment Law of the Health and Safety Code. Ultimately, the Project will require approval at various levels of municipal government, and the Agency will, in furtherance of its statutory duties, conduct further Public Participation activities as described herein.
- C. Approval of Project Activities: Approval of Project activities has been and continues to be taken by the Agency's Board of Commissioners, a seven-member body created under provisions of the California Community Redevelopment Law. Agendas for meetings of the Commission are published in advance and actions are taken in public session. Most actions of the Agency are also reviewed and approved by the full City Council, and the Mayor.
- D. Assignment of Agency Community Affairs Specialist: Public outreach for activities to be undertaken under the approved PMP will be assigned a coordinator who will coordinate as necessary with DTSC and be responsible for liaison with appointed and elected citizen participation groups and dissemination of information to adjoining property owners, businesses, and tenants. The Agency will coordinate with DTSC on public relations activities as necessary.
- E. Preparation and Distribution of Fact Sheet: The Agency shall prepare a Fact Sheet on the environmental conditions found at the site, and the cleanup activities proposed to be undertaken under the Supplemental RAW, for presentation to and approval by DTSC. This fact sheet will identify Agency and DTSC contact persons who can provide additional information on the cleanup activities proposed and will identify how interested parties can provide public comment on the proposed cleanup activities. The Fact Sheet will be distributed to the contacts listed in Section F, Task 11 of this Agreement.
- F. Document Depository: The Agency shall establish and maintain a public depository of the Supplemental RAW and its supporting implementation plans for review by the public and shall include notice of the availability of the

depository in the Fact Sheet and any public notices on cleanup plan activities. Project documents will also be maintained on the Agency's web site.

G. Notices of Project Activities: The Agency shall provide notices of Project activities at key points in the implementation of the Supplemental RAW and its associated redevelopment project:

1. Thirty-days prior to start of physical activities at the site (additional environment investigation and cleanup activities as set forth in the Supplemental RAW)
2. During cleanup activities, if material changes in scope or duration occur after the original notices.
3. Upon completion of work and issuance of the DTSC Certificate of Completion or No Further Action Letter.

Information notices will be distributed as follows:

1. The Project Area Citizen Advisory Committee. The CAC for the Project Area is the official advisory body for redevelopment activities. It consists of appointed community residents and business representatives.
  2. Neighborhood Council, as needed
  3. List of persons wishing to be kept informed. The Agency maintains an official mailing list of persons expressing interest in being kept informed of Agency activities and will mail or email the notices of Project activities to each person on the list.
  4. Owners, businesses, and tenants within 500 feet of the Project site. The Agency will mail notices to all owners of record and will hand-deliver notices to each business and tenant, within 500 feet of the Project site.
  5. Signage. Prior to the start of any investigation or cleanup activity, The Agency shall place a sign on the Project site, noticing the activity and providing contact information.
- H. Additional Project Meetings as Needed. Depending on community reaction and comment to the Project activities listed above, additional meetings may be convened to provide opportunities for additional input into the cleanup activities proposed for the Project.

**TASK 6. Land Use Covenant**

If required pursuant to California Code of Regulations, title 22, section 67391.1, the Parties agree that the final Supplemental RAW will contain a requirement for a land use covenant imposing appropriate limitations on land use when hazardous substances, hazardous materials, hazardous constituents or hazardous wastes will remain at the Property or group of Properties at levels that are determined by DTSC as not suitable for unrestricted use of the land. If DTSC determines a land

use covenant is necessary, the Agency agrees to sign and record a land use covenant approved by DTSC, or if the Agency is not the Property Owner, the Agency will arrange for the Property Owner to sign and record the land use covenant approved by DTSC. The land use covenant must be recorded in the County where the land is located prior to DTSC's determination that a remedial or removal action has been properly completed in accordance with the final Remedial Action Plan or Cleanup Plan for a Property or group of Properties.

**TASK 7. Operation and Maintenance (O&M)**

The Agency will comply with, or arrange for compliance with, all operation and maintenance (O&M) requirements or other institutional control measures, in accordance with the final Supplemental RAW. The Agency shall designate in the final Supplemental RAW the parties that will enter into an O&M Agreement, or otherwise be responsible for compliance with all O&M requirements, prior to certification of the Property or group of Properties. Compliance with any applicable O&M Agreement, and any land use covenant or other institutional control measures, must be included as a requirement for any new owner/lessee in a purchase and sale agreement for the Property or group of Properties. Any party that is responsible for O&M shall notify DTSC of any transfer of operation and maintenance responsibilities at least 30 days prior to such transfer. DTSC may, at its discretion, require the transferee to enter into a new O&M Agreement.



**EXHIBIT B**

**BUDGET DETAIL AND PAYMENT PROVISIONS**

- A. Applicant agrees to reimburse DTSC for all costs incurred by DTSC pursuant to this Contract. The Cost Estimate is attached and incorporated by this reference and is included as the Budget for this Contract. DTSC's Cost Estimate shall include all of its costs, both direct and indirect. The hourly rates utilized in the development of any cost estimate shall reflect DTSC's current hourly rates. These hourly rates are adjusted each Fiscal Year to allow DTSC to recover its costs. Applicant is responsible for any increases in the direct and indirect rates and agrees to reimburse DTSC for these cost increases.
- B. Applicant agrees to pay to DTSC an advance payment based upon DTSC's estimate of the costs it may incur in performing its duties under this Contract. The advance payment amount is equal to: (1) if the term of the Contract is six months or more, then DTSC's estimated costs of services for six months, or (2) if the term of the Contract is less than six months, then for the entire amount of the Contract.
- C. The total amount of this Contract is \$76,934.00. Applicant shall pay the advance payment in the amount of \$38,467.00 within 30 calendar days of the Effective Date of this Contract.

Applicant shall submit all payments to:

Attention: Ms. Mabel Zhan  
Department of Toxic Substances Control  
Accounting  
1001 I Street, 21<sup>st</sup> Floor  
P.O. Box 806  
Sacramento, California 95812-0806

- D. All payments to DTSC shall indicate Contract Number 18-T4572 and Project Number 401294-11. Copies of checks and letters transmitting such checks shall be sent simultaneously to DTSC's Project Manager.
- E. In the event the advance payment is less than 100% of the Cost Estimate, it shall be retained in the Applicant's Account. DTSC shall bill the Applicant with quarterly invoices which contain an accounting and supporting documentation of all expenditures during the previous quarter. Once work is completed, final invoices will be provided to Applicant as soon possible, generally within 60 calendar days of the close of the quarterly billing cycle following completion of the work. Applicant shall remit the total amount due within 30 calendar days of the date of the quarterly invoice. DTSC shall hold the advance payment until the Contract is completed or terminated. Any remaining charges shall then be applied against the advance, and any unused advance payment will be refunded within 120 calendar days of the completion of the project.
- F. If Applicant cancels the Contract, then Applicant agrees to pay DTSC a minimum fee of \$1,000.00 out of the advance, regardless of the amount of work or services performed by DTSC under the terms of the Contract. If DTSC incurs more than \$1,000.00 in costs, then

Applicant will be responsible for the actual direct and indirect costs incurred or encumbered by DTSC, from the Contract starting term date up to the date "notice of cancellation" is received by DTSC, without any additional fee.

- G. The amount advanced by Applicant may be modified by mutual contract in writing should the services provided by DTSC exceed its original estimated costs. Upon execution of an Amendment to the Scope of Work that increases the original cost, Applicant agrees to pay any additional advance payment to DTSC for such newly agreed upon work.
- H. Any dispute concerning DTSC's costs incurred pursuant to this Contract is subject to the dispute resolution procedures established pursuant to Health and Safety Code section 25269.2. DTSC reserves its right to recover unpaid costs under applicable State and Federal laws.

**Cost Estimate:**

**COST ESTIMATE WORKSHEET**  
**Type of Agreement: Consultative Reimbursement Agreement**  
**Date: 01/31/2019**  
**Site Name: National City Public Works Yard-ParkSide**  
**Site Code: 401294-11**

| DTSC Project Team                    | VCP Coord.      | Project Management | Supervision  | Toxicology         | Geology                      | Industrial Hygienist | HQ Engineering | Public Participation | HQ CEQA               | Legal | Project Assistants        |                            |
|--------------------------------------|-----------------|--------------------|--------------|--------------------|------------------------------|----------------------|----------------|----------------------|-----------------------|-------|---------------------------|----------------------------|
| Classification (personnel)           | Sr. ES          | HSE                | Sr. ES (Sup) | Staff Toxicologist | Senior Engineering Geologist |                      | Sr. HSE        | PPS                  | Environmental Planner |       | Associate Program Analyst | Office Technician (Typing) |
| <b>TASK: (enter # hrs)</b>           |                 |                    |              |                    |                              |                      |                |                      |                       |       |                           |                            |
| Agreement Prep./Negotiation          | 4               |                    | 1            |                    |                              |                      |                |                      |                       |       | 4                         |                            |
| Project Management                   |                 | 60                 |              |                    |                              |                      |                |                      |                       |       |                           |                            |
| Tribal Outreach                      |                 |                    |              |                    |                              |                      |                |                      |                       |       |                           |                            |
| Supplemental Site Characterization   |                 |                    |              |                    |                              |                      |                |                      |                       |       |                           |                            |
| - Workplan                           |                 |                    |              |                    |                              |                      |                |                      |                       |       |                           |                            |
| - Implementation                     |                 |                    |              |                    |                              |                      |                |                      |                       |       |                           |                            |
| - Report                             |                 |                    |              |                    |                              |                      |                |                      |                       |       |                           |                            |
| OPEA Consultation                    |                 |                    |              |                    |                              |                      |                |                      | 4                     |       |                           |                            |
| Public Participation                 |                 | 16                 |              |                    |                              |                      |                |                      |                       |       |                           |                            |
| CEQA                                 |                 |                    |              |                    |                              |                      |                |                      |                       |       |                           |                            |
| Supplemental Removal Action Workplan |                 | 16                 | 8            | 8                  | 16                           |                      | 16             |                      |                       |       |                           | 2                          |
| Implement Removal Action             |                 | 60                 | 8            | 8                  | 8                            |                      | 8              | 8                    |                       |       |                           |                            |
| Meeting Project Managers             |                 | 8                  | 8            | 2                  | 2                            |                      |                | 4                    |                       |       |                           |                            |
| Certification                        |                 | 4                  | 1            |                    |                              |                      |                |                      |                       |       |                           | 1                          |
| Land Use Covenant                    |                 | 16                 | 2            |                    |                              |                      |                |                      |                       | 8     |                           | 1                          |
| Operation & Maint                    |                 | 4                  | 2            |                    |                              |                      |                |                      |                       |       |                           |                            |
| Total No. Hours/Class                | 4               | 184                | 30           | 18                 | 26                           | 0                    | 24             | 12                   | 4                     | 8     | 4                         | 4                          |
| Hourly Rate/Class                    | \$249           | \$224              | \$249        | \$223              | \$256                        | \$0                  | \$256          | \$146                | \$189                 | \$0   | \$146                     | \$88                       |
| Cost/Class                           | \$996           | \$41,216           | \$7,470      | \$4,014            | \$6,656                      | \$0                  | \$6,144        | \$1,752              | \$756                 | \$0   | \$584                     | \$352                      |
| Subtotal                             | \$69,940        |                    |              |                    |                              |                      |                |                      |                       |       |                           |                            |
| Contingency (10%)                    | \$6,994         |                    |              |                    |                              |                      |                |                      |                       |       |                           |                            |
| <b>Grand Total Cost</b>              | <b>\$76,934</b> |                    |              |                    |                              |                      |                |                      |                       |       |                           |                            |
| <b>Advance Payment</b>               | <b>\$38,467</b> |                    |              |                    |                              |                      |                |                      |                       |       |                           |                            |

**EXHIBIT D**

**SPECIAL TERMS AND CONDITIONS**

**1. Contract Limits**

Other than as specified herein, no document or communication passing between the parties shall be deemed a part of this Contract.

**2. Entire Contract**

This Contract supersedes all prior agreements, oral or written, made with respect to the services provided herein.

**3. Effective Date**

This Contract shall not be considered effective until it is signed by both parties, and if necessary, approved by the Department of General Services.

**4. Counterparts**

This Contract may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

**5. Authorization**

Each signatory to this Contract certifies that he or she is fully authorized by the Party he or she represents to enter into the terms and conditions of this Contract, to execute it on behalf of the party represented, and to legally bind that party to all the terms and conditions of this Contract.



The following page(s) contain the backup material for Agenda Item: [Resolution of the City Council of the City of National City: 1\) authorizing the Mayor to execute Program Supplement Agreement \(PSA\) No. S18 with the State of California Department of Transportation \(Caltrans\) for the Euclid Avenue Bicycle and Pedestrian Enhancements Project to allow for reimbursement of up to \\$3,335,000 in eligible project expenditures through the State Active Transportation Program \(ATP\); and 2\) authorizing the establishment of an Engineering Grants Fund appropriation of \\$3,335,000 and corresponding revenue budget.\(Engineering/Public Works\)](#)

Please scroll down to view the backup material.

# CITY OF NATIONAL CITY, CALIFORNIA COUNCIL AGENDA STATEMENT

**MEETING DATE:** February 19, 2019

**AGENDA ITEM NO.**

**ITEM TITLE:**

Resolution of the City Council of the City of National City, 1) authorizing the Mayor to execute Program Supplement Agreement (PSA) No. S18 with the State of California Department of Transportation (Caltrans) for the Euclid Avenue Bicycle and Pedestrian Enhancements Project to allow for reimbursement of up to \$3,335,000 in eligible project expenditures through the State Active Transportation Program (ATP); and 2) authorizing the establishment of an Engineering Grants Fund appropriation of \$3,335,000 and corresponding revenue budget.

**PREPARED BY:** Jose Lopez, P.E., Associate Engineer

**PHONE:** 619-336-4312

**DEPARTMENT:** Engineering/Public Works

**APPROVED BY:**



**EXPLANATION:**

See attached.

**FINANCIAL STATEMENT:**

**ACCOUNT NO.**

ATP Grant - \$3,335,000

Revenue Account No. 296-06572-3463

Expenditure Account No. 296-409-500-598-6572 (Euclid Avenue Bicycle and Pedestrian Enhancements)

**APPROVED:** \_\_\_\_\_ **Finance**

**APPROVED:** \_\_\_\_\_ **MIS**

**ENVIRONMENTAL REVIEW:**

Categorical Exemption under CEQA Guidelines, Section 15304, Minor Alteration to Land, approved June 2, 2016.

**ORDINANCE:** **INTRODUCTION:** ☐ **FINAL ADOPTION:** ☐

**STAFF RECOMMENDATION:**

Adopt Resolution authorizing the Mayor to execute PSA No. S18 with Caltrans for the Euclid Avenue Bicycle and Pedestrian Enhancements Project to allow for reimbursement of up to \$3,335,000 in ATP grant funds.

**BOARD / COMMISSION RECOMMENDATION:**

N/A

**ATTACHMENTS:**

1. Explanation
2. Program Supplement Agreement
3. Resolution

### Explanation

On November 22, 2016, the California Department of Transportation (Caltrans) awarded a \$3,335,000 Active Transportation Program (ATP) grant for the Euclid Avenue Bicycle and Pedestrian Enhancements Project.

The project will construct nearly two miles of traffic calming, bicycle and pedestrian enhancements on Euclid Avenue from the northern City limits at Cervantes Avenue south to E. 24<sup>th</sup> Street. Project improvements include traffic calming through road diets, curb extensions, median refuge islands, Class II buffered bicycle lanes, Class III bicycle routes, Class IV bikeways with bend-outs, high visibility crosswalks, pedestrian actuated LED-enhanced crosswalk signs, two High-Intensity Activated crosswalks (HAWKs) located near Paradise Valley Hospital, and a new traffic signal at the entrance to Euclid Plaza (Vallarta Supermarket) and Windsor Heights Apartments.

City Council Resolution authorizing the Mayor to execute Program Supplement Agreement No. S18 to Administering Agency-State Master Agreement No. 00013S is required to allow for reimbursement of eligible project expenditures through the State ATP grant.

PROGRAM SUPPLEMENT NO. S18  
to  
ADMINISTERING AGENCY-STATE AGREEMENT  
FOR STATE FUNDED PROJECTS NO 00013S

Adv Project ID      Date: December 26, 2018  
1118000066      Location: 11-SD-0-NATC  
Project Number: ATPL-5066(036)  
E.A. Number:  
Locode: 5066

This Program Supplement, effective 12/05/2018, hereby adopts and incorporates into the Administering Agency-State Agreement No. 00013S for State Funded Projects which was entered into between the ADMINISTERING AGENCY and the STATE with an effective date of 05/02/07 and is subject to all the terms and conditions thereof. This PROGRAM SUPPLEMENT is executed in accordance with Article I of the aforementioned Master Agreement under authority of Resolution No. \_\_\_\_\_ approved by the ADMINISTERING AGENCY on \_\_\_\_\_ (See copy attached).

The ADMINISTERING AGENCY further stipulates that as a condition to the payment by the State of any funds derived from sources noted below encumbered to this project, Administering Agency accepts and will comply with the Special Covenants and remarks set forth on the following pages.

**PROJECT LOCATION:**

The project will construct nearly two miles of traffic calming, road diet, bicycle, and pedestrian enhancements of Euclid Avenue in National

**TYPE OF WORK:** Bicycle and pedestrian enhancements

| Estimated Cost | State Funds |                | Matching Funds |              |
|----------------|-------------|----------------|----------------|--------------|
|                | STATE       | \$3,335,000.00 | LOCAL          | OTHER        |
| \$3,960,000.00 |             |                | \$200,000.00   | \$425,000.00 |

CITY OF NATIONAL CITY

By ALEJANDRA SOTELO-SOLIS  
Title MAYOR

Date \_\_\_\_\_

Attest MICHAEL DALLA, CITY CLERK

STATE OF CALIFORNIA  
Department of Transportation

By \_\_\_\_\_  
Chief, Office of Project Implementation  
Division of Local Assistance

Date \_\_\_\_\_

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance:

Accounting Officer Jennie Yee

Date 12/27/18 \$3,335,000.00

## Page 1 of 1

**SPECIAL COVENANTS OR REMARKS**

| Chapter | Statutes | Item | Year | Program | BC | Category | Fund Source | AMOUNT, |
|---------|----------|------|------|---------|----|----------|-------------|---------|
|         |          |      |      |         |    |          |             |         |
|         |          |      |      |         |    |          |             |         |
|         |          |      |      |         |    |          |             |         |
|         |          |      |      |         |    |          |             |         |
|         |          |      |      |         |    |          |             |         |

**SPECIAL COVENANTS OR REMARKS**

1. A. This PROJECT will be administered in accordance with the applicable CTC STIP guidelines and the Active Transportation Program guidelines as adopted or amended, the Local Assistance Procedures Manual (LAPM), the Local Assistance Program Guidelines (LAPG), and this PROGRAM SUPPLEMENT.

B. This PROJECT is programmed to receive State funds from the Active Transportation Program (ATP). Funding may be provided under one or more components. A component(s) specific fund allocation is required, in addition to other requirements, before reimbursable work can occur for the component(s) identified. Each allocation will be assigned an effective date and identify the amount of funds allocated per component(s).

This PROGRAM SUPPLEMENT has been prepared to allow reimbursement of eligible PROJECT expenditures for the component(s) allocated. Unless otherwise determined, the effective date of the component specific allocation will constitute the start of reimbursable expenditures.

C. STATE and ADMINISTERING AGENCY agree that any additional funds made available by future allocations will be encumbered on this PROJECT by use of a STATE-approved Allocation Letter and STATE Finance Letter. ADMINISTERING AGENCY agrees that STATE funds available for reimbursement will be limited to the amount allocated by the California Transportation Commission (CTC) and/or the STATE.

D. Upon ADMINISTERING AGENCY request, the CTC and/or STATE may approve supplementary allocations, time extensions, and fund transfers between components. Funds transferred between allocated project components retain their original timely use of funds deadlines, but an approved time extension will revise the timely use of funds criteria for the component(s) and allocation(s) requested. Approved supplementary allocations, time extensions, and fund transfers between components made after the execution of this PROGRAM SUPPLEMENT will be documented and considered subject to the terms and conditions thereof. Documentation will consist of a STATE approved Allocation Letter, Fund Transfer Letter, Time Extension Letter, and Finance Letter, as appropriate.

E. This PROJECT is subject to the timely use of funds provisions enacted by the Active Transportation Program guidelines, as adopted or amended, and by approved CTC and State procedures as outlined below.

Funds allocated for the environmental & permits (E&P), plan specifications & estimate (PS&E), and right-of-way components are available for expenditure until the end of the second fiscal year following the year in which the funds were allocated.

Funds allocated for the construction component are subject to an award deadline and contract completion deadline. ADMINISTERING AGENCY agrees to award the contract within 6 months of the construction fund allocation and to complete and accept the construction within 36 months of award.

F. Award information shall be submitted by the ADMINISTERING AGENCY to the District

**SPECIAL COVENANTS OR REMARKS**

Local Assistance Engineer immediately after project contract award and prior to the submittal of the ADMINISTERING AGENCY'S first invoice for the construction contract. Failure to do so will cause a delay in the State processing of invoices for the construction phase.

G. The ADMINISTERING AGENCY shall invoice STATE for environmental & permits (E&P), plans specifications & estimate (PS&E), and right-of-way costs no later than 180 days after the end of last eligible fiscal year of expenditure. For construction costs, the ADMINISTERING AGENCY has 180 days after project completion or contract acceptance to make the final payment to the contractor prepare the final Report of Expenditures and final invoice, and submit to STATE for verification and payment.

H. ADMINISTERING AGENCY agrees to submit the final report documents that collectively constitute a "Report of Expenditures" within one hundred eighty (180) days of PROJECT completion. Failure of ADMINISTERING AGENCY to submit a "Final Report of Expenditures" within 180 days of PROJECT completion will result in STATE imposing sanctions upon ADMINISTERING AGENCY in accordance with the current LAPM and the Active Transportation Program (ATP) Guidelines.

I. ADMINISTERING AGENCY indirect costs, as defined in 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirement for Federal Awards, to be claimed must be allocated in accordance with an Indirect Cost Allocation Plan (ICAP), submitted, reviewed, and approved in accordance with Caltrans Audits and Investigations, requirements which may be accessed at: [www.dot.ca.gov/hq/audits/](http://www.dot.ca.gov/hq/audits/).

ADMINISTERING AGENCY agrees to comply with, and require all sub-recipients and project sponsors to comply with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirement for Federal Awards, and all applicable Federal and State laws and regulations.

ADMINISTERING AGENCY agrees, and will assure that its contractors and subcontractors will be obligated to agree, that Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., and all applicable Federal and State laws and regulations, shall be used to determine the allowability of individual PROJECT cost items.

Any Fund expenditures for costs for which ADMINISTERING AGENCY has received payment or credit that are determined by subsequent audit to be unallowable under 2 CFR, Part 200, or 48 CFR, Chapter 1, Part 3, are subject to repayment by ADMINISTERING AGENCY to STATE. Should ADMINISTERING AGENCY fail to reimburse Funds due STATE within 30 days of demand, or within such other period as may be agreed in writing between the Parties hereto, STATE is authorized to intercept and withhold future payments due ADMINISTERING AGENCY from STATE or any third-party source, including, but not limited to, the State Treasurer, the State Controller, and the California Transportation Commission.



**SPECIAL COVENANTS OR REMARKS**

J. By executing this PROGRAM SUPPLEMENT, ADMINISTERING AGENCY agrees to comply with all reporting requirements in accordance with the Active Transportation Program guidelines, as adopted or amended.

DEPARTMENT OF TRANSPORTATION  
DIVISION OF ACCOUNTING  
LOCAL PROGRAM ACCOUNTING BRANCH

FINANCE LETTER

Date: 12/31/2018  
D\_CO\_RT: 11-SD-0-NATC  
Project No: ATPL-5066(036)  
Adv Project Id: 1118000066

EA No:

Attention: City of National City

Agreement End Date:

| FINANCE ITEMS                     | PRO RATA OR LUMP SUM | TOTAL COST OF WORK | PART. COST     | STATE          | LOCAL        | OTHER (NON-PART.) |
|-----------------------------------|----------------------|--------------------|----------------|----------------|--------------|-------------------|
| Enviromental Studies & Permits    | Lump Sum             | \$50,000.00        | \$0.00         | \$0.00         | \$0.00       | \$50,000.00       |
| Plans, Specifications & Estimates | Lump Sum             | \$450,000.00       | \$150,000.00   | \$0.00         | \$150,000.00 | \$300,000.00      |
| Right of Way                      | Lump Sum             | \$75,000.00        | \$0.00         | \$0.00         | \$0.00       | \$75,000.00       |
| Construction                      | Lump Sum             | \$3,385,000.00     | \$3,385,000.00 | \$3,335,000.00 | \$50,000.00  | \$0.00            |
| Totals:                           |                      | \$3,960,000.00     | \$3,535,000.00 | \$3,335,000.00 | \$200,000.00 | \$425,000.00      |

Participation Ratio: 89.27%

This Finance Letter was created based on specific financial information provided by the responsible local agency. The following encumbrance history is prepared by Local Assistance Accounting Office and is provided here for local agency's information and action.

Signature: \_\_\_\_\_

Title: HQ Sr Area Engineer

For questions regarding finance letter, contact:

Printed Name : Nahed Abdin

Telephone No: 916-653-7928

Remarks: Allocation Request for Con (\$3,335,000) State funds, Dec 2018. NAA

| ACCOUNTING INFORMATION |              |             |           |                    |             |                    |                     |                | ATPL-5066(036) |  | Cooperative Work Agreement |                 |
|------------------------|--------------|-------------|-----------|--------------------|-------------|--------------------|---------------------|----------------|----------------|--|----------------------------|-----------------|
| ADV. PROJECT ID        | APPROP. UNIT | STATE PROG. | FED/STATE | ENCUMBRANCE AMOUNT | APPROP YEAR | EXPENDITURE AMOUNT | ENCUMBRANCE BALANCE | REVERSION DATE |                |  | APPROVED AMOUNT            | EXPIRATION DATE |
| 1118000066             | 18108        | 2030720100  |           | \$3,335,000.00     | 1718        | \$0.00             | \$3,335,000.00      | 06/30/23       |                |  |                            |                 |

The following page(s) contain the backup material for Agenda Item: [Resolution of the City Council of the City of National City: 1\) awarding a contract to Portillo Concrete, Inc. in the amount of \\$290,575 for the Harbison Avenue Road Diet Project, CIP No. 18-17; 2\) authorizing a 15% contingency in the amount of \\$43,586.25 for any unforeseen changes; and 3\) authorizing the Mayor to execute the contract. \(Engineering/Public Works\)](#)

Please scroll down to view the backup material.

**CITY OF NATIONAL CITY, CALIFORNIA  
COUNCIL AGENDA STATEMENT**

**MEETING DATE:** February 19, 2019

**AGENDA ITEM NO.**

**ITEM TITLE:**

Resolution of the City Council of the City of National City, 1) awarding a contract to Portillo Concrete, Inc. in the amount of \$290,575 for the Harbison Avenue Road Diet Project, CIP No. 18-17; 2) authorizing a 15% contingency in the amount of \$43,586.25 for any unforeseen changes; and 3) authorizing the Mayor to execute the contract.

**PREPARED BY:** Jose Lopez, P.E., Associate Engineer

**PHONE:** 619-336-4312

**EXPLANATION:**

See attached.

**DEPARTMENT:** Engineering/Public Works

**APPROVED BY:**



**FINANCIAL STATEMENT:**

**ACCOUNT NO.**

Contract Award (funds available through prior City Council CIP appropriations)

\$286,455: 109-409-500-598-6573 (Gas Tax – Transportation Improvements)

\$4,120: 001-409-500-598-7049 (General Fund – Storm Drain Improvements)

15% Contingency (funds available through prior City Council CIP appropriations)

\$43,586.25: 001-409-500-598-6573 (General Fund – Transportation Improvements)

**APPROVED:** \_\_\_\_\_ **Finance**

**APPROVED:** \_\_\_\_\_ **MIS**

**ENVIRONMENTAL REVIEW:**

Categorical Exemption under CEQA Guidelines

**ORDINANCE:** ☐ **INTRODUCTION:** ☐ **FINAL ADOPTION:** ☐

**STAFF RECOMMENDATION:**

Adopt Resolution awarding a contract to Portillo Concrete, Inc. in the amount of \$290,575 for the Harbison Avenue Road Diet Project, CIP No. 18-17.

**BOARD / COMMISSION RECOMMENDATION:**

N/A

**ATTACHMENTS:**

1. Explanation
2. Bid Opening Summary
3. Three Lowest Bidders Summary
4. Owner-Contractor Agreement
5. Resolution

## **EXPLANATION**

The Harbison Avenue Road Diet Project, CIP No. 18-17, includes the following improvements on Harbison Avenue between Division Street and E. 4th Street: street resurfacing, traffic calming islands with enhanced signing and striping, Class III bike sharrows, and drainage improvements.

On December 20, 2018, the bid solicitation was posted on PlanetBids, a free public electronic bidding system for contractors. On December 26, 2018 and January 2, 2019, the bid solicitation was advertised in local newspapers.

On January 17, 2019, four (4) bids were received by the 1:00 p.m. deadline, opened and publicly disclosed. Bid results were posted on the City website. Portillo Concrete, Inc. was the apparent lowest bidder with a total bid amount of \$290,575.00. Upon review of all documents submitted, Portillo Concrete, Inc.'s bid was deemed responsive, and they are the lowest responsible bidder qualified to perform the work as described in the project specifications.

Therefore, staff recommends awarding a contract to Portillo Concrete, Inc. in the not-to-exceed amount of \$290,575.00.

Staff also recommends authorizing a 15% contingency in the amount of \$43,586.25 to address any unforeseen conditions that may arise.

Attached are the bid opening summary sheet and a line item summary of the three lowest bidders for reference. Also attached is the Owner-Contractor Agreement.

Construction is estimated to be completed in summer of 2019. Updates will be provided on the City's CIP website at: [nationalcityprojects.com](http://nationalcityprojects.com).



## BID OPENING RESULTS

**NAME:** HARBISON AVENUE ROAD DIET  
**CIP NO:** 18-17  
**DATE:** Thursday, January 17, 2019  
**TIME:** 1:00 P.M.  
**ESTIMATE:** \$325,000  
**PROJECT ENGINEER:** Roberto Yano, P.E.

| NO. | BIDDER'S NAME  | BID AMOUNT   | BID<br>SECURITY<br>- BOND |
|-----|--|--------------|---------------------------|
| 1.  | Portillo Concrete, Inc.<br>3527 Citrus Street<br>Lemon Grove, CA 91945                         | \$290,575.00 | Bond                      |
| 2.  | Blue Pacific Engineering & Construction<br>7330 Opportunity Road, STE A<br>San Diego, CA 92111 | \$359,990.00 | Bond                      |
| 3.  | A.M. Ortega, Inc.<br>10125 Channel Road<br>Lakeside, CA 92040                                  | \$424,217.00 | Bond                      |
| 4.  | Crest Equipment, Inc.<br>161 Scottford Dr.<br>El Cajon, CA 92021                               | \$565,104.90 | Bond                      |

**Bid Results for Project Harbison Avenue Road Diet (CIP No. 18-17)**

| Item No.        | Description  | Unit | Qty. | Portillo Concrete, Inc | Blue Pacific Engineering & Construction | A.M. Ortega |              |             |              |
|-----------------|--|------|------|------------------------|---|-------------|--------------|-------------|--------------|
| <b>Base Bid</b> |  |      |      |                        |   |             |              |             |              |
| 1               | Mobilization/Demobilization  | LS   | 1    | \$4,000.00             | \$4,000.00                              | \$25,000.00 | \$25,000.00  | \$4,000.00  | \$4,000.00   |
| 2               | Surveying and Construction Staking   | LS   | 1    | \$2,500.00             | \$2,500.00                              | \$20,000.00 | \$20,000.00  | \$10,000.00 | \$10,000.00  |
| 3               | Signing and Striping   | LS   | 1    | \$22,000.00            | \$22,000.00                             | \$25,000.00 | \$25,000.00  | \$15,670.00 | \$15,670.00  |
| 4               | Traffic Control and Pedestrian Control   | LS   | 1    | \$10,000.00            | \$10,000.00                             | \$25,000.00 | \$25,000.00  | \$18,280.00 | \$18,280.00  |
| 5               | Clearing and Grubbing  | LS   | 1    | \$6,000.00             | \$6,000.00                              | \$15,000.00 | \$15,000.00  | \$14,750.00 | \$14,750.00  |
| 6               | Water Pollution Control  | LS   | 1    | \$2,000.00             | \$2,000.00                              | \$20,000.00 | \$20,000.00  | \$11,590.00 | \$11,590.00  |
| 7               | Remove Existing Curb and Gutter and Construct Curb and Gutter per SDRSD G-2 (Match Existing Curb Height) | LF   | 55   | \$50.00                | \$2,750.00                              | \$55.00     | \$3,025.00   | \$189.00    | \$10,395.00  |
| 8               | Construct 21' Curb Inlet Type B-1 per SDRSD D-02   | LS   | 1    | \$20,000.00            | \$20,000.00                             | \$10,000.00 | \$10,000.00  | \$25,000.00 | \$25,000.00  |
| 9               | Construct Stamped Concrete   | SF   | 320  | \$15.00                | \$4,800.00                              | \$12.00     | \$3,840.00   | \$38.00     | \$12,160.00  |
| 10              | Construct 3" Mountable Curb per Caltrans Standard Plans A87A   | LF   | 340  | \$25.00                | \$8,500.00                              | \$35.00     | \$11,900.00  | \$127.00    | \$43,180.00  |
| 11              | Construct Asphalt Concrete Pavement  | TON  | 20   | \$250.00               | \$5,000.00                              | \$250.00    | \$5,000.00   | \$375.00    | \$7,500.00   |
| 12              | Construct Class II Aggregate Base  | TON  | 30   | \$30.00                | \$900.00                                | \$50.00     | \$1,500.00   | \$297.00    | \$8,910.00   |
| 13              | Stress-Relieving Fabric  | SF   | 1230 | \$2.50                 | \$3,075.00                              | \$1.50      | \$1,845.00   | \$4.00      | \$4,920.00   |
| 14              | Construct Asphalt Concrete (1.5" Mill and Overlay)   | SY   | 5440 | \$20.00                | \$108,800.00                            | \$27.00     | \$146,880.00 | \$15.00     | \$81,600.00  |
| 15              | Pavement Rehabilitation Dig-Out  | LS   | 1    | \$40,000.00            | \$40,000.00                             | \$5,000.00  | \$5,000.00   | \$84,937.00 | \$84,937.00  |
| 16              | Pavement Rehabilitation Dig-Out (Remove Concrete Subgrade)   | CY   | 10   | \$400.00               | \$4,000.00                              | \$400.00    | \$4,000.00   | \$300.00    | \$3,000.00   |
| 17              | Lighting and Electrical  | LS   | 1    | \$43,000.00            | \$43,000.00                             | \$30,000.00 | \$30,000.00  | \$50,000.00 | \$50,000.00  |
| 18              | Unclassified Excavation  | LS   | 1    | \$2,000.00             | \$2,000.00                              | \$2,000.00  | \$2,000.00   | \$11,200.00 | \$11,200.00  |
| 19              | Removal, disposal and replacement of unsuitable material   | CY   | 25   | \$50.00                | \$1,250.00                              | \$200.00    | \$5,000.00   | \$285.00    | \$7,125.00   |
|                 |  |      |      | Total                  | \$290,575.00                            |             | \$359,990.00 |             | \$424,217.00 |

## PLACEHOLDER – OWNER-CONTRACTOR AGREEMENT



The following page(s) contain the backup material for Agenda Item: [Temporary Use Permit – National Day of Prayer sponsored by First Christian Church of National City at Kimball Park Bowl on May 2, 2019 with no waiver of fees. \(Neighborhood Services\)](#)

Please scroll down to view the backup material.

**CITY OF NATIONAL CITY, CALIFORNIA  
COUNCIL AGENDA STATEMENT**

**MEETING DATE:** February 19, 2019

**AGENDA ITEM NO.** |

**ITEM TITLE:**

Temporary Use Permit – National Day of Prayer sponsored by First Christian Church of National City at Kimball Park Bowl on May 2, 2019 with no waiver of fees.

**PREPARED BY:** Dionisia Trejo |

**DEPARTMENT:** Neighborhood Services Department

**PHONE:** (619) 336-4255

**APPROVED BY:** 

**EXPLANATION:**

This is a request from First Christian Church of National City to conduct the National Day of Prayer at Kimball Park Bowl on May 2, 2019 from 6:30 p.m. to 7:30 p.m. Set up for the event will commence at 4:00 p.m. on the day of the event. This event will consist of various churches from National City which will gather to worship and pray.

First Christian Church of National City will provide their own stage. Security will be provided by volunteers from local churches.

Note: This event was approved by Council in 2018 with no waiver of fees.

**FINANCIAL STATEMENT:**

**APPROVED:** \_\_\_\_\_ **Finance**

**ACCOUNT NO.** |

**APPROVED:** \_\_\_\_\_ **MIS**

City fee of \$272.00 for processing the TUP through various City departments, plus \$123.96 for Public Works.

Total Fees: \$395.96

**ENVIRONMENTAL REVIEW:**

N/A

**ORDINANCE:** INTRODUCTION: ☐ **FINAL ADOPTION:** ☐

**STAFF RECOMMENDATION:**

Approve the Application for a Temporary Use Permit subject to compliance with all conditions of approval with no waiver of fees or in accordance to City Council Policy 802. |

**BOARD / COMMISSION RECOMMENDATION:**

N/A

**ATTACHMENTS:**

Application for a Temporary Use Permit with recommended conditions of approval. |



City of National City ■ Neighborhood Services Department  
1243 National City Boulevard ■ National City, CA 91950  
(619) 336-4364 ■ fax (619) 336-4217  
www.nationalcityca.gov

## Special Event Application

### Type of Event

- ☐ Fair/Festival ☐ Parade/March ☐ Walk or Run ☐ Concert/Performance  
☒ TUP ☐ Sporting Event ☐ Other (specify) \_\_\_\_\_

### Event Name & Location

Event Title National Day of Prayer  
Event Location (list all sites being requested) Kimball Park Bowl

### Event Times

Set-Up Starts  
Date 5/2/19 Time 4 pm Day of Week Thursday  
Event Starts  
Date 5/2/19 Time 6:30 pm Day of Week Thursday  
Event Ends  
Date 5/2/19 Time 7:30 pm Day of Week Thursday  
Breakdown Ends  
Date 5/2/19 Time 9 pm Day of Week Thursday

RECEIVED

JAN 29 2019

Neighborhood Services Department  
City of National City

### Applicant Information

Applicant (Your name) Tim Captain Sponsoring Organization First Christian Church of National City  
Event Coordinator (if different from applicant) Pastor Eddie Duenas (619-787-2601) and Tim Captain  
Mailing Address 1800 E 17<sup>th</sup> St. National City, CA 91950  
Day Phone 619-474-2254 After Hours Phone \_\_\_\_\_ Cell 619-518-8415 Fax \_\_\_\_\_  
Public Information Phone \_\_\_\_\_ E-mail tim@nationalcitychurch.com

Applicant agrees to investigate, defend, indemnify and hold harmless the City, its officers, employees and agents from and against any and all loss, damage, liability, claims, demands, detriments, costs, charges, expense (including attorney's fees) and causes of action of any character which the City, its officers, employees and agents may incur, sustain or be subjected to on account of loss or damage to property or the loss of use thereof and for bodily injury to or death of any persons (including but not limited to the employees, subcontractors, agents and invitees of each party hereto) arising out of or in any way connected to the occupancy, enjoyment and use of any City premises under this agreement to the extent permitted by law.

Applicant understands this TUP/special event may implicate fees for City services, which will have to be paid in the City's Finance Department 48 hours prior to the event set-up. The undersigned also understands and accepts the City's refund policy for application processing and facility use and that fees and charges are adjusted annually and are subject to change.

Signature of Applicant: [Signature] Date 1/18/19



## Special Event Application (continued)

Please complete the following sections with as much detail as possible since fees and requirements are based on the information you provide us.

### Fees/Proceeds/Reporting

Is your organization a "Tax Exempt, nonprofit" organization? Yes ☒ No ☐

Are admission, entry, vendor or participant fees required? Yes ☐ No ☒

If YES, please explain the purpose and provide amount (s):

\$ 0 Estimated Gross Receipts including ticket, product and sponsorship sales from this event.

\$ 0 Estimated Expenses for this event.

\$ 0 What is the projected amount of revenue that the Nonprofit Organization will receive as a result of this event?

### Description of Event

☐ First time event ☒ Returning Event ☐ include site map with application

Note that this description may be published in our City Public Special Events Calendar:

This event is in conjunction with the National Day of Prayer.  
Various churches will gather to worship and pray.  
The worship and prayer will be amplified.

### Estimated Attendance

Anticipated # of Participants: 500 Anticipated # of Spectators: \_\_\_\_\_

**Traffic Control, Security, First Aid and Accessibility**

Requesting to close street(s) to vehicular traffic? Yes ☐ No ☒

List any streets requiring closure as a result of the event (provide map): \_\_\_\_\_

Date and time of street closure: \_\_\_\_\_ Date and time of street reopening: \_\_\_\_\_

☐ Other (explain) \_\_\_\_\_

Requesting to post "no parking" notices? Yes ☐ No ☒

☐ Requested "No Parking" on city streets and/or parking lots (list streets/parking lots) (provide map): \_\_\_\_\_

☐ Other (explain) \_\_\_\_\_

**Security and Crowd Control**

Depending on the number of participants, your event may require Police services.

Please describe your procedures for both Crowd Control and Internal Security: Volunteers  
from local churches will provide crowd control and  
internal security.

Have you hired Professional Security to handle security arrangements for this event?

Yes ☐ No ☒ If YES, name and address of Security Organization \_\_\_\_\_

Security Director (Name): \_\_\_\_\_ Phone: \_\_\_\_\_

If using the services of a professional security firm AND the event will occur on City property, please provide a copy of its insurance certificate, evidencing liability with limits of at least \$1 Million dollars per occurrence/\$2 Million dollars aggregate, as well as and additional insured endorsement naming the City of National City, its officers, employees, and agents as additional insureds. Evidence of insurance must be provided by the vendor or its insurer to the City's Risk Manager for review and approval prior to the event.

Is this a night event? Yes ☒ No ☐ If YES, please state how the event and surrounding area will be illuminated to ensure safety of the participants and spectators: \_\_\_\_\_

Requesting illumination from city lights.

### First Aid

Depending on the number of participants, your event may require specific First Aid services.

First aid station to be staffed by event staff? Yes ☐ No ☒ First aid/CPR certified? Yes ☐ No ☒

☐ First aid station to be staffed by professional company. ► Company \_\_\_\_\_

### Accessibility

Please describe your Accessibility Plan for access at your event by individuals with disabilities:

Individuals with disabilities may access the event by  
using the top row of the bowl to participate.

### Elements of your Event

Setting up a stage? Yes ☒ No ☐

☐ Requesting City's PA system

☐ Requesting City Stage; if yes, which size? ☐ Dimensions (13x28) ☐ Dimensions (20x28)

☒ Applicant providing own stage ► 20 x 28 (Dimensions)

Setting up canopies or tents?

\_\_\_\_\_ # of canopies size \_\_\_\_\_

\_\_\_\_\_ # of tents size \_\_\_\_\_

☒ No canopies/tents being set up

Setting up tables and chairs?

☒ Furnished by Applicant or Contractor

\_\_\_\_\_ # of tables ☒ No tables being set up

10 # of chairs ☐ No chairs being set up

☐ (For City Use Only) Sponsored Events – Does not apply to co-sponsored events

\_\_\_\_\_ # of tables ☐ No tables being set up

\_\_\_\_\_ # of chairs ☐ No chairs being set up

Contractor Name \_\_\_\_\_

Contractor Contact Information \_\_\_\_\_  
Address City/State Phone Number



**Setting up other equipment?**

- ☐ Sporting Equipment (explain) \_\_\_\_\_
- ☒ Other (explain) Will set up a PA system
- ☐ Not setting up any equipment listed above at event

**Having amplified sound and/or music? Yes ☐ No ☐**

- ☒ PA System for announcements ☐ CD player or DJ music
- ☒ Live Music ▶ ☒ Small 4-5 piece live band ▶ ☐ Large 6+ piece live band
- ☐ Other (explain) \_\_\_\_\_

If using live music or a DJ. ▶ Contractor Name N/A (Volunteers from churches)

▶ \_\_\_\_\_  
Address City/State Phone Number

**Using lighting equipment at your event? Yes ☐ No ☒**

- ☐ Bringing in own lighting equipment
- ☐ Using professional lighting company ▶ Company Name \_\_\_\_\_

\_\_\_\_\_  
Address City/State Phone Number

**Using electrical power? Yes ☒ No ☐**

- ☒ Using on-site electricity ☒ For sound and/or lighting ☐ For food and/or refrigeration
- ☐ Bringing in generator(s) ☐ For sound and/or lighting ☐ For food and/or refrigeration

**Vendor Information**

**PLEASE NOTE:** You may be required to apply for a temporary health permit if food or beverages are sold or given away during your special event. Also see 'Permits and Compliance' on page 8 in the Special Event Guide. For additional information on obtaining a temporary health permit, please contact the County of San Diego Environmental Health at (619) 338-2363.

**Having food and non-alcoholic beverages at your event? Yes ☐ No ☒**

- ☐ Vendors preparing food on-site ▶ # \_\_\_\_\_ ▶ Business License # \_\_\_\_\_

If yes, please describe how food will be served and/or prepared: \_\_\_\_\_

If you intend to cook food in the event area please specify the method:

☐ GAS ☐ ELECTRIC ☐ CHARCOAL ☐ OTHER (Specify): \_\_\_\_\_

- ☐ Vendors bringing pre-packaged food ▶ # \_\_\_\_\_ ▶ Business License # \_\_\_\_\_
- ☐ Vendors bringing bottled, non-alcoholic beverages (i.e., bottled water, can soda, etc.) ▶ # \_\_\_\_\_
- ☐ Vendors selling food # \_\_\_\_\_ ▶ Business License #(s) \_\_\_\_\_
- ☐ Vendors selling merchandise # \_\_\_\_\_ ▶ Business License #(s) \_\_\_\_\_

- ☐ Food/beverages to be handled by organization; no outside vendors
- ☐ Vendors selling services # \_\_\_\_\_ ▶ Business License #(s) \_\_\_\_\_
- ▶ Explain services \_\_\_\_\_
- ☐ Vendors passing out information only (no business license needed) # \_\_\_\_\_
- ▶ Explain type(s) of information \_\_\_\_\_
- ☐ No selling or informational vendors at event

Having children activities? Yes ☐ No ☒

**PLEASE NOTE:** In the event inflatable jumps are provided at the event, The City of National City requires commercial liability insurance with limits of at least \$1 Million dollars per occurrence/\$2 Million dollars aggregate. In addition, the City of National City must be named as an Additional Insured pursuant to a separate endorsement, which shall be provided by the vendor or its insurer to the City's Risk Manager, along with the Certificate of Insurance, for approval prior to the event. The application should be filed out at least one week prior to the event. There is a \$25 fee to process the permit application. For questions or to obtain a copy of the "Facility Use Application", please contact the Engineering/Public Works Department at (619) 336-4580.

- ☐ Inflatable bouncer house # \_\_\_\_\_ ☐ Rock climbing wall Height \_\_\_\_\_
- ☐ Inflatable bouncer slide # \_\_\_\_\_ ☐ Arts & crafts (i.e., craft making, face painting, etc.)
- ☐ Other \_\_\_\_\_

Having fireworks or aerial display? Yes ☐ No ☒

- ☐ Vendor name and license # \_\_\_\_\_
- Dimensions \_\_\_\_\_ Duration \_\_\_\_\_
- Number of shells \_\_\_\_\_ Max. size \_\_\_\_\_

**PLEASE NOTE:** In the event fireworks or another aerial display is planned for your event, The City of National City requires commercial liability insurance with limits of at least \$2 Million dollars per occurrence/ \$4 Million dollars aggregate. In addition, the City of National City must be named as an Additional Insured pursuant to a separate endorsement, which shall be provided by the vendor or its insurer to the City's Risk Manager, along with the Certificate of Insurance, for approval prior to the event. Depending on the size and/or nature of the fireworks display, the City reserves the right to request higher liability limits. The vendor must also obtain a fireworks permit from the National City Fire Department and the cost is \$502.00

Arranging for media coverage? Yes ☐ No ☒

- ☐ Yes, but media will not require special set-up
- ☐ Yes, media will require special set-up. Describe \_\_\_\_\_



### Event Signage

PLEASE NOTE: For City sponsored or co-sponsored events, banners publicizing the event may be placed on the existing poles on the 1800 block and 3100 block of National City Boulevard. The banners must be made to the City's specifications. Please refer to the City's Special Event Guidebook and Fee Schedule for additional information.

Are you planning to have signage at your event? Yes ☒ No ☐

☒ Yes, we will post signage # 1 Dimensions 72" x 30"

☐ Yes, having inflatable signage # \_\_\_\_\_ ▶ (complete Inflatable Signage Request form)

☐ Yes, we will have banners # \_\_\_\_\_

☐ What will signs/banners say? \_\_\_\_\_

☐ How will signs/banners be anchored or mounted? \_\_\_\_\_

### Waste Management

PLEASE NOTE: One toilet for every 250 people is required, unless the applicant can show that there are sufficient facilities in the immediate area available to the public during the event.

Are you planning to provide portable restrooms at the event? Yes ☐ No ☒

If yes, please identify the following:

▶ Total number of portable toilets: \_\_\_\_\_

▶ Total number of ADA accessible portable toilets: \_\_\_\_\_

☐ Contracting with portable toilet vendor. ▶ \_\_\_\_\_

▶ Load-in Day & Time \_\_\_\_\_ ▶ Load-out Day & Time \_\_\_\_\_

☐ Portable toilets to be serviced. ▶ Time \_\_\_\_\_

### Set-up, Breakdown, Clean-up

Setting up the day before the event?

☐ Yes, will set up the day before the event. ▶ # of set-up day(s) \_\_\_\_\_

☒ No, set-up will occur on the event day

Requesting vehicle access onto the turf?

☐ Yes, requesting access onto turf for set-up and breakdown (complete attached Vehicle Access Request form)

☒ No, vehicles will load/unload from nearby street or parking lot.

#### NPDES-Litter Fence

- ☐ City to install litter fence
- ☐ Applicant to install litter fence
- ☒ N/A

#### Breaking down set-up the day after the event?

- ☐ Yes, breakdown will be the day after the event. ► # of breakdown day(s) \_\_\_\_\_
- ☒ No, breakdown will occur on the event day.

#### How are you handling clean-up?

- ☐ Using City crews
- ☒ Using volunteer clean-up crew during and after event.
- ☐ Using professional cleaning company during and after event.

#### Miscellaneous

Please list anything important about your event not already asked on this application:

---

---

**Please make a copy of this application for your records.  
We do not provide copies.**



# Special Events

## Pre-Event Storm Water Compliance Checklist

### I. Special Event Information

|                         |                               |                          |  |
|-------------------------|-------------------------------|--------------------------|--|
| Name of Special Event:  | <u>National Day of Prayer</u> |                          |  |
| Event Address:          | <u>Kimball Park Bowl</u>      | Expected # of Attendees: | <u>500</u>                                 |
| Event Host/Coordinator: | <u>Tim Captain</u>            | Phone Number:            | <u>619-474-2254</u><br><u>619-513-8415</u> |

### II. Storm Water Best Management Practices (BMPs) Review

|   | YES | NO | N/A |
|---|-----|----|-----|
| Will enough trash cans provided for the event?<br>Provide number of trash bins: _____                       |     |    | X   |
| Will enough recycling bins provided for the event?<br>Provide number of recycle bins: _____                 |     |    | X   |
| Will all portable toilets have secondary containment trays? (exceptions for ADA compliant portable toilets) |     |    | X   |
| Do all storm drains have screens to temporarily protect trash and debris from entering?                     |     |    | X   |
| Are spill cleanup kits readily available at designated spots?   |     |    | X   |

\* A Post-Event Storm Water Compliance Checklist will be completed by City Staff.

## City of National City

### PUBLIC PROPERTY USE HOLD HARMLESS AND INDEMNIFICATION AGREEMENT

Persons requesting use of City property, facilities or personnel are required to provide a minimum of \$1,000,000 combined single limit insurance for bodily injury and property damage which includes the City, its officials, agents and employees named as additional insured and to sign the Hold Harmless Agreement. Certificate of insurance must be attached to this permit. The insurance company issuing the insurance policy must have a A.M. Best's Guide Rating of A:VII and that the insurance company is a California admitted company; if not, then the insurance policy to the issuance of the permit for the event. The Certificate Holder must reflect:

City of National City  
Risk Management Department  
1243 National City Boulevard  
National City, CA 91950

Organization: First Christian Church of National City

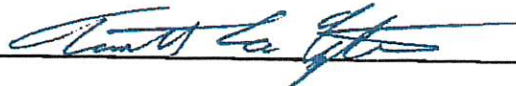
Person in Charge of Activity: Eddie Duenas / Tim Captain

Address: 1800 E 17<sup>th</sup> St.

Telephone: 619-518-8415 Date(s) of Use: 5/2/19

### HOLD HARMLESS AGREEMENT

As a condition of the issuance of a temporary use permit to conduct its activities on public or private property, the undersigned hereby agree(s) to defend, indemnify and hold harmless the City of National City and the Parking Authority and its officers, employees and agents from and against any and all claims, demands, costs, losses, liability or, for any personal injury, death or property damage, or both, or any litigation and other liability, including attorneys fees and the costs of litigation, arising out of or related to the use of public property or the activity taken under the permit by the permittee or its agents, employees or contractors.

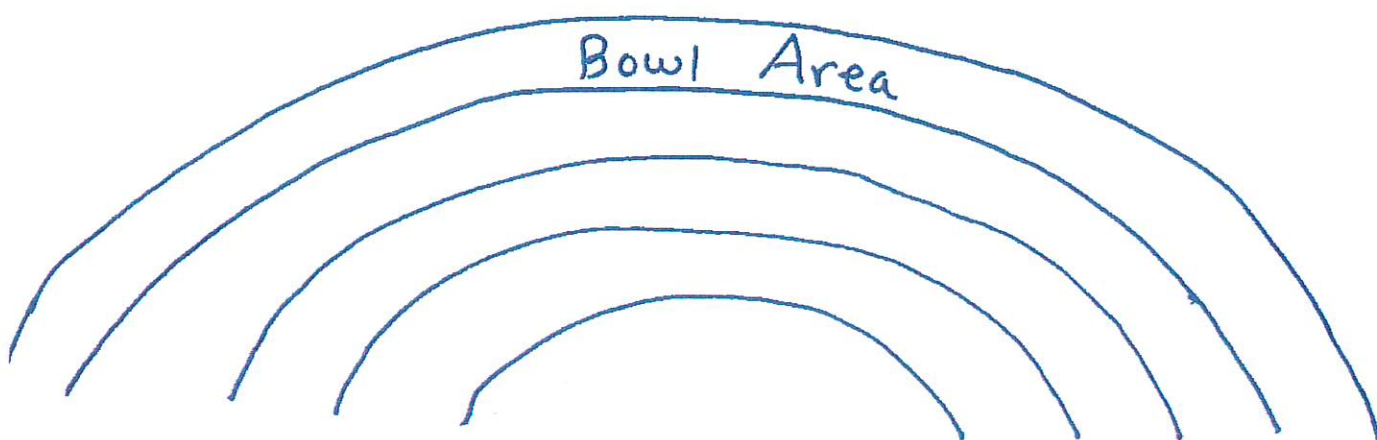
Signature of Applicant: 

Official Title: Lead Pastor

Date: 1/18/19

For Office Use Only

Certificate of Insurance Approved \_\_\_\_\_ Date \_\_\_\_\_



xxxxxxx  
stage ← chairs



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/31/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|  |   |
|--|---|
| <b>PRODUCER</b><br>Church & Casualty Ins Agency Inc<br>3440 Irvine Ave<br><br>Newport Beach CA 92680           | <b>CONTACT NAME:</b> Jennifer Nguyen CISR<br><b>PHONE (A/C, No, Ext):</b> (800) 995-7525<br><b>E-MAIL ADDRESS:</b> jennifer@ccia.com<br><b>FAX (A/C, No):</b> (800) 995-7521                  |
| <b>INSURED</b><br>FIRST CHRISTIAN CHURCH OF NATIONAL CITY<br>1800 E 17TH ST<br><br>NATIONAL CITY CA 91950-5072 | <b>INSURER(S) AFFORDING COVERAGE</b><br><b>INSURER A:</b> Church Mutual Insurance Co<br><b>INSURER B:</b><br><b>INSURER C:</b><br><b>INSURER D:</b><br><b>INSURER E:</b><br><b>INSURER F:</b> |

**COVERAGES****CERTIFICATE NUMBER:** CL1913186647**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE   | ADDL INSD | SUBR WVD | POLICY NUMBER     | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS   |
|----------|---|-----------|----------|-------------------|-------------------------|-------------------------|--|
| A        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY  | Y         |          | 0099075-02-167688 | 11/11/2018              | 11/11/2021              | EACH OCCURRENCE \$ 2,000,000   |
|          | <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  |           |          |                   |                         |                         | DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000               |
|          |   |           |          |                   |                         |                         | MED EXP (Any one person) \$ 15,000                                   |
|          |   |           |          |                   |                         |                         | PERSONAL & ADV INJURY \$ 2,000,000                                   |
|          | GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER: |           |          |                   |                         |                         | GENERAL AGGREGATE \$ 5,000,000                                       |
|          | <b>AUTOMOBILE LIABILITY</b>   |           |          |                   |                         |                         | PRODUCTS - COMP/OP AGG \$ 2,000,000                                  |
|          | <input type="checkbox"/> ANY AUTO   |           |          |                   |                         |                         |  |
|          | <input type="checkbox"/> OWNED AUTOS ONLY   |           |          |                   |                         |                         | COMBINED SINGLE LIMIT (Ea accident) \$                               |
|          | <input type="checkbox"/> HIRED AUTOS ONLY   |           |          |                   |                         |                         | BODILY INJURY (Per person) \$  |
|          | <input type="checkbox"/> SCHEDULED AUTOS  |           |          |                   |                         |                         | BODILY INJURY (Per accident) \$                                      |
|          | <input type="checkbox"/> NON-OWNED AUTOS ONLY   |           |          |                   |                         |                         | PROPERTY DAMAGE (Per accident) \$                                    |
|          | <b>UMBRELLA LIAB</b>  |           |          |                   |                         |                         |  |
|          | <input type="checkbox"/> EXCESS LIAB  |           |          |                   |                         |                         | EACH OCCURRENCE \$   |
|          | <input type="checkbox"/> OCCUR  |           |          |                   |                         |                         | AGGREGATE \$   |
|          | <input type="checkbox"/> CLAIMS-MADE  |           |          |                   |                         |                         |  |
|          | <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$  |           |          |                   |                         |                         |  |
|          | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>  |           |          |                   |                         |                         |  |
|          | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)   | Y/N       |          |                   |                         |                         | PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> |
|          | If yes, describe under DESCRIPTION OF OPERATIONS below  | N/A       |          |                   |                         |                         | E.L. EACH ACCIDENT \$  |
|          |   |           |          |                   |                         |                         | E.L. DISEASE - EA EMPLOYEE \$  |
|          |   |           |          |                   |                         |                         | E.L. DISEASE - POLICY LIMIT \$                                       |

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Evidence of insurance for National City-National Day of Prayer located at Kimball Park Bowl, E 12th St & D Ave, National City, CA on May 2, 2019. The City of National City, its officials, agents, employees, and volunteers are named additional insured only with respect to the activities of the Named Insured on the above described premises. All activities/operations not specifically run/or conducted by the Named Insured are excluded. \*Refer to attached A2014 Endorsement. \*\*Refer to A267.1 Blanket Additional Insured Endorsement. \*\*\*REVISED 2/5/2019\*\*\*

**CERTIFICATE HOLDER****CANCELLATION**

|  |   |
|--|---|
| City of National City<br>c/o Risk Management Dept.<br>1243 National City Blvd<br>National City CA 91950-4397 | <b>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</b><br><br><b>AUTHORIZED REPRESENTATIVE</b><br> |
|--|---|

© 1988-2015 ACORD CORPORATION. All rights reserved.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED DESIGNATED PERSON OR ORGANIZATION  
FOR SPECIFIC ACTIVITY**

This endorsement modifies insurance provided under the General Liability Coverage Part.

The following is added to the General Liability Additional Provisions Form.

|   |             |                   |
|---|-------------|-------------------|
| Additional Insured Person(s) or Organization(s):  |             |                   |
| Name: The City of National City, its officials, agents, employees, and volunteers   |             |                   |
| Address: c/o Risk Management Dept.<br>1243 National City Blvd   |             |                   |
| National City<br>City   | CA<br>State | 91950-4397<br>Zip |
| Activity: Evidence of insurance for National City-National Day of Prayer located at Kimball<br>Park Bowl, E 12th St & D Ave, National City, CA<br>Policy #0099075-02-167688 |             |                   |
| Date(s): May 2, 2019  |             |                   |

**A. ADDITIONAL INSURED DESIGNATED PERSON OR ORGANIZATION FOR SPECIFIC ACTIVITY**

1. Paragraph C., Who is An Insured, is amended to include the person(s) or organization(s) shown above, but only with respect to "bodily injury," "property damage," "personal injury," and "advertising injury" liability, and only with respect to operations of the Named Insured that are directly related to the activity shown above during the dates shown above.

**CITY OF NATIONAL CITY  
NEIGHBORHOOD SERVICES DEPARTMENT  
APPLICATION FOR A TEMPORARY USE PERMIT  
RECOMMENDATIONS AND CONDITIONS**

SPONSORING ORGANIZATION: **First Christian Church of National City**  
EVENT: **National Day of Prayer**  
DATE OF EVENT: **May 2, 2019**

**APPROVALS:**

|                       |           |          |                      |
|-----------------------|-----------|----------|----------------------|
| DEVELOPMENT SERVICES  | YES [ x ] | NO [   ] | SEE CONDITIONS [ x ] |
| RISK MANAGER          | YES [ x ] | NO [   ] | SEE CONDITIONS [ x ] |
| PUBLIC WORKS          | YES [ x ] | NO [   ] | SEE CONDITIONS [ x ] |
| FINANCE               | YES [ x ] | NO [   ] | SEE CONDITIONS [ x ] |
| FIRE                  | YES [ x ] | NO [   ] | SEE CONDITIONS [   ] |
| POLICE                | YES [ x ] | NO [   ] | SEE CONDITIONS [   ] |
| CITY ATTORNEY         | YES [ x ] | NO [   ] | SEE CONDITIONS [ x ] |
| COMMUNITY SERVICES    | YES [ x ] | NO [   ] | SEE CONDITIONS [ x ] |
| NEIGHBORHOOD SERVICES | YES [ x ] | NO [   ] | SEE CONDITIONS [ x ] |

**CONDITIONS OF APPROVAL:**

**DEVELOPMENT SERVICES (619) 336-4318**

Building

No comments

Planning

1. All activities shall comply with the limitations contained in Table III of NCMC Title 12 (Noise).
2. All speakers shall face away from residential properties.

Engineering

No comments

**CITY ATTORNEY**

Approved on condition that Risk Manager approves.

**COMMUNITY SERVICES**

No involvement



## **NEIGHBORHOOD SERVICES**

***Neighborhood Notifications*** – Events are required to notify residents and/or businesses of the surrounding impacted areas by the event. The notice shall include the name of the event, name and phone number of the company/organization producing the event, the dates and times of the event (including set-up and breakdown) and a detailed description of how the residents and/or businesses may be affected, such as by street closures, “No Parking” signs being posted, music at the event, etc.

## **POLICE DEPARTMENT**

The Police Department has no stipulations. The on-duty patrol squad will provide extra patrol, calls for service permitting.

## **FINANCE**

First Christian will need to renew the business license. They are tax exempt but need to pay the annual Fire Safety Inspection fee plus the \$4.00 State fee (inspection fee is a new fee effective January 1<sup>st</sup>, 2019).

## **FIRE (619) 336-4550**

No Comments for this submittal.

## **RISK MANAGER (619) 336-4370**

Risk Management has reviewed the above captioned request to for the issuance of a Temporary Use Permit. It is recommended that as a condition of the issuance of the permit that the following documents must be provided:

- A valid copy of the Certificate of Liability Insurance.
- That the insurance policy must have a combined single limit of no less than \$1,000,000.00 (ONE MILLION DOLLARS) and \$2,000,000.00 (TWO MILLION DOLLARS) in aggregate that would cover the date and location of the event.
- The applicant must provide a separate additional insured endorsement wherein it notes as the additional insured as "The City of National City, its officials, agents, employees and volunteers".
- That the insurance company issuing the insurance policy must have a A.M. Best's Guide Rating of A:VII and that the insurance company is a California admitted company; if not then insurance policy must be submitted to the Risk Management Department for review and approval prior to the issuance of the Temporary Use Permit.
- The Certificate Holder must reflect:  
City of National City  
c/o Risk Manager  
1243 National City Boulevard  
National City, CA. 91950-4301

It should be noted that the Indemnification and Hold Harmless Agreement were properly executed by the applicant at the time the Special Event Application was submitted.

## **PUBLIC WORKS (619)366-4580**

### Facilities Division

3 hours x \$20.00 = \$60.00 for electrical use. No staff hours needed.

### Streets Division

No involvement

### Parks Division

One staff to mark irrigation valves (2 hours at regular time) \$31.98 x 2 = \$63.96

The organization is responsible for litter control

Total \$63.96

The following page(s) contain the backup material for Agenda Item: [Investment transactions for the month ended October 31, 2018. \(Finance\)](#)  
Please scroll down to view the backup material.

**CITY OF NATIONAL CITY, CALIFORNIA  
COUNCIL AGENDA STATEMENT**

**MEETING DATE:** February 19, 2019

**AGENDA ITEM NO.:**

**ITEM TITLE:**

Investment transactions for the month ended October 31, 2018.

**PREPARED BY:** *Ron Gutlay*

**PHONE:** 619-336-4346

**DEPARTMENT:** Finance

**APPROVED BY:** *Mark Ralento*

**EXPLANATION:**

In accordance with California Government Code Section 53646 and Section XIIA of the City of National City's investment policy, a monthly report shall be submitted to the legislative body accounting for transactions made during the reporting period.

The attached listing reflects investment transactions of the City of National City's investment portfolio for the month ending October 31, 2018.

**FINANCIAL STATEMENT:**

**ACCOUNT NO.**  
NA

**APPROVED:** *Mark Ralento* **FINANCE**

**APPROVED:** \_\_\_\_\_ **MIS**

**ENVIRONMENTAL REVIEW:**

This is not a project and, therefore, not subject to environmental review.

**ORDINANCE:**    **INTRODUCTION** ☐    **FINAL ADOPTION** ☐

**STAFF RECOMMENDATION:**

Accept and file the Investment Transaction Ledger for the month ended October 31, 2018.

**BOARD / COMMISSION RECOMMENDATION:**

NA

**ATTACHMENTS:**

Investment Transaction Ledger

## Transaction Ledger

As of October 31, 2018



| Transaction Type    | Settlement Date | CUSIP      | Quantity   | Security Description                             | Price  | Acq/Disp Yield | Amount     | Interest Pur/Sold | Total Amount | Gain/Loss |
|---------------------|-----------------|------------|------------|--|--------|----------------|------------|-------------------|--------------|-----------|
| <b>ACQUISITIONS</b> |                 |            |            |  |        |                |            |                   |              |           |
| Purchase            | 10/02/2018      | 60934N807  | 2,812.50   | Federated Investors Govt Oblig Fund Inst.        | 1.000  | 1.66%          | 2,812.50   | 0.00              | 2,812.50     | 0.00      |
| Purchase            | 10/02/2018      | 60934N807  | 246.64     | Federated Investors Govt Oblig Fund Inst.        | 1.000  | 1.66%          | 246.64     | 0.00              | 246.64       | 0.00      |
| Purchase            | 10/05/2018      | 60934N807  | 450,000.00 | Federated Investors Govt Oblig Fund Inst.        | 1.000  | 1.66%          | 450,000.00 | 0.00              | 450,000.00   | 0.00      |
| Purchase            | 10/05/2018      | 60934N807  | 7,250.00   | Federated Investors Govt Oblig Fund Inst.        | 1.000  | 1.66%          | 7,250.00   | 0.00              | 7,250.00     | 0.00      |
| Purchase            | 10/13/2018      | 60934N807  | 3,750.00   | Federated Investors Govt Oblig Fund Inst.        | 1.000  | 1.66%          | 3,750.00   | 0.00              | 3,750.00     | 0.00      |
| Purchase            | 10/15/2018      | 60934N807  | 595,000.00 | Federated Investors Govt Oblig Fund Inst.        | 1.000  | 1.66%          | 595,000.00 | 0.00              | 595,000.00   | 0.00      |
| Purchase            | 10/15/2018      | 60934N807  | 280.25     | Federated Investors Govt Oblig Fund Inst.        | 1.000  | 1.66%          | 280.25     | 0.00              | 280.25       | 0.00      |
| Purchase            | 10/15/2018      | 60934N807  | 482.50     | Federated Investors Govt Oblig Fund Inst.        | 1.000  | 1.66%          | 482.50     | 0.00              | 482.50       | 0.00      |
| Purchase            | 10/15/2018      | 60934N807  | 582.08     | Federated Investors Govt Oblig Fund Inst.        | 1.000  | 1.66%          | 582.08     | 0.00              | 582.08       | 0.00      |
| Purchase            | 10/15/2018      | 60934N807  | 9,797.98   | Federated Investors Govt Oblig Fund Inst.        | 1.000  | 1.66%          | 9,797.98   | 0.00              | 9,797.98     | 0.00      |
| Purchase            | 10/15/2018      | 60934N807  | 943.33     | Federated Investors Govt Oblig Fund Inst.        | 1.000  | 1.66%          | 943.33     | 0.00              | 943.33       | 0.00      |
| Purchase            | 10/15/2018      | 60934N807  | 34,017.03  | Federated Investors Govt Oblig Fund Inst.        | 1.000  | 1.66%          | 34,017.03  | 0.00              | 34,017.03    | 0.00      |
| Purchase            | 10/15/2018      | 60934N807  | 29,133.78  | Federated Investors Govt Oblig Fund Inst.        | 1.000  | 1.66%          | 29,133.78  | 0.00              | 29,133.78    | 0.00      |
| Purchase            | 10/15/2018      | 60934N807  | 19,609.81  | Federated Investors Govt Oblig Fund Inst.        | 1.000  | 1.66%          | 19,609.81  | 0.00              | 19,609.81    | 0.00      |
| Purchase            | 10/15/2018      | 90LAIF\$00 | 116,643.89 | Local Agency Investment Fund State Pool          | 1.000  | 2.09%          | 116,643.89 | 0.00              | 116,643.89   | 0.00      |
| Purchase            | 10/16/2018      | 62479MPK3  | 600,000.00 | MUFG Bank Ltd/NY Discount CP 2.49% Due 2/19/2019 | 99.129 | 2.55%          | 594,771.00 | 0.00              | 594,771.00   | 0.00      |



| Transaction Type          | Settlement Date | CUSIP     | Quantity            | Security Description                               | Price  | Acq/Disp Yield | Amount              | Interest Pur/Sold | Total Amount        | Gain/Loss   |
|---------------------------|-----------------|-----------|---------------------|--|--------|----------------|---------------------|-------------------|---------------------|-------------|
| <b>ACQUISITIONS</b>       |                 |           |                     |  |        |                |                     |                   |                     |             |
| Purchase                  | 10/16/2018      | 89233HQ15 | 600,000.00          | Toyota Motor Credit Discount CP 2.46% Due 3/1/2019 | 99.071 | 2.52%          | 594,424.00          | 0.00              | 594,424.00          | 0.00        |
| Purchase                  | 10/18/2018      | 60934N807 | 11,585.77           | Federated Investors Govt Oblig Fund Inst.          | 1.000  | 1.66%          | 11,585.77           | 0.00              | 11,585.77           | 0.00        |
| Purchase                  | 10/18/2018      | 60934N807 | 438.96              | Federated Investors Govt Oblig Fund Inst.          | 1.000  | 1.66%          | 438.96              | 0.00              | 438.96              | 0.00        |
| Purchase                  | 10/19/2018      | 084664CG4 | 500,000.00          | Berkshire Hathaway Note 1.7% Due 3/15/2019         | 99.659 | 2.55%          | 498,295.00          | 802.78            | 499,097.78          | 0.00        |
| Purchase                  | 10/19/2018      | 60934N807 | 2,221.88            | Federated Investors Govt Oblig Fund Inst.          | 1.000  | 1.66%          | 2,221.88            | 0.00              | 2,221.88            | 0.00        |
| Purchase                  | 10/19/2018      | 60934N807 | 395,000.00          | Federated Investors Govt Oblig Fund Inst.          | 1.000  | 1.66%          | 395,000.00          | 0.00              | 395,000.00          | 0.00        |
| Purchase                  | 10/20/2018      | 60934N807 | 3,162.50            | Federated Investors Govt Oblig Fund Inst.          | 1.000  | 1.66%          | 3,162.50            | 0.00              | 3,162.50            | 0.00        |
| Purchase                  | 10/22/2018      | 60934N807 | 626.87              | Federated Investors Govt Oblig Fund Inst.          | 1.000  | 1.66%          | 626.87              | 0.00              | 626.87              | 0.00        |
| Purchase                  | 10/30/2018      | 60934N807 | 3,437.50            | Federated Investors Govt Oblig Fund Inst.          | 1.000  | 1.66%          | 3,437.50            | 0.00              | 3,437.50            | 0.00        |
| Purchase                  | 10/31/2018      | 60934N807 | 2,812.50            | Federated Investors Govt Oblig Fund Inst.          | 1.000  | 1.81%          | 2,812.50            | 0.00              | 2,812.50            | 0.00        |
| <b>Subtotal</b>           |                 |           | <b>3,389,835.77</b> |  |        |                | <b>3,377,325.77</b> | <b>802.78</b>     | <b>3,378,128.55</b> | <b>0.00</b> |
| Short Sale                | 10/19/2018      | 60934N807 | -499,097.78         | Federated Investors Govt Oblig Fund Inst.          | 1.000  |                | -499,097.78         | 0.00              | -499,097.78         | 0.00        |
| <b>Subtotal</b>           |                 |           | <b>-499,097.78</b>  |  |        |                | <b>-499,097.78</b>  | <b>0.00</b>       | <b>-499,097.78</b>  | <b>0.00</b> |
| <b>TOTAL ACQUISITIONS</b> |                 |           | <b>2,890,737.99</b> |  |        |                | <b>2,878,227.99</b> | <b>802.78</b>     | <b>2,879,030.77</b> | <b>0.00</b> |
| <b>DISPOSITIONS</b>       |                 |           |                     |  |        |                |                     |                   |                     |             |
| Closing Purchase          | 10/19/2018      | 60934N807 | -499,097.78         | Federated Investors Govt Oblig Fund Inst.          | 1.000  |                | -499,097.78         | 0.00              | -499,097.78         | 0.00        |
| <b>Subtotal</b>           |                 |           | <b>-499,097.78</b>  |  |        |                | <b>-499,097.78</b>  | <b>0.00</b>       | <b>-499,097.78</b>  | <b>0.00</b> |



| Transaction Type    | Settlement Date | CUSIP     | Quantity            | Security Description   | Price   | Acq/Disp Yield | Amount              | Interest Pur/Sold | Total Amount        | Gain/Loss   |
|---------------------|-----------------|-----------|---------------------|--|---------|----------------|---------------------|-------------------|---------------------|-------------|
| <b>DISPOSITIONS</b> |                 |           |                     |  |         |                |                     |                   |                     |             |
| Sale                | 10/16/2018      | 60934N807 | 594,771.00          | Federated Investors Govt Oblig Fund Inst.                    | 1.000   | 1.66%          | 594,771.00          | 0.00              | 594,771.00          | 0.00        |
| Sale                | 10/16/2018      | 60934N807 | 594,424.00          | Federated Investors Govt Oblig Fund Inst.                    | 1.000   | 1.66%          | 594,424.00          | 0.00              | 594,424.00          | 0.00        |
| Sale                | 10/19/2018      | 60934N807 | 499,097.78          | Federated Investors Govt Oblig Fund Inst.                    | 1.000   | 1.66%          | 499,097.78          | 0.00              | 499,097.78          | 0.00        |
| <b>Subtotal</b>     |                 |           | <b>1,688,292.78</b> |  |         |                | <b>1,688,292.78</b> | <b>0.00</b>       | <b>1,688,292.78</b> | <b>0.00</b> |
| Paydown             | 10/15/2018      | 02582JHE3 | 0.00                | American Express Credit 2017-3 A 1.77% Due 11/15/2022        | 100.000 |                | 0.00                | 280.25            | 280.25              | 0.00        |
| Paydown             | 10/15/2018      | 02587AAJ3 | 0.00                | American Express Credit 2017-1 1.93% Due 9/15/2022           | 100.000 |                | 0.00                | 482.50            | 482.50              | 0.00        |
| Paydown             | 10/15/2018      | 161571HF4 | 0.00                | Chase CHAIT 2016-A5 1.27% Due 7/15/2021                      | 100.000 |                | 0.00                | 582.08            | 582.08              | 0.00        |
| Paydown             | 10/15/2018      | 47788BAB0 | 9,695.23            | John Deere Owner Trust 2017-B A2A 1.59% Due 4/15/2020        | 100.000 |                | 9,695.23            | 102.75            | 9,797.98            | 0.84        |
| Paydown             | 10/15/2018      | 47788EAB4 | 0.00                | John Deere Owner Trust 2018-B A2 2.83% Due 4/15/2021         | 100.000 |                | 0.00                | 943.33            | 943.33              | 0.00        |
| Paydown             | 10/15/2018      | 65478GAB6 | 33,651.01           | Nissan Auto Receivables Owner 2017-B A2A 1.56% Due 5/15/2020 | 100.000 |                | 33,651.01           | 366.02            | 34,017.03           | 1.32        |
| Paydown             | 10/15/2018      | 89237RAB4 | 28,735.66           | Toyota Auto Receivable 2017-C A2A 1.58% Due 7/15/2020        | 100.000 |                | 28,735.66           | 398.12            | 29,133.78           | 0.27        |
| Paydown             | 10/15/2018      | 89238BAB8 | 19,146.06           | Toyota Auto Receivables Owner 2018-A A2A 2.1% Due 10/15/2020 | 100.000 |                | 19,146.06           | 463.75            | 19,609.81           | 1.96        |
| Paydown             | 10/18/2018      | 43814PAB6 | 11,483.09           | Honda Auto Receivables Owner T 17-3 A2 1.57% Due 1/21/2020   | 100.000 |                | 11,483.09           | 102.68            | 11,585.77           | 1.02        |
| Paydown             | 10/18/2018      | 43814UAG4 | 0.00                | Honda Auto Receivables 2018-2 A3 3.01% Due 5/18/2022         | 100.000 |                | 0.00                | 438.96            | 438.96              | 0.00        |

## Transaction Ledger

As of October 31, 2018



| Transaction Type          | Settlement Date | CUSIP      | Quantity            | Security Description  | Price   | Acq/Disp Yield | Amount              | Interest Pur/Sold | Total Amount        | Gain/Loss        |
|---------------------------|-----------------|------------|---------------------|---|---------|----------------|---------------------|-------------------|---------------------|------------------|
| <b>DISPOSITIONS</b>       |                 |            |                     |   |         |                |                     |                   |                     |                  |
| Paydown                   | 10/22/2018      | 43815HAC1  | 0.00                | Honda Auto Receivables Owner 2018-3 A3<br>2.95% Due 8/22/2022 | 100.000 |                | 0.00                | 626.87            | 626.87              | 0.00             |
| <b>Subtotal</b>           |                 |            | <b>102,711.05</b>   |   |         |                | <b>102,711.05</b>   | <b>4,787.31</b>   | <b>107,498.36</b>   | <b>5.41</b>      |
| Maturity                  | 10/05/2018      | 459058ER0  | 450,000.00          | Intl. Bank Recon & Development Note<br>1% Due 10/5/2018       | 100.000 |                | 450,000.00          | 0.00              | 450,000.00          | 333.00           |
| Maturity                  | 10/15/2018      | 62479MKF9  | 595,000.00          | MUFG Bank Ltd/NY Discount CP<br>2.34% Due 10/15/2018          | 99.207  |                | 590,281.65          | 4,718.35          | 595,000.00          | 0.00             |
| Maturity                  | 10/19/2018      | 3135G0E58  | 395,000.00          | FNMA Note<br>1.125% Due 10/19/2018                            | 100.000 |                | 395,000.00          | 0.00              | 395,000.00          | -2,010.55        |
| <b>Subtotal</b>           |                 |            | <b>1,440,000.00</b> |   |         |                | <b>1,435,281.65</b> | <b>4,718.35</b>   | <b>1,440,000.00</b> | <b>-1,677.55</b> |
| Security Withdrawal       | 10/05/2018      | 60934N807  | 2,162.57            | Federated Investors Govt Oblig Fund<br>Inst.                  | 1.000   |                | 2,162.57            | 0.00              | 2,162.57            | 0.00             |
| Security Withdrawal       | 10/31/2018      | 90SDCP\$00 | 29,000.00           | County of San Diego Pooled Investment<br>Pool                 | 1.000   |                | 29,000.00           | 0.00              | 29,000.00           | 0.00             |
| <b>Subtotal</b>           |                 |            | <b>31,162.57</b>    |   |         |                | <b>31,162.57</b>    | <b>0.00</b>       | <b>31,162.57</b>    | <b>0.00</b>      |
| <b>TOTAL DISPOSITIONS</b> |                 |            | <b>2,763,068.62</b> |   |         |                | <b>2,758,350.27</b> | <b>9,505.66</b>   | <b>2,767,855.93</b> | <b>-1,672.14</b> |

|                           |            |           |            |   |       |  |          |      |          |      |
|---------------------------|------------|-----------|------------|---|-------|--|----------|------|----------|------|
| <b>OTHER TRANSACTIONS</b> |            |           |            |   |       |  |          |      |          |      |
| Interest                  | 10/02/2018 | 3137EADM8 | 450,000.00 | FHLMC Note<br>1.25% Due 10/2/2019                       | 0.000 |  | 2,812.50 | 0.00 | 2,812.50 | 0.00 |
| Interest                  | 10/05/2018 | 3135G0T78 | 500,000.00 | FNMA Note<br>2% Due 10/5/2022                           | 0.000 |  | 5,000.00 | 0.00 | 5,000.00 | 0.00 |
| Interest                  | 10/05/2018 | 459058ER0 | 450,000.00 | Intl. Bank Recon & Development Note<br>1% Due 10/5/2018 | 0.000 |  | 2,250.00 | 0.00 | 2,250.00 | 0.00 |
| Interest                  | 10/13/2018 | 3135G0U27 | 300,000.00 | FNMA Note<br>2.5% Due 4/13/2021                         | 0.000 |  | 3,750.00 | 0.00 | 3,750.00 | 0.00 |
| Interest                  | 10/19/2018 | 3135G0E58 | 395,000.00 | FNMA Note<br>1.125% Due 10/19/2018                      | 0.000 |  | 2,221.88 | 0.00 | 2,221.88 | 0.00 |



## Transaction Ledger

As of October 31, 2018



| Transaction Type                | Settlement Date | CUSIP      | Quantity                | Security Description                         | Price | Acq/Disp Yield | Amount            | Interest Pur/Sold | Total Amount      | Gain/Loss   |
|---------------------------------|-----------------|------------|-------------------------|--|-------|----------------|-------------------|-------------------|-------------------|-------------|
| <b>OTHER TRANSACTIONS</b>       |                 |            |                         |  |       |                |                   |                   |                   |             |
| Interest                        | 10/20/2018      | 3137EAEF2  | 460,000.00              | FHLMC Note<br>1.375% Due 4/20/2020           | 0.000 |                | 3,162.50          | 0.00              | 3,162.50          | 0.00        |
| Interest                        | 10/31/2018      | 912828Q78  | 500,000.00              | US Treasury Note<br>1.375% Due 4/30/2021     | 0.000 |                | 3,437.50          | 0.00              | 3,437.50          | 0.00        |
| Interest                        | 10/31/2018      | 912828ST8  | 450,000.00              | US Treasury Note<br>1.25% Due 4/30/2019      | 0.000 |                | 2,812.50          | 0.00              | 2,812.50          | 0.00        |
| <b>Subtotal</b>                 |                 |            | <b>3,505,000.00</b>     |  |       |                | <b>25,446.88</b>  | <b>0.00</b>       | <b>25,446.88</b>  | <b>0.00</b> |
| Dividend                        | 10/02/2018      | 60934N807  | 169,045.52              | Federated Investors Govt Oblig Fund<br>Inst. | 0.000 |                | 246.64            | 0.00              | 246.64            | 0.00        |
| Dividend                        | 10/15/2018      | 90LAIF\$00 | 2,074,095,542.84        | Local Agency Investment Fund State<br>Pool   | 0.000 |                | 116,643.89        | 0.00              | 116,643.89        | 0.00        |
| <b>Subtotal</b>                 |                 |            | <b>2,074,264,588.36</b> |  |       |                | <b>116,890.53</b> | <b>0.00</b>       | <b>116,890.53</b> | <b>0.00</b> |
| <b>TOTAL OTHER TRANSACTIONS</b> |                 |            | <b>2,077,769,588.36</b> |  |       |                | <b>142,337.41</b> | <b>0.00</b>       | <b>142,337.41</b> | <b>0.00</b> |

The following page(s) contain the backup material for Agenda Item: [Investment transactions for the month ended November 30, 2018. \(Finance\)](#)  
Please scroll down to view the backup material.

**CITY OF NATIONAL CITY, CALIFORNIA  
COUNCIL AGENDA STATEMENT**

**MEETING DATE:** February 19, 2019

**AGENDA ITEM NO.:**

**ITEM TITLE:**

Investment transactions for the month ended November 30, 2018.

**PREPARED BY:** *Ron Gutlay*

**PHONE:** 619-336-4346

**DEPARTMENT:** Finance

**APPROVED BY:** *Mark Ralento*

**EXPLANATION:**

In accordance with California Government Code Section 53646 and Section XIIA of the City of National City's investment policy, a monthly report shall be submitted to the legislative body accounting for transactions made during the reporting period.

The attached listing reflects investment transactions of the City of National City's investment portfolio for the month ending November 30, 2018.

**FINANCIAL STATEMENT:**

**ACCOUNT NO.**  
NA

**APPROVED:** *Mark Ralento* **FINANCE**

**APPROVED:** \_\_\_\_\_ **MIS**

**ENVIRONMENTAL REVIEW:**

This is not a project and, therefore, not subject to environmental review.

**ORDINANCE:**    **INTRODUCTION** ☐    **FINAL ADOPTION** ☐

**STAFF RECOMMENDATION:**

Accept and file the Investment Transaction Ledger for the month ended November 30, 2018.

**BOARD / COMMISSION RECOMMENDATION:**

NA

**ATTACHMENTS:**

Investment Transaction Ledger



| Transaction Type    | Settlement Date | CUSIP     | Quantity   | Security Description                      | Price | Acq/Disp Yield | Amount     | Interest Pur/Sold | Total Amount | Gain/Loss |
|---------------------|-----------------|-----------|------------|---|-------|----------------|------------|-------------------|--------------|-----------|
| <b>ACQUISITIONS</b> |                 |           |            |   |       |                |            |                   |              |           |
| Purchase            | 11/01/2018      | 60934N807 | 3,128.13   | Federated Investors Govt Oblig Fund Inst. | 1.000 | 1.81%          | 3,128.13   | 0.00              | 3,128.13     | 0.00      |
| Purchase            | 11/02/2018      | 60934N807 | 446.07     | Federated Investors Govt Oblig Fund Inst. | 1.000 | 1.81%          | 446.07     | 0.00              | 446.07       | 0.00      |
| Purchase            | 11/03/2018      | 60934N807 | 3,545.00   | Federated Investors Govt Oblig Fund Inst. | 1.000 | 1.81%          | 3,545.00   | 0.00              | 3,545.00     | 0.00      |
| Purchase            | 11/03/2018      | 60934N807 | 130,000.00 | Federated Investors Govt Oblig Fund Inst. | 1.000 | 1.81%          | 130,000.00 | 0.00              | 130,000.00   | 0.00      |
| Purchase            | 11/06/2018      | 60934N807 | 4,200.00   | Federated Investors Govt Oblig Fund Inst. | 1.000 | 1.81%          | 4,200.00   | 0.00              | 4,200.00     | 0.00      |
| Purchase            | 11/11/2018      | 60934N807 | 6,000.00   | Federated Investors Govt Oblig Fund Inst. | 1.000 | 1.81%          | 6,000.00   | 0.00              | 6,000.00     | 0.00      |
| Purchase            | 11/15/2018      | 60934N807 | 3,250.00   | Federated Investors Govt Oblig Fund Inst. | 1.000 | 1.81%          | 3,250.00   | 0.00              | 3,250.00     | 0.00      |
| Purchase            | 11/15/2018      | 60934N807 | 280.25     | Federated Investors Govt Oblig Fund Inst. | 1.000 | 1.81%          | 280.25     | 0.00              | 280.25       | 0.00      |
| Purchase            | 11/15/2018      | 60934N807 | 482.50     | Federated Investors Govt Oblig Fund Inst. | 1.000 | 1.81%          | 482.50     | 0.00              | 482.50       | 0.00      |
| Purchase            | 11/15/2018      | 60934N807 | 582.08     | Federated Investors Govt Oblig Fund Inst. | 1.000 | 1.81%          | 582.08     | 0.00              | 582.08       | 0.00      |
| Purchase            | 11/15/2018      | 60934N807 | 13,557.35  | Federated Investors Govt Oblig Fund Inst. | 1.000 | 1.81%          | 13,557.35  | 0.00              | 13,557.35    | 0.00      |
| Purchase            | 11/15/2018      | 60934N807 | 943.33     | Federated Investors Govt Oblig Fund Inst. | 1.000 | 1.81%          | 943.33     | 0.00              | 943.33       | 0.00      |
| Purchase            | 11/15/2018      | 60934N807 | 37,211.96  | Federated Investors Govt Oblig Fund Inst. | 1.000 | 1.81%          | 37,211.96  | 0.00              | 37,211.96    | 0.00      |
| Purchase            | 11/15/2018      | 60934N807 | 31,989.89  | Federated Investors Govt Oblig Fund Inst. | 1.000 | 1.81%          | 31,989.89  | 0.00              | 31,989.89    | 0.00      |
| Purchase            | 11/15/2018      | 60934N807 | 22,336.19  | Federated Investors Govt Oblig Fund Inst. | 1.000 | 1.81%          | 22,336.19  | 0.00              | 22,336.19    | 0.00      |
| Purchase            | 11/17/2018      | 60934N807 | 5,625.00   | Federated Investors Govt Oblig Fund Inst. | 1.000 | 1.81%          | 5,625.00   | 0.00              | 5,625.00     | 0.00      |



| Transaction Type          | Settlement Date | CUSIP      | Quantity            | Security Description                       | Price  | Acq/Disp Yield | Amount              | Interest Pur/Sold | Total Amount        | Gain/Loss   |
|---------------------------|-----------------|------------|---------------------|--|--------|----------------|---------------------|-------------------|---------------------|-------------|
| <b>ACQUISITIONS</b>       |                 |            |                     |  |        |                |                     |                   |                     |             |
| Purchase                  | 11/18/2018      | 60934N807  | 4,300.00            | Federated Investors Govt Oblig Fund Inst.  | 1.000  | 1.81%          | 4,300.00            | 0.00              | 4,300.00            | 0.00        |
| Purchase                  | 11/19/2018      | 60934N807  | 3,900.00            | Federated Investors Govt Oblig Fund Inst.  | 1.000  | 1.81%          | 3,900.00            | 0.00              | 3,900.00            | 0.00        |
| Purchase                  | 11/19/2018      | 60934N807  | 11,747.10           | Federated Investors Govt Oblig Fund Inst.  | 1.000  | 1.81%          | 11,747.10           | 0.00              | 11,747.10           | 0.00        |
| Purchase                  | 11/19/2018      | 60934N807  | 438.96              | Federated Investors Govt Oblig Fund Inst.  | 1.000  | 1.81%          | 438.96              | 0.00              | 438.96              | 0.00        |
| Purchase                  | 11/21/2018      | 60934N807  | 626.87              | Federated Investors Govt Oblig Fund Inst.  | 1.000  | 1.81%          | 626.87              | 0.00              | 626.87              | 0.00        |
| Purchase                  | 11/27/2018      | 3137EAEN5  | 600,000.00          | FHLMC Note<br>2.75% Due 6/19/2023          | 98.869 | 3.02%          | 593,214.00          | 7,608.33          | 600,822.33          | 0.00        |
| Purchase                  | 11/27/2018      | 60934N807  | 3,575.00            | Federated Investors Govt Oblig Fund Inst.  | 1.000  | 1.81%          | 3,575.00            | 0.00              | 3,575.00            | 0.00        |
| Purchase                  | 11/27/2018      | 60934N807  | 440,000.00          | Federated Investors Govt Oblig Fund Inst.  | 1.000  | 1.81%          | 440,000.00          | 0.00              | 440,000.00          | 0.00        |
| Purchase                  | 11/29/2018      | 60934N807  | 5,296.88            | Federated Investors Govt Oblig Fund Inst.  | 1.000  | 1.81%          | 5,296.88            | 0.00              | 5,296.88            | 0.00        |
| Purchase                  | 11/30/2018      | 60934N807  | 12,506.25           | Federated Investors Govt Oblig Fund Inst.  | 1.000  | 1.85%          | 12,506.25           | 0.00              | 12,506.25           | 0.00        |
| <b>Subtotal</b>           |                 |            | <b>1,345,968.81</b> |  |        |                | <b>1,339,182.81</b> | <b>7,608.33</b>   | <b>1,346,791.14</b> | <b>0.00</b> |
| Security Contribution     | 11/30/2018      | 90SDCP\$00 | 12,000.00           | County of San Diego Pooled Investment Pool | 1.000  |                | 12,000.00           | 0.00              | 12,000.00           | 0.00        |
| <b>Subtotal</b>           |                 |            | <b>12,000.00</b>    |  |        |                | <b>12,000.00</b>    | <b>0.00</b>       | <b>12,000.00</b>    | <b>0.00</b> |
| Short Sale                | 11/27/2018      | 60934N807  | -600,822.33         | Federated Investors Govt Oblig Fund Inst.  | 1.000  |                | -600,822.33         | 0.00              | -600,822.33         | 0.00        |
| <b>Subtotal</b>           |                 |            | <b>-600,822.33</b>  |  |        |                | <b>-600,822.33</b>  | <b>0.00</b>       | <b>-600,822.33</b>  | <b>0.00</b> |
| <b>TOTAL ACQUISITIONS</b> |                 |            | <b>757,146.48</b>   |  |        |                | <b>750,360.48</b>   | <b>7,608.33</b>   | <b>757,968.81</b>   | <b>0.00</b> |



| Transaction Type    | Settlement Date | CUSIP     | Quantity           | Security Description   | Price   | Acq/Disp Yield | Amount             | Interest Pur/Sold | Total Amount       | Gain/Loss   |
|---------------------|-----------------|-----------|--------------------|--|---------|----------------|--------------------|-------------------|--------------------|-------------|
| <b>DISPOSITIONS</b> |                 |           |                    |  |         |                |                    |                   |                    |             |
| Closing Purchase    | 11/27/2018      | 60934N807 | -600,822.33        | Federated Investors Govt Oblig Fund Inst.                    | 1.000   |                | -600,822.33        | 0.00              | -600,822.33        | 0.00        |
| <b>Subtotal</b>     |                 |           | <b>-600,822.33</b> |  |         |                | <b>-600,822.33</b> | <b>0.00</b>       | <b>-600,822.33</b> | <b>0.00</b> |
| Sale                | 11/27/2018      | 60934N807 | 600,822.33         | Federated Investors Govt Oblig Fund Inst.                    | 1.000   | 1.81%          | 600,822.33         | 0.00              | 600,822.33         | 0.00        |
| <b>Subtotal</b>     |                 |           | <b>600,822.33</b>  |  |         |                | <b>600,822.33</b>  | <b>0.00</b>       | <b>600,822.33</b>  | <b>0.00</b> |
| Paydown             | 11/15/2018      | 02582JHE3 | 0.00               | American Express Credit 2017-3 A 1.77% Due 11/15/2022        | 100.000 |                | 0.00               | 280.25            | 280.25             | 0.00        |
| Paydown             | 11/15/2018      | 02587AAJ3 | 0.00               | American Express Credit 2017-1 1.93% Due 9/15/2022           | 100.000 |                | 0.00               | 482.50            | 482.50             | 0.00        |
| Paydown             | 11/15/2018      | 161571HF4 | 0.00               | Chase CHAIT 2016-A5 1.27% Due 7/15/2021                      | 100.000 |                | 0.00               | 582.08            | 582.08             | 0.00        |
| Paydown             | 11/15/2018      | 47788BAB0 | 13,467.45          | John Deere Owner Trust 2017-B A2A 1.59% Due 4/15/2020        | 100.000 |                | 13,467.45          | 89.90             | 13,557.35          | 1.17        |
| Paydown             | 11/15/2018      | 47788EAB4 | 0.00               | John Deere Owner Trust 2018-B A2 2.83% Due 4/15/2021         | 100.000 |                | 0.00               | 943.33            | 943.33             | 0.00        |
| Paydown             | 11/15/2018      | 65478GAB6 | 36,889.69          | Nissan Auto Receivables Owner 2017-B A2A 1.56% Due 5/15/2020 | 100.000 |                | 36,889.69          | 322.27            | 37,211.96          | 1.45        |
| Paydown             | 11/15/2018      | 89237RAB4 | 31,629.61          | Toyota Auto Receivable 2017-C A2A 1.58% Due 7/15/2020        | 100.000 |                | 31,629.61          | 360.28            | 31,989.89          | 0.30        |
| Paydown             | 11/15/2018      | 89238BAB8 | 21,905.95          | Toyota Auto Receivables Owner 2018-A A2A 2.1% Due 10/15/2020 | 100.000 |                | 21,905.95          | 430.24            | 22,336.19          | 2.24        |
| Paydown             | 11/19/2018      | 43814PAB6 | 11,659.44          | Honda Auto Receivables Owner T 17-3 A2 1.57% Due 1/21/2020   | 100.000 |                | 11,659.44          | 87.66             | 11,747.10          | 1.04        |
| Paydown             | 11/19/2018      | 43814UAG4 | 0.00               | Honda Auto Receivables 2018-2 A3 3.01% Due 5/18/2022         | 100.000 |                | 0.00               | 438.96            | 438.96             | 0.00        |



| Transaction Type          | Settlement Date | CUSIP      | Quantity            | Security Description  | Price   | Acq/Disp Yield | Amount              | Interest Pur/Sold | Total Amount        | Gain/Loss        |
|---------------------------|-----------------|------------|---------------------|---|---------|----------------|---------------------|-------------------|---------------------|------------------|
| <b>DISPOSITIONS</b>       |                 |            |                     |   |         |                |                     |                   |                     |                  |
| Paydown                   | 11/21/2018      | 43815HAC1  | 0.00                | Honda Auto Receivables Owner 2018-3 A3<br>2.95% Due 8/22/2022 | 100.000 |                | 0.00                | 626.87            | 626.87              | 0.00             |
| <b>Subtotal</b>           |                 |            | <b>115,552.14</b>   |   |         |                | <b>115,552.14</b>   | <b>4,644.34</b>   | <b>120,196.48</b>   | <b>6.20</b>      |
| Maturity                  | 11/03/2018      | 594918BF0  | 130,000.00          | Microsoft Note<br>1.3% Due 11/3/2018                          | 100.000 |                | 130,000.00          | 0.00              | 130,000.00          | 130.00           |
| Maturity                  | 11/27/2018      | 3135G0YT4  | 440,000.00          | FNMA Note<br>1.625% Due 11/27/2018                            | 100.000 |                | 440,000.00          | 0.00              | 440,000.00          | -6,141.96        |
| <b>Subtotal</b>           |                 |            | <b>570,000.00</b>   |   |         |                | <b>570,000.00</b>   | <b>0.00</b>       | <b>570,000.00</b>   | <b>-6,011.96</b> |
| Security Withdrawal       | 11/05/2018      | 60934N807  | 2,162.83            | Federated Investors Govt Oblig Fund Inst.                     | 1.000   |                | 2,162.83            | 0.00              | 2,162.83            | 0.00             |
| Security Withdrawal       | 11/13/2018      | 90LAIF\$00 | 1,200,000.00        | Local Agency Investment Fund State Pool                       | 1.000   |                | 1,200,000.00        | 0.00              | 1,200,000.00        | 0.00             |
| Security Withdrawal       | 11/29/2018      | 90LAIF\$00 | 1,600,000.00        | Local Agency Investment Fund State Pool                       | 1.000   |                | 1,600,000.00        | 0.00              | 1,600,000.00        | 0.00             |
| <b>Subtotal</b>           |                 |            | <b>2,802,162.83</b> |   |         |                | <b>2,802,162.83</b> | <b>0.00</b>       | <b>2,802,162.83</b> | <b>0.00</b>      |
| <b>TOTAL DISPOSITIONS</b> |                 |            | <b>3,487,714.97</b> |   |         |                | <b>3,487,714.97</b> | <b>4,644.34</b>   | <b>3,492,359.31</b> | <b>-6,005.76</b> |

|                           |            |           |            |  |       |  |          |      |          |      |
|---------------------------|------------|-----------|------------|--|-------|--|----------|------|----------|------|
| <b>OTHER TRANSACTIONS</b> |            |           |            |  |       |  |          |      |          |      |
| Interest                  | 11/01/2018 | 3137EADR7 | 455,000.00 | FHLMC Note<br>1.375% Due 5/1/2020                          | 0.000 |  | 3,128.13 | 0.00 | 3,128.13 | 0.00 |
| Interest                  | 11/03/2018 | 594918BF0 | 130,000.00 | Microsoft Note<br>1.3% Due 11/3/2018                       | 0.000 |  | 845.00   | 0.00 | 845.00   | 0.00 |
| Interest                  | 11/03/2018 | 594918BG8 | 270,000.00 | Microsoft Callable Note Cont. 10/03/20<br>2% Due 11/3/2020 | 0.000 |  | 2,700.00 | 0.00 | 2,700.00 | 0.00 |
| Interest                  | 11/06/2018 | 037833AQ3 | 400,000.00 | Apple Inc Note<br>2.1% Due 5/6/2019                        | 0.000 |  | 4,200.00 | 0.00 | 4,200.00 | 0.00 |
| Interest                  | 11/11/2018 | 369550BE7 | 400,000.00 | General Dynamics Corp Note<br>3% Due 5/11/2021             | 0.000 |  | 6,000.00 | 0.00 | 6,000.00 | 0.00 |



| Transaction Type                | Settlement Date | CUSIP     | Quantity            | Security Description                              | Price | Acq/Disp Yield | Amount           | Interest Pur/Sold | Total Amount     | Gain/Loss   |
|---------------------------------|-----------------|-----------|---------------------|---|-------|----------------|------------------|-------------------|------------------|-------------|
| <b>OTHER TRANSACTIONS</b>       |                 |           |                     |   |       |                |                  |                   |                  |             |
| Interest                        | 11/15/2018      | 459200HM6 | 400,000.00          | IBM Corp Note<br>1.625% Due 5/15/2020             | 0.000 |                | 3,250.00         | 0.00              | 3,250.00         | 0.00        |
| Interest                        | 11/17/2018      | 3137EAEK1 | 600,000.00          | FHLMC Note<br>1.875% Due 11/17/2020               | 0.000 |                | 5,625.00         | 0.00              | 5,625.00         | 0.00        |
| Interest                        | 11/18/2018      | 22160KAJ4 | 400,000.00          | Costco Wholesale Corp Note<br>2.15% Due 5/18/2021 | 0.000 |                | 4,300.00         | 0.00              | 4,300.00         | 0.00        |
| Interest                        | 11/19/2018      | 857477AV5 | 400,000.00          | State Street Bank Note<br>1.95% Due 5/19/2021     | 0.000 |                | 3,900.00         | 0.00              | 3,900.00         | 0.00        |
| Interest                        | 11/27/2018      | 3135G0YT4 | 440,000.00          | FNMA Note<br>1.625% Due 11/27/2018                | 0.000 |                | 3,575.00         | 0.00              | 3,575.00         | 0.00        |
| Interest                        | 11/29/2018      | 3130AABG2 | 565,000.00          | FHLB Note<br>1.875% Due 11/29/2021                | 0.000 |                | 5,296.88         | 0.00              | 5,296.88         | 0.00        |
| Interest                        | 11/30/2018      | 912828G53 | 600,000.00          | US Treasury Note<br>1.875% Due 11/30/2021         | 0.000 |                | 5,625.00         | 0.00              | 5,625.00         | 0.00        |
| Interest                        | 11/30/2018      | 912828M98 | 570,000.00          | US Treasury Note<br>1.625% Due 11/30/2020         | 0.000 |                | 4,631.25         | 0.00              | 4,631.25         | 0.00        |
| Interest                        | 11/30/2018      | 912828UB4 | 450,000.00          | US Treasury Note<br>1% Due 11/30/2019             | 0.000 |                | 2,250.00         | 0.00              | 2,250.00         | 0.00        |
| <b>Subtotal</b>                 |                 |           | <b>6,080,000.00</b> |   |       |                | <b>55,326.26</b> | <b>0.00</b>       | <b>55,326.26</b> | <b>0.00</b> |
| Dividend                        | 11/02/2018      | 60934N807 | 52,097.68           | Federated Investors Govt Oblig Fund<br>Inst.      | 0.000 |                | 446.07           | 0.00              | 446.07           | 0.00        |
| <b>Subtotal</b>                 |                 |           | <b>52,097.68</b>    |   |       |                | <b>446.07</b>    | <b>0.00</b>       | <b>446.07</b>    | <b>0.00</b> |
| <b>TOTAL OTHER TRANSACTIONS</b> |                 |           | <b>6,132,097.68</b> |   |       |                | <b>55,772.33</b> | <b>0.00</b>       | <b>55,772.33</b> | <b>0.00</b> |



The following page(s) contain the backup material for Agenda Item: [Warrant Register #28 for the period of 01/02/19 through 01/08/19 in the amount of \\$446,245.08. \(Finance\)](#)  
Please scroll down to view the backup material.

**CITY OF NATIONAL CITY, CALIFORNIA  
COUNCIL AGENDA STATEMENT**

**MEETING DATE:** February 19, 2019

**AGENDA ITEM NO.:**

**ITEM TITLE:**

Warrant Register #28 for the period of 01/02/19 through 01/08/19 in the amount of \$446,245.08.  
(Finance)

**PREPARED BY:** Karla Apalategui, Accounting Assistant

**DEPARTMENT:** Finance

**PHONE:** 619-336-4572

**APPROVED BY:** 

**EXPLANATION:**

Per Government Section Code 37208, attached are the warrants issued for the period of 01/02/19 through 01/08/19.

Consistent with Department of Finance's practice, listed below are all payments above \$50,000.

| <u>Vendor</u>            | <u>Check/Wire</u> | <u>Amount</u> | <u>Explanation</u>               |
|--------------------------|-------------------|---------------|----------------------------------|
| Health Net Inc           | 340224            | 79,509.70     | Group R1192A January 2019        |
| Southwest Signal Service | 340292            | 56,218.96     | Monthly Maintenance – October 18 |

**FINANCIAL STATEMENT:**

**APPROVED:** 

**FINANCE**

**ACCOUNT NO.**

**APPROVED:** \_\_\_\_\_

**MIS**

Warrant total \$446,245.08.

**ENVIRONMENTAL REVIEW:**

This is not a project and, therefore, not subject to environmental review.

**ORDINANCE:**    **INTRODUCTION** ☐    **FINAL ADOPTION** ☐

**STAFF RECOMMENDATION:**

Ratify warrants totaling \$446,245.08

**BOARD / COMMISSION RECOMMENDATION:**

**ATTACHMENTS:**

Warrant Register # 28



**WARRANT REGISTER # 28**  
**1/8/2019**

| <u>PAYEE</u>                  | <u>DESCRIPTION</u>                       | <u>CHK NO</u> | <u>DATE</u> | <u>AMOUNT</u> |
|-------------------------------|--|---------------|-------------|---------------|
| MANGANIELLO, S                | TRAVEL REIMBURSEMENT / ENG               | 340157        | 1/8/19      | 146.41        |
| ACEDO, I                      | RETIREE HEALTH BENEFITS JAN 2019         | 340158        | 1/8/19      | 160.00        |
| ACME SAFETY & SUPPLY CORP     | DAY AND NIGHT CONES / PW                 | 340159        | 1/8/19      | 490.35        |
| AIRGAS USA LLC                | MOP 45714 GENERAL SUPPLIES – PW          | 340160        | 1/8/19      | 104.54        |
| ALIGNMENT EXPRESS OF CA INC   | ALIGNMENT LABOR / PW                     | 340161        | 1/8/19      | 7,193.86      |
| ANDERSON, E                   | RETIREE HEALTH BENEFITS JAN 2019         | 340162        | 1/8/19      | 110.00        |
| ARROWHEAD FORENSIC PRODUCTS   | PROPERTIES AND EVIDENCE / POLICE         | 340163        | 1/8/19      | 2,485.97      |
| ATLANTIC SAFETY PRODUCTS INC  | PROPERTIES AND EVIDENCE / POLICE         | 340164        | 1/8/19      | 860.34        |
| BEARD, P                      | RETIREE HEALTH BENEFITS JAN 2019         | 340165        | 1/8/19      | 70.00         |
| BECK, L                       | RETIREE HEALTH BENEFITS JAN 2019         | 340166        | 1/8/19      | 140.00        |
| BEST BEST & KRIEGER ATTNY LAW | LIABILITY CLAIM COST                     | 340167        | 1/8/19      | 257.20        |
| BISHOP, R                     | RETIREE HEALTH BENEFITS JAN 2019         | 340168        | 1/8/19      | 110.00        |
| BOEGLER, C                    | RETIREE HEALTH BENEFITS JAN 2019         | 340169        | 1/8/19      | 260.00        |
| BOOT WORLD                    | MOP 64096 BOOTS STAFF - NSD              | 340170        | 1/8/19      | 125.00        |
| BROADWAY AUTO GLASS           | WINDSHIELD GREEN TINT / PW               | 340171        | 1/8/19      | 186.00        |
| BULL, P                       | RETIREE HEALTH BENEFITS JAN 2019         | 340172        | 1/8/19      | 580.00        |
| C A P F                       | JANUARY 2019 FIRE LTD                    | 340173        | 1/8/19      | 906.50        |
| CALIFORNIA DIESEL COMPLIANCE  | PSIP STATEWIDE SMOKE OPACITY TEST        | 340174        | 1/8/19      | 432.00        |
| CALIFORNIA LAW ENFORCEMENT    | JANUARY 2019 PD LTD                      | 340175        | 1/8/19      | 2,105.00      |
| CARRILLO, R                   | RETIREE HEALTH BENEFITS JAN 2019         | 340176        | 1/8/19      | 290.00        |
| CASAS, L                      | COUNCIL MEETING TRANSLATION SERVICES     | 340177        | 1/8/19      | 175.00        |
| CLAIMS MANAGEMENT ASSOCIATES  | PROFESSIONAL SERVICES                    | 340178        | 1/8/19      | 7,500.00      |
| COLE, L                       | RETIREE HEALTH BENEFITS JAN 2019         | 340179        | 1/8/19      | 165.00        |
| COLLINSON, C                  | RETIREE HEALTH BENEFITS JAN 2019         | 340180        | 1/8/19      | 420.00        |
| CONDON, D                     | RETIREE HEALTH BENEFITS JAN 2019         | 340181        | 1/8/19      | 280.00        |
| CORDERO, E                    | RETIREE HEALTH BENEFITS JAN 2019         | 340182        | 1/8/19      | 520.00        |
| CORPUZ, T                     | RETIREE HEALTH BENEFITS JAN 2019         | 340183        | 1/8/19      | 140.00        |
| COUNTY OF SAN DIEGO           | NONPROFIT POOLS - OCT 2018               | 340184        | 1/8/19      | 271.00        |
| CPOA                          | CPOA MEMBERSHIP / PD                     | 340185        | 1/8/19      | 250.00        |
| D PREP L L C                  | TRAINING CRITICAL INCIDENT RESPONSE / PD | 340186        | 1/8/19      | 9,000.00      |
| DALEY & HEFT LLP              | LIABILITY CLAIM COST                     | 340187        | 1/8/19      | 15,457.79     |
| DALEY & HEFT LLP              | LIABILITY CLAIM COST                     | 340188        | 1/8/19      | 2,595.20      |
| DALEY & HEFT LLP              | LIABILITY CLAIM COST                     | 340189        | 1/8/19      | 2,494.60      |
| DALEY & HEFT LLP              | LIABILITY CLAIM COST                     | 340190        | 1/8/19      | 2,183.59      |
| DALEY & HEFT LLP              | LIABILITY CLAIM COST                     | 340191        | 1/8/19      | 406.70        |
| DANESHFAR, Z                  | RETIREE HEALTH BENEFITS JAN 2019         | 340192        | 1/8/19      | 250.00        |
| DANIELS TIRE SERVICE          | MOP 76986 TIRES FOR CITY FLEET - PW      | 340193        | 1/8/19      | 3,262.55      |
| DELTA DENTAL                  | JAN 2019 GROUP 05-0908600000             | 340194        | 1/8/19      | 15,252.58     |
| DELTA DENTAL                  | DEC 2018 GROUP 05-0908601002             | 340195        | 1/8/19      | 135.66        |
| DELTA DENTAL INSURANCE CO     | JAN 2019 GROUP 05-7029600000             | 340196        | 1/8/19      | 2,838.66      |
| DESROCHERS, P                 | RETIREE HEALTH BENEFITS JAN 2019         | 340197        | 1/8/19      | 110.00        |
| DI CERCHIO, A                 | RETIREE HEALTH BENEFITS JAN 2019         | 340198        | 1/8/19      | 70.00         |
| DIAZ, M                       | RETIREE HEALTH BENEFITS JAN 2019         | 340199        | 1/8/19      | 680.00        |
| DILLARD, S                    | RETIREE HEALTH BENEFITS JAN 2019         | 340200        | 1/8/19      | 480.00        |
| DION INTERNATIONAL TRUCK INC  | GAUGE AIR PRESS / PW                     | 340201        | 1/8/19      | 331.07        |
| D-MAX ENGINEERING             | ALLEY IMPROVMTS PROJECT SEP 2018         | 340202        | 1/8/19      | 280.00        |



**WARRANT REGISTER # 28**  
**1/8/2019**

| <u>PAYEE</u>                   | <u>DESCRIPTION</u>                       | <u>CHK NO</u> | <u>DATE</u> | <u>AMOUNT</u> |
|--------------------------------|--|---------------|-------------|---------------|
| DREDGE, J                      | RETIREE HEALTH BENEFITS JAN 2019         | 340203        | 1/8/19      | 250.00        |
| EISER III, G                   | RETIREE HEALTH BENEFITS JAN 2019         | 340204        | 1/8/19      | 250.00        |
| ENTERPRISE FLEET MANAGEMENT    | ENTERPRISE LEASE AND MAINT- ENG          | 340205        | 1/8/19      | 15,247.30     |
| ETZLER, J                      | RETIREE HEALTH BENEFITS JAN 2019         | 340206        | 1/8/19      | 460.00        |
| EXOS COMMUNITY SERVICES LLC    | PROFESSIONAL SERVICES / CSD              | 340207        | 1/8/19      | 35,877.74     |
| FABINSKI, D                    | RETIREE HEALTH BENEFITS JAN 2019         | 340208        | 1/8/19      | 220.00        |
| FERNANDEZ, R                   | RETIREE HEALTH BENEFITS JAN 2019         | 340209        | 1/8/19      | 270.00        |
| FIFIELD, K                     | RETIREE HEALTH BENEFITS JAN 2019         | 340210        | 1/8/19      | 540.00        |
| FLEET SERVICES INC             | DRIVELINE REPAIR / PW                    | 340211        | 1/8/19      | 593.09        |
| FLEETPRIDE INC                 | MIRROR ARM AND MOTOR / PW                | 340212        | 1/8/19      | 906.97        |
| FRANK TOYOTA                   | ARM RR WIPER / PW                        | 340213        | 1/8/19      | 46.63         |
| GELSKEY, K                     | RETIREE HEALTH BENEFITS JAN 2019         | 340214        | 1/8/19      | 115.00        |
| GEORGE H WATERS NUTRITION CTR  | NHC QUARTERLY BREAKFAST / CMO            | 340215        | 1/8/19      | 1,700.00      |
| GEOSYNTEC CONSULTANTS INC      | 835 BAY MARINA CLOSURE SEP 2018          | 340216        | 1/8/19      | 9,580.00      |
| GIBBS JR, R                    | RETIREE HEALTH BENEFITS JAN 2019         | 340217        | 1/8/19      | 120.00        |
| GONZALES, M                    | RETIREE HEALTH BENEFITS JAN 2019         | 340218        | 1/8/19      | 480.00        |
| GRAINGER                       | MOP 65179 GENERAL SUPPLIES - PW          | 340219        | 1/8/19      | 451.79        |
| HANSON, E                      | RETIREE HEALTH BENEFITS JAN 2019         | 340220        | 1/8/19      | 135.00        |
| HARLAN, M                      | RETIREE HEALTH BENEFITS JAN 2019         | 340221        | 1/8/19      | 500.00        |
| HAUG, S                        | RETIREE HEALTH BENEFITS JAN 2019         | 340222        | 1/8/19      | 120.00        |
| HEALTH NET                     | GROUP N7177A JANUARY 2019                | 340223        | 1/8/19      | 1,181.18      |
| HEALTH NET INC                 | GROUP R1192A JANUARY 2019                | 340224        | 1/8/19      | 79,509.70     |
| HEALTH NET INC                 | GROUP 57135A JANUARY 2019                | 340225        | 1/8/19      | 4,770.08      |
| HERNANDEZ, P                   | TRAINING ADV SUB CRISIS NEG/ P HERNANDEZ | 340226        | 1/8/19      | 770.78        |
| HERNANDEZ, R                   | RETIREE HEALTH BENEFITS JAN 2019         | 340227        | 1/8/19      | 400.00        |
| HODGES, B                      | RETIREE HEALTH BENEFITS JAN 2019         | 340228        | 1/8/19      | 200.00        |
| IBARRA, J                      | RETIREE HEALTH BENEFITS JAN 2019         | 340229        | 1/8/19      | 780.00        |
| INNOVATIVE CONSTRUCTION        | CITYWIDE PED MIDBLOCK CROSSING           | 340230        | 1/8/19      | 6,998.00      |
| JAMES, R                       | RETIREE HEALTH BENEFITS JAN 2019         | 340231        | 1/8/19      | 140.00        |
| JUNIEL, R                      | RETIREE HEALTH BENEFITS JAN 2019         | 340232        | 1/8/19      | 50.00         |
| KAISER FOUNDATION HEALTH PLANS | GROUP 104220-7002 DEC 2018               | 340233        | 1/8/19      | 1,670.13      |
| KIMBLE, R                      | RETIREE HEALTH BENEFITS JAN 2019         | 340234        | 1/8/19      | 300.00        |
| KLOS, K                        | RETIREE HEALTH BENEFITS JAN 2019         | 340235        | 1/8/19      | 480.00        |
| LA PRENSA SAN DIEGO            | NOTICE OF MEASURE - SPANISH              | 340236        | 1/8/19      | 390.00        |
| LANDA, A                       | RETIREE HEALTH BENEFITS JAN 2019         | 340237        | 1/8/19      | 155.00        |
| LCEO LLC                       | STROBE LIGHTS / PD                       | 340238        | 1/8/19      | 2,715.00      |
| LEACH, D                       | RETIREE HEALTH BENEFITS JAN 2019         | 340239        | 1/8/19      | 600.00        |
| LEHR AUTO ELECTRIC             | LIGHTED PUSH BUMPER / PW                 | 340240        | 1/8/19      | 753.84        |
| LIMFUECO, M                    | RETIREE HEALTH BENEFITS JAN 2019         | 340241        | 1/8/19      | 160.00        |
| LOPEZ, TERESA YOLANDA          | TRANSLATION SERVICES AS NEEDED FOR FY19  | 340242        | 1/8/19      | 280.00        |
| LUTH AND TURLEY INC.           | LIABILITY CLAIM COST                     | 340243        | 1/8/19      | 503.93        |
| LUTH AND TURLEY INC.           | LIABILITY CLAIM COST                     | 340244        | 1/8/19      | 402.63        |
| LUTH AND TURLEY INC.           | LIABILITY CLAIM COST                     | 340245        | 1/8/19      | 390.50        |
| MAN K9 INC                     | CANINE TRAINING / PD                     | 340246        | 1/8/19      | 1,040.00      |
| MATIENZO, M                    | RETIREE HEALTH BENEFITS JAN 2019         | 340247        | 1/8/19      | 100.00        |
| MAYER REPROGRAPHICS            | SCAN PLANS / ENG                         | 340248        | 1/8/19      | 116.61        |



**WARRANT REGISTER # 28**  
**1/8/2019**

| <u>PAYEE</u>                   | <u>DESCRIPTION</u>                           | <u>CHK NO</u> | <u>DATE</u> | <u>AMOUNT</u> |
|--------------------------------|--|---------------|-------------|---------------|
| MC CABE, T                     | RETIREE HEALTH BENEFITS JAN 2019             | 340249        | 1/8/19      | 280.00        |
| MCDANIEL, P                    | RETIREE HEALTH BENEFITS JAN 2019             | 340250        | 1/8/19      | 290.00        |
| MCDUGAL LOVE ECKIS             | LIABILITY CLAIM COST                         | 340251        | 1/8/19      | 2,452.35      |
| MCDUGAL LOVE ECKIS             | LIABILITY CLAIM COST                         | 340252        | 1/8/19      | 17.50         |
| MEDINA, R                      | RETIREE HEALTH BENEFITS JAN 2019             | 340253        | 1/8/19      | 105.00        |
| MENDOZA, G                     | RETIREE HEALTH BENEFITS JAN 2019             | 340254        | 1/8/19      | 290.00        |
| MINER, D                       | RETIREE HEALTH BENEFITS JAN 2019             | 340255        | 1/8/19      | 580.00        |
| NAPA AUTO PARTS                | MOP 45735 GENERAL SUPPLIES - PW              | 340256        | 1/8/19      | 38.96         |
| NATIONAL CITY AUTO TRIM        | R&M CITY VEHICLES REPAIR DEC 2018            | 340257        | 1/8/19      | 165.00        |
| NOTEWARE, D                    | RETIREE HEALTH BENEFITS JAN 2019             | 340258        | 1/8/19      | 120.00        |
| NV5 INC                        | SEWER CAPITAL PROJECT                        | 340259        | 1/8/19      | 18,636.00     |
| OLIVARES, G                    | RETIREE HEALTH BENEFITS JAN 2019             | 340260        | 1/8/19      | 280.00        |
| OLIVAS, O                      | REIMB OLIVAS ACADEMY BOOKS                   | 340261        | 1/8/19      | 97.85         |
| OPTUM                          | GROUP HB1966 JUL AUG AND SEP 2018            | 340262        | 1/8/19      | 35.75         |
| PAUU JR, P                     | RETIREE HEALTH BENEFITS JAN 2019             | 340263        | 1/8/19      | 340.00        |
| PEASE JR, D                    | RETIREE HEALTH BENEFITS JAN 2019             | 340264        | 1/8/19      | 140.00        |
| PENSKE FORD                    | MOP 49078 AUTO PARTS - PW                    | 340265        | 1/8/19      | 1,384.59      |
| PETERS, S                      | RETIREE HEALTH BENEFITS JAN 2019             | 340266        | 1/8/19      | 290.00        |
| POLICE EXECUTIVE RESEARCH      | CHIEF OF POLICE MEMBERSHIP                   | 340267        | 1/8/19      | 200.00        |
| POST, R                        | RETIREE HEALTH BENEFITS JAN 2019             | 340268        | 1/8/19      | 280.00        |
| PRO BUILD COMPANY              | MOP 45707 GENERAL SUPPLIES - PW              | 340269        | 1/8/19      | 3,219.81      |
| PROFORCE LAW ENFORCEMENT       | STROBE LIGHTS TAC / PD                       | 340270        | 1/8/19      | 1,163.04      |
| PRUDENTIAL OVERALL SUPPLY      | MOP 45742 LAUNDRY SERVICES - PW              | 340271        | 1/8/19      | 284.00        |
| RAY, S                         | RETIREE HEALTH BENEFITS JAN 2019             | 340272        | 1/8/19      | 190.00        |
| ROARK, L                       | RETIREE HEALTH BENEFITS JAN 2019             | 340273        | 1/8/19      | 135.00        |
| RUIZ, J                        | RETIREE HEALTH BENEFITS JAN 2019             | 340274        | 1/8/19      | 310.00        |
| S & S WELDING                  | ALUMINUM FLANGES FOR PIPES / PW              | 340275        | 1/8/19      | 471.98        |
| SAN DIEGO HYDRAULICS           | BEARINGS / PW                                | 340276        | 1/8/19      | 462.48        |
| SANCHEZ, L                     | RETIREE HEALTH BENEFITS JAN 2019             | 340277        | 1/8/19      | 330.00        |
| SASI                           | MONTHLY TRUST ACCT DEC 2018 JAN 2019         | 340278        | 1/8/19      | 436.50        |
| SASI                           | MONTHLY TRUST ACCT NOV DEC 2018              | 340279        | 1/8/19      | 41.50         |
| SDG&E                          | GAS & ELECTRIC UTILITIES - PW                | 340280        | 1/8/19      | 34,781.25     |
| SDG&E                          | GAS & ELECTRIC UTILITIES - PW                | 340281        | 1/8/19      | 23,418.77     |
| SERVATIUS, J                   | RETIREE HEALTH BENEFITS JAN 2019             | 340282        | 1/8/19      | 340.00        |
| SHORT, C                       | RETIREE HEALTH BENEFITS JAN 2019             | 340283        | 1/8/19      | 300.00        |
| SIGNWAREHOUSE INC              | ENDURA LIGHT / ENGINEERING                   | 340284        | 1/8/19      | 109.51        |
| SIRCHIE FINGER PRINT           | PROPERTIES AND EVIDENCE / POLICE             | 340285        | 1/8/19      | 2,190.55      |
| SITEONE LANDSCAPE SUPPLY LLC   | TRC COMMANDER RECEIVER                       | 340286        | 1/8/19      | 711.45        |
| SMART & FINAL                  | MOP SMART & FINAL                            | 340287        | 1/8/19      | 60.00         |
| SMART SOURCE OF CALIFORNIA LLC | MOP.63845 BUSINESS CARDS/ENG                 | 340288        | 1/8/19      | 110.93        |
| SMITH, J                       | RETIREE HEALTH BENEFITS JAN 2019             | 340289        | 1/8/19      | 320.00        |
| SOSA, P                        | REIMB SOSA ACADEMY BOOKS                     | 340290        | 1/8/19      | 119.14        |
| SOUTH COAST EMERGENCY          | SEATBELT - TURN SIGNAL SWITCH / PW           | 340291        | 1/8/19      | 677.30        |
| SOUTHWEST SIGNAL SERVICE       | MONTHLY MAINTENANCE – OCTOBER 2018           | 340292        | 1/8/19      | 56,218.96     |
| STAPLES BUSINESS ADVANTAGE     | MOP 45704. AED CABINET FOR CAMACHO REC / CSD | 340293        | 1/8/19      | 1,103.64      |
| STARTECH COMPUTERS             | MOP 61744 COMP ACCESSORIES - MIS             | 340294        | 1/8/19      | 2,313.31      |



**WARRANT REGISTER # 28**  
**1/8/2019**

| <u>PAYEE</u>                  | <u>DESCRIPTION</u>                     | <u>CHK NO</u> | <u>DATE</u>      | <u>AMOUNT</u>     |
|-------------------------------|--|---------------|------------------|-------------------|
| STEWART, W                    | RETIREE HEALTH BENEFITS JAN 2019       | 340295        | 1/8/19           | 200.00            |
| STRASEN, W                    | RETIREE HEALTH BENEFITS JAN 2019       | 340296        | 1/8/19           | 135.00            |
| SWEETWATER AUTHORITY          | WATER SERVICES UTILITIES / PW          | 340297        | 1/8/19           | 5,877.86          |
| THE LINCOLN NATIONAL LIFE INS | GROUP 415491 JANUARY 2019              | 340298        | 1/8/19           | 9,897.21          |
| THE LINCOLN NATIONAL LIFE INS | GROUP 415491 DECEMBER 2018             | 340299        | 1/8/19           | 9,792.04          |
| THE STAR NEWS                 | ADVERTISING NOTICES FOR FY19           | 340300        | 1/8/19           | 407.44            |
| TIPTON, B                     | RETIREE HEALTH BENEFITS JAN 2019       | 340301        | 1/8/19           | 250.00            |
| TURF STAR INC                 | ADAPTER AND ROAD LIGHT KIT             | 340302        | 1/8/19           | 1,673.21          |
| U S BANK                      | CREDIT CARD EXPENSES / PD              | 340303        | 1/8/19           | 575.06            |
| UNDERGROUND SERVICE ALERT     | UNDERGROUND SERVICE ALERT              | 340304        | 1/8/19           | 222.85            |
| UNITED PARCEL SERVICE         | SHIPPING SERVICES / PW                 | 340305        | 1/8/19           | 127.50            |
| UNITED ROTARY BRUSH CORP      | MOP 62883 ST SWEEPER REPAIR - PW       | 340306        | 1/8/19           | 781.68            |
| VERRY, L                      | RETIREE HEALTH BENEFITS JAN 2019       | 340307        | 1/8/19           | 280.00            |
| VILLAGOMEZ, J                 | RETIREE HEALTH BENEFITS JAN 2019       | 340308        | 1/8/19           | 480.00            |
| VISION SERVICE PLAN           | JANUARY 2019 VISION SERVICE PLAN       | 340309        | 1/8/19           | 820.35            |
| VISTA PAINT                   | MOP 68834 PAINT SUPPLIES - NSD         | 340310        | 1/8/19           | 731.47            |
| VORTEX INDUSTRIES INC         | CITY WIDE ON SITE SERVICE & REPAIRS    | 340311        | 1/8/19           | 750.00            |
| WEST PAYMENT CENTER           | BOOKS / CITY ATTORNEY'S OFFICE         | 340312        | 1/8/19           | 408.93            |
| WHITE, J                      | RETIREE HEALTH BENEFITS JAN 2019       | 340313        | 1/8/19           | 230.00            |
| YBARRA, A                     | TRAINING ADV POST SUB SLI 6/ A Y       | 340314        | 1/8/19           | 468.00            |
| YBARRA, A                     | TRAINING ADV POST SLI 4/A Y            | 340315        | 1/8/19           | 384.00            |
| YOUNG, G                      | REIMB YOUNG FOR FLAG SEWINGS AND BOXES | 340316        | 1/8/19           | 126.90            |
| Z A P MANUFACTURING INC       | YARD RED FILM / PW                     | 340317        | 1/8/19           | 499.99            |
|                               |  |               | <b>A/P Total</b> | <b>446,245.08</b> |

**GRAND TOTAL**

**\$ 446,245.08**

## **Certification**

IN ACCORDANCE WITH SECTION 37202, 37208, 372059 OF THE GOVERNMENT CODE, WE HEREBY CERTIFY TO THE ACCURACY OF THE DEMANDS LISTED ABOVE AND TO THE AVAILABILITY OF FUNDS FOR THE PAYMENT THEREOF AND FURTHER THAT THE ABOVE CLAIMS AND DEMANDS HAVE BEEN AUDITED AS REQUIRED BY LAW.



MARK ROBERTS, DIRECTOR OF FINANCE

LESLIE DEESE, CITY MANAGER

### **FINANCE COMMITTEE**

ALEJANDRA SOTELO-SOLIS, MAYOR-CHAIRWOMAN

RONALD J. MORRISON, VICE-MAYOR

JERRY CANO, MEMBER

MONA RIOS, MEMBER

I HEREBY CERTIFY THAT THE FOREGOING CLAIMS AND DEMANDS WERE APPROVED AND THE CITY TREASURER IS AUTHORIZED TO ISSUE SAID WARRANTS IN PAYMENT THEREOF BY THE CITY COUNCIL ON THE 19<sup>TH</sup> OF FEBRUARY 2019.

AYES \_\_\_\_\_

NAYS \_\_\_\_\_

ABSENT \_\_\_\_\_

The following page(s) contain the backup material for Agenda Item: [Warrant Register #29 for the period of 01/09/19 through 01/15/19 in the amount of \\$1,777,456.39.](#)  
[\(Finance\)](#)

Please scroll down to view the backup material.



**CITY OF NATIONAL CITY, CALIFORNIA  
COUNCIL AGENDA STATEMENT**

**MEETING DATE:** February 19, 2019

**AGENDA ITEM NO.:**

**ITEM TITLE:**

Warrant Register #29 for the period of 01/09/19 through 01/15/19 in the amount of \$1,777,456.39.  
(Finance)

**PREPARED BY:** Karla Apalategui, Accounting Assistant

**DEPARTMENT:** Finance

**PHONE:** 619-336-4572

**APPROVED BY:** 

**EXPLANATION:**

Per Government Section Code 37208, attached are the warrants issued for the period of 01/09/19 through 01/15/19.

Consistent with Department of Finance's practice, listed below are all payments above \$50,000.

| <u>Vendor</u>          | <u>Check/Wire</u> | <u>Amount</u> | <u>Explanation</u>                 |
|------------------------|-------------------|---------------|------------------------------------|
| Ameresco Inc           | 340326            | 137,845.41    | Energy Svc Agreement Nov 2018      |
| Tyler Technologies Inc | 340398            | 60,843.32     | Eden Support 1/01/19 – 12/31/19    |
| Adminsire inc          | 510105            | 65,905.38     | W/C Acct Replenishment / Dec 18    |
| Public Emp Ret System  | 1092018           | 242,420.03    | Service Period 12/04/18 – 12/17/18 |

**FINANCIAL STATEMENT:**

**APPROVED:** 

**FINANCE**

**ACCOUNT NO.**

**APPROVED:** \_\_\_\_\_

**MIS**

Warrant total \$1,777,456.39.

**ENVIRONMENTAL REVIEW:**

This is not a project and, therefore, not subject to environmental review.

**ORDINANCE:**    **INTRODUCTION** ☐    **FINAL ADOPTION** ☐

**STAFF RECOMMENDATION:**

Ratify warrants totaling \$1,777,456.39

**BOARD / COMMISSION RECOMMENDATION:**

**ATTACHMENTS:**

Warrant Register # 29



**WARRANT REGISTER # 29**  
**1/15/2019**

| <u>PAYEE</u>                   | <u>DESCRIPTION</u>                        | <u>CHK NO</u> | <u>DATE</u> | <u>AMOUNT</u> |
|--------------------------------|---|---------------|-------------|---------------|
| EISER III, G                   | PROFESSIONAL SERVICES                     | 340318        | 1/15/19     | 4,940.00      |
| MATTHEW BENDER & COMP INC      | BOOKS / CITY ATTORNEY'S OFFICE            | 340319        | 1/15/19     | 87.08         |
| ABLE PATROL & GUARD            | SECURITY GUARD SERVICES                   | 340320        | 1/15/19     | 2,208.90      |
| ADDICTION MEDICINE             | DOT DRUG & ALCOHOL TESTING                | 340321        | 1/15/19     | 557.00        |
| AETNA BEHAVIORAL HEALTH        | EMPLOYEE ASST PROGRAM JAN 2019            | 340322        | 1/15/19     | 1,074.00      |
| ALDEMCO                        | FOOD - NUTRITION CENTER                   | 340323        | 1/15/19     | 5,737.68      |
| ALL FRESH PRODUCTS             | CONSUMABLES - NUTRITION CENTER            | 340324        | 1/15/19     | 598.91        |
| AMAZON                         | BOOKS / LIBRARY                           | 340325        | 1/15/19     | 2,695.41      |
| AMERESCO INC                   | ENERGY SVC AGREEMENT NOV 2018             | 340326        | 1/15/19     | 137,845.41    |
| AT&T                           | AT&T SBC PHONE SERVICE FOR NOVEMBER       | 340327        | 1/15/19     | 10,548.91     |
| AT&T                           | AT&T SBC PHONE SERVICE FOR NOVEMBER       | 340328        | 1/15/19     | 2,291.80      |
| AT&T                           | AT&T SBC PHONE SERVICE FOR DECEMBER       | 340329        | 1/15/19     | 405.36        |
| BAKER & TAYLOR                 | BOOKS / LIBRARY                           | 340330        | 1/15/19     | 759.54        |
| BEECHER, J                     | TREE TRIMMER LICENSE REIMB - PW           | 340331        | 1/15/19     | 45.00         |
| BICKMORE                       | INSURED GEN LIABILITY & W/C PROGRAM       | 340332        | 1/15/19     | 4,500.00      |
| BLAZENSKI, MICHAEL             | SVCS / AUDIT OF FINANCIAL RECORDS & CAFR  | 340333        | 1/15/19     | 4,112.50      |
| BRODART CO                     | BOOKS FOR LIBRARY                         | 340334        | 1/15/19     | 640.53        |
| CEB                            | BOOKS / CITY ATTORNEY'S OFFICE            | 340335        | 1/15/19     | 288.01        |
| CLEAN HARBORS ENVIRONMENTAL    | HAZARDOUS WASTE FOR OCT 2018              | 340336        | 1/15/19     | 1,280.46      |
| CLF WAREHOUSE INC              | MOP 80331 AUTO SUPPLIES - PW              | 340337        | 1/15/19     | 669.80        |
| COUNTY OF SAN DIEGO            | STORMWATER REGIONAL PROGRAM               | 340339        | 1/15/19     | 1,834.00      |
| COX COMMUNICATIONS             | COX DATA VIDEO SERVICES FOR DECEMBER      | 340340        | 1/15/19     | 5,014.73      |
| CYNTHIA TITGEN CONSULTING INC  | W/C CONSULTING DEC 2018                   | 340341        | 1/15/19     | 2,415.00      |
| DE LAGE LANDEN                 | LEASE 20 SHARP COPIERS / DECEMBER         | 340342        | 1/15/19     | 2,939.63      |
| DEEPNET SECURITY               | DEEPNET SUPPORT RENEWAL~                  | 340343        | 1/15/19     | 2,290.00      |
| DEPARTMENT OF INDUSTRIAL       | NONCOMPLIANT INSPECTION / ENG             | 340344        | 1/15/19     | 2,025.00      |
| DEPARTMENT OF JUSTICE          | FINGERPRINT APPS TEST NOV 2018            | 340345        | 1/15/19     | 192.00        |
| D-MAX ENGINEERING              | NC STORM WATER SERVICES DEC 2018          | 340346        | 1/15/19     | 6,256.13      |
| DOCUFLOW SOLUTIONS INC         | ANNUAL TYPEWRITER MAINTENANCE / FINANCE   | 340347        | 1/15/19     | 65.00         |
| FACTORY MOTOR PARTS            | MOP 82766 AUTO SUPPLIES - PW              | 340348        | 1/15/19     | 106.60        |
| FERGUSON ENTERPRISES 1350      | MOP 45723 GENERAL SUPPLIES - PW           | 340349        | 1/15/19     | 67.86         |
| GONZALEZ, L                    | WASTEWATER EDUC REIMB DEC 2018            | 340350        | 1/15/19     | 950.00        |
| GRAINGER                       | MOP 65179 GENERAL SUPPLIES - PW           | 340351        | 1/15/19     | 433.25        |
| GRANICUS INC                   | GOVERNMENT TRANSPARENCY MEETING           | 340352        | 1/15/19     | 1,477.35      |
| HERNANDEZ, P                   | TRAINING REIMBURSEMENT FOR FIREARMS       | 340353        | 1/15/19     | 327.43        |
| IDEMIA IDENTITY & SECURITY USA | FINGERPRINT SUBMISSIONS NOV 2018          | 340354        | 1/15/19     | 6.00          |
| IRON MOUNTAIN                  | RECORD MANAGEMENT AND STORAGE FOR FY19    | 340355        | 1/15/19     | 185.40        |
| J GARDNER & ASSOCIATES LLC     | OVAL JR BADGE SILVER FOIL W GOLD / PD     | 340356        | 1/15/19     | 1,070.89      |
| KIMLEY HORN                    | EL TOYON LAS PALMAS PS&E NOV 2018         | 340358        | 1/15/19     | 29,445.99     |
| LASER SAVER INC                | MOP 45725 / PRINTER SUPPLIES / MIS        | 340359        | 1/15/19     | 271.66        |
| LIEBERT CASSIDY WHITMORE       | PROFESSIONAL SERVICES NOV 30, 2018        | 340360        | 1/15/19     | 416.00        |
| LIEU, C                        | REIMB / LITERACY TUTOR APPRECIATION LUNCH | 340361        | 1/15/19     | 339.20        |
| LOPEZ, R                       | TRAINING REIM DUI / PD / LOPEZ            | 340362        | 1/15/19     | 94.49         |
| MATTHEW BENDER & COMP INC      | BOOKS / CITY ATTORNEY'S OFFICE            | 340363        | 1/15/19     | 1,463.46      |
| MCDUGAL LOVE ECKIS             | LIABILITY CLAIM COST                      | 340364        | 1/15/19     | 1,636.68      |
| MCDUGAL LOVE ECKIS             | LIABILITY CLAIM COST                      | 340365        | 1/15/19     | 70.00         |
| MICHAEL BAKER INTERNATIONAL    | CONST SUPPORT LAS PALMAS OCT 2018         | 340366        | 1/15/19     | 2,640.00      |



**WARRANT REGISTER # 29**  
**1/15/2019**

| <u>PAYEE</u>                  | <u>DESCRIPTION</u>                       | <u>CHK NO</u> | <u>DATE</u> | <u>AMOUNT</u>     |
|-------------------------------|--|---------------|-------------|-------------------|
| MIDWEST TAPE                  | DVDS / LIBRARY                           | 340367        | 1/15/19     | 1,313.08          |
| MINUTEMAN PRESS               | ANNUAL PRINTING OF BUDGET BOOK FY19      | 340368        | 1/15/19     | 1,504.06          |
| MOR FURNITURE FOR LESS        | FURNITURE / MAYOR SOTELO-SOLIS           | 340369        | 1/15/19     | 1,120.08          |
| MOSSY NISSAN                  | MOP 80703 AUTO SUPPLIES - PW             | 340370        | 1/15/19     | 21.00             |
| MUNICIPAL CODE CORPORATION    | MUNI CODE SUPP 51, UPDATE 2              | 340371        | 1/15/19     | 209.00            |
| MUNOZ, L                      | REIMB CITY OATH CEREMONY - CM            | 340372        | 1/15/19     | 104.94            |
| NERI LANDSCAPE ARCHITECTURE   | EL TOYON PARK MASTER PLAN & STUDY        | 340373        | 1/15/19     | 5,794.61          |
| NOWDOCS INTERNATIONAL INC     | W2 FORMS & ENVELOPES / FINANCE           | 340374        | 1/15/19     | 215.33            |
| O'REILLY AUTO PARTS           | MOP 75877 AUTO SUPPLIES - PW             | 340375        | 1/15/19     | 76.67             |
| PADRE JANITORIAL SUPPLIES     | CONSUMABLES - NUTRITION CENTER           | 340376        | 1/15/19     | 1,152.71          |
| PARTS AUTHORITY METRO LLC     | MOP 75943 AUTO SUPPLIES - PW             | 340377        | 1/15/19     | 750.56            |
| PENA VELOZ, J                 | WASTEWATER EDUC REIMB DEC 2018           | 340378        | 1/15/19     | 162.00            |
| POWER PLUS                    | PARADISE CREEK PARKS PUMPS               | 340379        | 1/15/19     | 360.00            |
| POWERSTRIDE BATTERY CO INC    | MOP 67839 GENERAL SUPPLIES - PW          | 340380        | 1/15/19     | 110.51            |
| PRO-EDGE KNIFE                | CONSUMABLES - NUTRITION CENTER           | 340381        | 1/15/19     | 46.00             |
| PRUDENTIAL OVERALL SUPPLY     | MOP 45742 LAUNDRY SERVICES - PW          | 340382        | 1/15/19     | 1,572.08          |
| RANDALL LAMB ASSOCIATES INC   | ENERGY CONTRAC SUPPORT DEC 2018          | 340383        | 1/15/19     | 4,612.50          |
| SAN DIEGO GAS & ELECTRIC      | GAS & ELECTRIC UTILITIES - NUTRITION     | 340384        | 1/15/19     | 1,679.82          |
| SANDERS, J                    | S-190 FIRE BEHAVIOR EDUC REIMB NOV 2018  | 340385        | 1/15/19     | 557.93            |
| SEAPORT MEAT COMPANY          | FOOD - NUTRITION CENTER                  | 340386        | 1/15/19     | 862.65            |
| SHARP ELECTRONICS CORPORATION | MAINTENANCE 20 SHARP COPIERS FOR FY19    | 340387        | 1/15/19     | 4,880.01          |
| SOUTHERN CALIF TRUCK STOP     | MOP 45758 GEN AUTO SUPPLIES - PW         | 340388        | 1/15/19     | 850.11            |
| SOUTHWEST SIGNAL SERVICE      | INSTALL NEW SOLAR SYSTEM 24TH/F          | 340389        | 1/15/19     | 16,400.50         |
| SPARKLETT'S                   | WATER SERVICE - NUTRITION CENTER         | 340390        | 1/15/19     | 59.20             |
| STAPLES BUSINESS ADVANTAGE    | MOP 45704. OFFICE SUPPLIES/LIBRARY       | 340391        | 1/15/19     | 1,070.21          |
| STARTECH COMPUTERS            | MOP #61744/COMPUTER ACCESSORIES/MIS      | 340392        | 1/15/19     | 1,143.02          |
| SWRCB                         | ANNUAL PERMIT FEE OCT 2018 - SEP 2019    | 340393        | 1/15/19     | 22,046.00         |
| SYSCO SAN DIEGO INC           | FOOD - NUTRITION CENTER                  | 340394        | 1/15/19     | 5,737.33          |
| TAM DAO                       | REFUND FOR OVERPAID BUSINESS TAX, ACCT 1 | 340395        | 1/15/19     | 30.00             |
| THE ENGRAVING STORE           | ENGRAVING BOX / POLICE DEPT              | 340396        | 1/15/19     | 47.50             |
| THE STAR NEWS                 | ADVERTISING NOTICES FOR FY19             | 340397        | 1/15/19     | 102.50            |
| TYLER TECHNOLOGIES INC        | EDEN SUPPORT 1/1/19 - 12/31/19           | 340398        | 1/15/19     | 60,843.32         |
| U S BANK                      | CREDIT CARD EXPENSES / RISK              | 340399        | 1/15/19     | 2,699.68          |
| U S BANK                      | CREDIT CARD EXPENSES / CMO               | 340400        | 1/15/19     | 35.96             |
| U S HEALTHWORKS               | PRE-EMPLOYMENT PHYSICALS DEC 2018        | 340401        | 1/15/19     | 456.00            |
| VALLEY INDUSTRIAL SPECIALTIES | MOP 46453 GENERAL SUPPLIES - PW          | 340402        | 1/15/19     | 148.25            |
| VERIZON WIRELESS              | VERIZON CELLULAR SERVICES FOR NOVEMBER   | 340403        | 1/15/19     | 14,180.42         |
| WEST PAYMENT CENTER           | BOOKS / CITY ATTORNEY'S OFFICE           | 340404        | 1/15/19     | 1,550.68          |
| WESTFLEX INDUSTRIAL           | MOP 45850 GENERAL AUTO SUPPLIES - PW     | 340405        | 1/15/19     | 51.49             |
| WETMORES                      | MOP 80333 AUTO SUPPLIES - PW             | 340406        | 1/15/19     | 77.65             |
| WILLY'S ELECTRONIC SUPPLY     | MOP #45763/ELECTRONIC SUPPLIES/MIS       | 340407        | 1/15/19     | 200.05            |
| <b>A/P Total</b>              |  |               |             | <b>400,155.46</b> |



**WARRANT REGISTER # 29**  
**1/15/2019**

| <u>PAYEE</u>                 | <u>DESCRIPTION</u>                  | <u>CHK NO</u>   | <u>DATE</u>       | <u>AMOUNT</u>          |
|------------------------------|-------------------------------------|-----------------|-------------------|------------------------|
| <b>WIRED PAYMENTS</b>        |                                     |                 |                   |                        |
| PAYCHEX BENEFIT TECH INC     | BENETRAC ESR SVCS BASE FEE JAN 2019 | 426796          | 1/11/19           | 538.65                 |
| ARCO BUSINESS SOLUTIONS      | FUEL FOR CITY FLEET DECEMBER 2018   | 510090          | 1/10/19           | 27,188.11              |
| ADMINSURE INC                | W/C ACCT REPLENISHMENT DEC 2018     | 510105          | 1/10/19           | 65,905.38              |
| PUBLIC EMP RETIREMENT SYSTEM | SERVICE PERIOD 12/04/18 - 12/17/18  | 1092019         | 1/9/19            | 242,420.03             |
| <b>PAYROLL</b>               |                                     |                 |                   |                        |
| <b>Pay period</b>            | <b>Start Date</b>                   | <b>End Date</b> | <b>Check Date</b> |                        |
| 2                            | 1/1/2019                            | 1/14/2019       | 1/9/2019          | 1,041,248.76           |
| <b>GRAND TOTAL</b>           |                                     |                 |                   | <b>\$ 1,777,456.39</b> |

## **Certification**

IN ACCORDANCE WITH SECTION 37202, 37208, 372059 OF THE GOVERNMENT CODE, WE HEREBY CERTIFY TO THE ACCURACY OF THE DEMANDS LISTED ABOVE AND TO THE AVAILABILITY OF FUNDS FOR THE PAYMENT THEREOF AND FURTHER THAT THE ABOVE CLAIMS AND DEMANDS HAVE BEEN AUDITED AS REQUIRED BY LAW.



MARK ROBERTS, DIRECTOR OF FINANCE

LESLIE DEESE, CITY MANAGER

### **FINANCE COMMITTEE**

ALEJANDRA SOTELO-SOLIS, MAYOR-CHAIRWOMAN

RONALD J. MORRISON, VICE-MAYOR

JERRY CANO, MEMBER

MONA RIOS, MEMBER

I HEREBY CERTIFY THAT THE FOREGOING CLAIMS AND DEMANDS WERE APPROVED AND THE CITY TREASURER IS AUTHORIZED TO ISSUE SAID WARRANTS IN PAYMENT THEREOF BY THE CITY COUNCIL ON THE 19<sup>TH</sup> OF FEBRUARY 2019.

AYES \_\_\_\_\_

NAYS \_\_\_\_\_

ABSENT \_\_\_\_\_

The following page(s) contain the backup material for Agenda Item: [Resolution of the City Council of the City of National City authorizing various fiscal year 2019 mid-year budget adjustments. \(Finance\)](#)

Please scroll down to view the backup material.

**CITY OF NATIONAL CITY, CALIFORNIA  
COUNCIL AGENDA STATEMENT**

**MEETING DATE:** February 19, 2019

**AGENDA ITEM NO.:**

**ITEM TITLE:**

Resolution of the City Council of the City of National City authorizing various fiscal year 2019 mid-year budget adjustments.

**PREPARED BY:** Yen Kelly, Budget Analyst

**PHONE:** 619-336-4332

**DEPARTMENT:** Finance

**APPROVED BY:** Mark Ralento

**EXPLANATION:**

See attached staff report.

**FINANCIAL STATEMENT:**

**ACCOUNT NO.**

See attached staff report.

**APPROVED:** Mark Ralento

**FINANCE**

**APPROVED:** \_\_\_\_\_

**MIS**

**ENVIRONMENTAL REVIEW:**

This is not a project and, therefore, not subject to environmental review.

**ORDINANCE:**    **INTRODUCTION** ☐    **FINAL ADOPTION** ☐

**STAFF RECOMMENDATION:**

Accept the staff report and adopt the resolution authorizing fiscal year 2019 mid-year budget adjustments.

**BOARD / COMMISSION RECOMMENDATION:**

**ATTACHMENTS:**

1. Staff report
2. Resolution
3. Exhibit "A" – Supplemental Appropriation Requests, Fiscal Year 2019

**SUPPLEMENTAL APPROPRIATION REQUESTS**  
**Fiscal Year 2019**

|                           | Department   | Appropriation Account           | Appropriation Amount | Revenue Account if Applicable       | Revenue Amount | Net Use of Fund Balance |
|---------------------------|--|---------------------------------|----------------------|-------------------------------------|----------------|-------------------------|
| <b>General Fund (001)</b> |  |                                 |                      |                                     |                |                         |
| 1                         | City Council   | Professional Services           | 5,599                | Donations State of the City Address | 1,000          | 4,599                   |
|                           | 2018 State of the City expense.  |                                 |                      |                                     |                |                         |
| 2                         | City Council   | Personnel Services              | 34,509               |                                     |                | 34,509                  |
|                           | Appropriation of funds for the Confidential Assistant position. The Confidential Assistant position replaces the former Executive Assistant IV position. The Executive Assistant IV position has been moved to the Housing and Economic Development (HED) department. Personnel Services appropriation associated with the Executive Assistant IV position in the amount of \$46,277 has been transferred to HEDs' budget. |                                 |                      |                                     |                |                         |
| 3                         | City Clerk   | Personnel Services              | 4,105                |                                     |                | 4,105                   |
|                           | Net impact of MEA salary increase.   |                                 |                      |                                     |                |                         |
| 4                         | City Attorney  | Personnel Services              | 11,416               |                                     |                | 11,416                  |
|                           | Leave sellback higher than projected and salary increase.  |                                 |                      |                                     |                |                         |
| 5                         | Human Resources  | Personnel Services              | 81,411               |                                     |                | 81,411                  |
| 6                         | Human Resources  | Services                        | 8,265                |                                     |                | 8,265                   |
|                           | Personnel Services related to hiring of Human Resources Director. Ongoing investigation and legal costs for disciplinary matters   |                                 |                      |                                     |                |                         |
| 7                         | Police   | Personnel Services              | 170,220              |                                     |                | 170,220                 |
|                           | Police   | Crime Scene Specialist          | 27,043               |                                     |                | 27,043                  |
|                           | Police   | Police Support Services Manager | 39,844               |                                     |                | 39,844                  |
|                           | Leave sellback higher than projected. Increase in personnel services, mainly overtime and part-time salaries.  |                                 |                      |                                     |                |                         |
|                           | Request for funding of new Crime Scene Specialist and Police Support Services Manager. Requested amount reflects projected cost starting first pay period after City Council meeting (starting 2/26/19) through fiscal year end. (6/30/19).  |                                 |                      |                                     |                |                         |



## SUPPLEMENTAL APPROPRIATION REQUESTS

Fiscal Year 2019

|  | Department                 | Appropriation Account              | Appropriation Amount | Revenue Account if Applicable | Revenue Amount | Net Use of Fund Balance |
|--|----------------------------|------------------------------------|----------------------|-------------------------------|----------------|-------------------------|
| 8  | Fire - Building            | Personnel Services                 | 8,878                |                               |                | 8,878                   |
| 9  | Fire                       | Personnel Services                 | 649,600              | Overtime Reimbursements       | 599,600        | 50,000                  |
| 10   | Fire                       | Training, Travel & Subsistence     | 1,600                |                               |                | 1,600                   |
| 11   | Fire                       | Wearing Apparel                    | 27,550               |                               |                | 27,550                  |
| 12   | Fire                       | Communication Materials            | 10,000               |                               |                | 10,000                  |
| 13   | Fire                       | Minor Equipment - Less than \$5K   | 14,900               |                               |                | 14,900                  |
| 14   | Fire                       | Capital Outlay                     | 54,233               |                               | 54,233         | -                       |
| <p>The Fire department provided assistance in fighting the many wildfires that occurred in various portions of the State during the first half of the fiscal year. Additional appropriations totaling \$599,600 are needed to cover overtime expenses and related workers' compensation and travel expenses. These costs will be revenue offset. The remaining \$50,000 are associated overtime cost to train 5 new firefighter recruits.</p> <p>The addition of 5 new firefighter recruits also require the appropriation of additional funds for training and apparel in the amounts listed.</p> <p>Capital Outlay amount in \$54,233 reflects the approved appropriation of Fire Squad Station 33 facility, listed here to reflect transfer-in of revenues.</p> |                            |                                    |                      |                               |                |                         |
| 15   | Engineering & Public Works | Street Lights & Signals            | 30,000               |                               |                | 30,000                  |
| <p>The FY19 budget for this activity was reduced from previous years based on anticipated savings from using LED lights. However, the anticipated savings have not been realized. Additionally, new street and safety lights have been installed - increasing energy usage this fiscal year. Furthermore, this fund was used to pay SDG&amp;E for increased energy usage at a malfunctioning pump station on W 18th Street.</p>  |                            |                                    |                      |                               |                |                         |
| 16   | Housing & Economic Dev.    | Personnel Services                 | 26,532               |                               |                | 26,532                  |
| Net impact of MEA salary increase.   |                            |                                    |                      |                               |                |                         |
| 17   | Community Services         | Personnel Services                 | 21,636               |                               |                | 21,636                  |
| Net impact of MEA salary increase and overtime in excess of projection.  |                            |                                    |                      |                               |                |                         |
| 18   | Non-Departmental           | Professional Services              | 74,900               |                               |                | 74,900                  |
| 19   | Non-Departmental           | Facilities Upgrade -Tier 1 Project | 100,000              |                               |                | 100,000                 |
| 20   | Non-Departmental           | Mile of Cars LMD                   | 15,287               |                               |                | 15,287                  |

**SUPPLEMENTAL APPROPRIATION REQUESTS**  
**Fiscal Year 2019**

| Department   | Appropriation Account                 | Appropriation Amount                   | Revenue Account if Applicable | Revenue Amount | Net Use of Fund Balance |
|--|---------------------------------------|--|-------------------------------|----------------|-------------------------|
| Professional services contract with Bob Murray & Associates for the City Manager Professional Recruitment Contract (\$24,900) and Telecom law firm for expertise in negotiating the deployment of Small Cell wireless equipment in City right of way (\$50,000).<br><br>Appropriation of Facilities Maintenance Reserve committed fund balance for the Facilities Upgrade - Tier 1 Project to repair ceiling at City Hall, 2nd floor.<br><br>Additional Mile of Cars appropriation as a result of missed payment in FY18 and shortfall in budgeted payment for FY19. |                                       |  |                               |                |                         |
| General Fund - Unassigned Fund Balance   |                                       |  |                               | 654,833        | 662,695                 |
| General Fund - Committed Fund Balance  |                                       |  |                               | -              | 100,000                 |
| <b>General Fund Total</b>  |                                       |  |                               | <b>654,833</b> | <b>762,695</b>          |
| <b>Gas Taxes Fund (109)</b>  |                                       |  |                               |                |                         |
| 1  | <b>Engineering &amp; Public Works</b> | <b>R&amp;M Traffic Control Devices</b> | <b>40,000</b>                 |                | <b>40,000</b>           |
| This activity had some unanticipated costs this fiscal year - (1) it was used to pay for some unanticipated CIP costs and, (2) it is used to pay for light poles that are destroyed. More poles were damaged than anticipated.   |                                       |  |                               |                |                         |
| <b>Sewer Service Fund (125)</b>  |                                       |  |                               |                |                         |
| 1  | <b>Engineering &amp; Public Works</b> | <b>Electricity &amp; Gas</b>           | <b>9,000</b>                  |                | <b>9,000</b>            |
| A pump station located on W 18th Street malfunctioned and the pumps had to be manually reset until repairs could be made to the pump. Because of the malfunction, the pump ran continuously, non-stop, for several weeks, while using an excessive amount of energy. The excessive energy usage resulted in higher than normal SDG&E invoices. The pump station has been repaired and is now running at normal capacity and energy usage.  |                                       |  |                               |                |                         |
| <b>Nutrition Fund (166)</b>  |                                       |  |                               |                |                         |
| 1  | <b>Housing &amp; Economic Dev.</b>    | <b>Consumable Supplies</b>             | <b>8,633</b>                  |                | <b>8,633</b>            |
| Addition plastic ware required due to kitchen and dishwashing repairs.   |                                       |  |                               |                |                         |

**SUPPLEMENTAL APPROPRIATION REQUESTS**  
**Fiscal Year 2019**

|  | Department              | Appropriation Account    | Appropriation Amount | Revenue Account if Applicable | Revenue Amount | Net Use of Fund Balance |
|--|-------------------------|--------------------------|----------------------|-------------------------------|----------------|-------------------------|
| Mile of Cars landscape Maint. Dist. Fund (195)   |                         |                          |                      |                               |                |                         |
| 1  | Non-Departmental        | Maintenance & Operations | 32,216               |                               |                | 32,216                  |
| Mile of Cars landscape maintenance district  |                         |                          |                      |                               |                |                         |
| Development Impact Fees Fund (325)   |                         |                          |                      |                               |                |                         |
| 1  | Non-Departmental        | Fund Balance             | 54,223               |                               |                | 54,223                  |
| Transfer of Development Impact Fees fund balance to General Fund for the approved purchahse of Fire Squad Station 33 faciliy.  |                         |                          |                      |                               |                |                         |
| Transportation Impact Fees Fund (326)  |                         |                          |                      |                               |                |                         |
| 1  | Non-Departmental        | Fund Balance             | 756,992              |                               |                | 756,992                 |
|  | Non-Departmental        | Capital Improvement      | 65,000               |                               |                | 65,000                  |
| Transfer fund balance in the amount of \$756,992 from fund 325 Development Impact Fees to segregate public facilities development and transportation development funds in compliance with Proposition A. |                         |                          |                      |                               |                |                         |
| Concurently, a reappropriation of \$65,000 in capital improvement expense is recommended for budgeted expenditures previously appropriated under fund 325.   |                         |                          |                      |                               |                |                         |
| Low & Moderate Income Housing Asset Fund (532)   |                         |                          |                      |                               |                |                         |
| 1  | Housing & Economic Dev. | Personnel Services       | 7,920                |                               |                | 7,920                   |
| Management Intern  |                         |                          |                      |                               |                |                         |



## City Council Staff Report

**DRAFT**

February 19, 2019

### ITEM

Staff Report: Fiscal Year 2019 Mid-Year Budget Review

### BACKGROUND

Consistent with the Strategic Plan objective of fiscal transparency, this report provides the mid-year status of the City's General Fund operating budget. A first quarter status report was presented on January 22, 2019. The purpose of this report is to review the financial results of the activities of the first half of the current fiscal year and provide projections of revenues and expenditures through the end of the fiscal year. In addition, the report recommends various budget adjustments.

### DISCUSSION

#### First Half of Fiscal Year 2019

The adopted Fiscal Year 2019 budget includes the City Council-authorized use of unassigned fund balance for operating and capital expenditures. Encumbrances for purchase orders and capital projects carried forward from fiscal year 2018 resulted in an additional commitment of unassigned fund balance. Based on year-to-date actual revenues and expenditures through December 31, 2018 and expected activities through year-end, the anticipated use of fund balance is less than originally projected. The following sections of this report will discuss the significant factors leading to the variance.

#### Revenues

For fiscal year 2019, General Fund revenues are expected to be greater than amounts budgeted by \$1.3 million. The projected variances in each revenue category resulting in the overall variance are shown in the "Fiscal Year-End Revenue Projections" table. The "Mid-Year Revenue Comparison" table compares revenues realized through the mid-point of this fiscal year to the mid-point of last fiscal year.

### Mid-Year Revenue Comparison

| GENERAL FUND<br>REVENUES<br>AS OF DECEMBER 31 <sup>ST</sup> |                     |                     |                    |
|---|---------------------|---------------------|--------------------|
| <u>Revenue Category</u>                                     | <u>FY 19</u>        | <u>FY 18</u>        | <u>Difference</u>  |
| Sales & Use Tax   | \$ 6,581,756        | \$ 6,322,315        | \$ 259,440         |
| District Transactions & Use Tax                             | 4,347,216           | 3,978,559           | 368,657            |
| Property Tax <sup>1</sup>                                   | 826,231             | 835,816             | (9,585)            |
| Property Tax in Lieu of VLF <sup>2</sup>                    | -                   | -                   | -                  |
| Other Revenues  | 3,650,666           | 4,388,223           | (737,557)          |
| Total   | <u>\$15,414,475</u> | <u>\$15,524,913</u> | <u>\$(119,045)</u> |

<sup>1</sup> reflects reduction for property tax allocation to the Library and Parks Maintenance funds

<sup>2</sup> VLF – vehicle license fees

<sup>3</sup> Transfer(s) In not reflected.

The General Fund’s primary sources of revenue are the sales and use tax, the district transactions and use tax, property tax in lieu of vehicle license fees, and property taxes. During the first six months of the current fiscal year, total General Fund revenues totaled \$15.4 million, approximately \$0.1 million less the same period last year. Significant factors in the year to year difference include the following:

- Sales & use tax receipts and the City’s district transactions & use tax revenues combined were 6% above those received for the same period of the prior fiscal year. The building & construction sector, as well as business & industry, fuel & service stations, and restaurants & hotels have been steady or strong overall, but autos & transportation, and general consumer goods have not performed as well as expected. Some of the sales & use tax and district transaction & use tax payments were delayed as the State transitioned to a new sales tax reporting system last spring. During the 2<sup>nd</sup> quarter of fiscal year 2019, the State allocated most of the delayed payments, which has contributed to the overall positive variance.
- “Other Revenues” comprises all other General Fund revenues not specifically identified in the above table. These revenues were \$0.7million lower during the first half of the year compared to the first half of last year. As to be expected, some of the accounts are ahead of last year’s amounts and some are behind because of the nature of the funding source and variations that occur from year to year in the timing of receipts.

While no amounts are reflected in the table for property tax in lieu of vehicle license fees (“VLF”) revenue, it is included in this table because it is a significant funding source for the City. These revenues are distributed to the City, in accordance with State statutes, by the County of San Diego in two equal installments, the first of which is paid in January and the second in May. The revenue anticipated from this source for the current fiscal year is reflected in the table below and discussed in the related narrative.

### Fiscal Year-End Revenue Projections

GENERAL FUND  
REVENUES  
FISCAL YEAR 2019

| <u>Revenue Category</u>         | <u>Projected</u>    | <u>Adjusted Budget</u> <sup>1</sup> | <u>Projected Balance</u> | <u>% Variance</u> |
|---------------------------------|---------------------|-------------------------------------|--------------------------|-------------------|
| Sales & Use Tax                 | \$18,080,346        | \$18,078,000                        | \$ 2,346                 | 0.0%              |
| District Transactions & Use Tax | 11,359,000          | 11,359,000                          | -                        | 0.0%              |
| Property Tax <sup>2</sup>       | 2,164,001           | 2,146,171                           | 17,290                   | 0.8%              |
| Property Tax in Lieu of VLF     | 6,681,226           | 6,661,664                           | 19,562                   | 0.3%              |
| Other Revenues                  | 23,126,512          | 21,846,392                          | 1,280,120                | 5.9%              |
| Total                           | <u>\$61,411,085</u> | <u>\$60,091,767</u>                 | <u>\$ 1,319,318</u>      | <u>2.3%</u>       |

<sup>1</sup> adopted budget total, plus budget amendments and an adjustment of \$5.5 million to Other Revenues to balance revenues to appropriations for the revenue offset WI-TOD and Paradise Creek Park Remediation capital improvement project that was carried forward from fiscal year 2018.

<sup>2</sup> reflects reduction for property tax allocation to the Library and Parks Maintenance funds

<sup>3</sup> Transfer(s) In not reflected

The above table provides projections of fiscal year 2019 General Fund revenues and compares them to their adjusted budgets. As noted above, General Fund revenues are expected to exceed the adjusted budget by approximately \$1.3 million overall. This estimate is based upon year-to-date and historical data, input from the City's sales tax consultant, and information obtained from the State of California and County of San Diego. Significant elements of the expected overall positive variance include:

- While both sales & use tax and the district transaction & use tax are above actuals for the same time period last fiscal year and would seem to be on a pace to exceed budgeted amounts, the uncertainty with respect to the influence of the delayed payments on the revenues to date results in a projection at this time for these accounts to be either slightly above or at budget by year-end.
- Property tax in lieu of VLF revenues will exceed the budgeted amount by \$20 thousand, as a result of stronger than anticipated growth in assessed property values for the City;
- Other Revenues will exceed the budgeted total by \$1.3 million, which is attributable to a combination of projected positive and negative variances in the various individual accounts with the most significant ones noted below:
  - overtime reimbursements from the state and federal governments for the Fire Department's assistance in fighting wildfires throughout the State during the first half of this fiscal year, +\$0.7 million;
  - increased refunds related to insurance claims, \$0.1 million;
  - increase in utility company permits revenues, \$0.1 million.

## Expenditures

Expenditure totals at year-end are expected to exceed budget by \$0.8 million. The projected variances in each expenditure category resulting in the overall variance are shown in the “Fiscal Year-End Expenditure Projections” table. The “Mid-Year Expenditure Comparison” below compares expenditures through the mid-point of this fiscal year to the mid-point of last fiscal year.

### Mid-Year Expenditure Comparison

| GENERAL FUND<br>EXPENDITURES<br>AS OF DECEMBER 31 <sup>ST</sup> |              |              |                   |
|---|--------------|--------------|-------------------|
| <u>Expenditure Category</u>                                     | <u>FY 19</u> | <u>FY 18</u> | <u>Difference</u> |
| Personnel Services  | \$21,157,060 | \$19,074,707 | \$2,082,353       |
| Maintenance & Operations  | 2,572,922    | 2,360,234    | 212,687           |
| Capital Outlay  | 46,383       | 39,528       | 6,855             |
| Capital Improvement Program                                     | 2,630,357    | 1,371,173    | 1,259,184         |
| Internal Service Charges  | 3,770,772    | 4,002,050    | (231,278)         |
| Total   | \$30,177,495 | \$26,847,692 | \$3,329,802       |

<sup>4</sup> Transfer(s) Out not reflected

As of December 31, 2018, General Fund expenditures totaled \$30.2 million, exceeding those at the same point last fiscal year by \$3.3 million. Significant factors in the year-to-year difference include the following:

- Personnel costs are higher than fiscal year 2018’s at the same point, primarily due to compensation increases and overtime charges.
- Savings in internal service charges is a result of the change in allocation method adopted last spring for fiscal year 2019.
- The expenditure differences shown in all other accounts are primarily the result of timing differences of costs being incurred from one year to the next in the course of the City carrying out its various service responsibilities and capital projects.

The table below provides a projection of General Fund expenditures for all of fiscal year 2019 and compares them to the adjusted budget. As noted above, General Fund expenditures are expected to be less than the adjusted budget by approximately \$0.5 million overall.

### Fiscal Year-End Expenditure Projections

GENERAL FUND  
EXPENDITURES  
FISCAL YEAR 2019

| <u>Expenditure Category</u> | <u>Projected</u>    | <u>Adjusted Budget <sup>1</sup></u> | <u>Projected Balance</u> | <u>% Variance</u> |
|-----------------------------|---------------------|-------------------------------------|--------------------------|-------------------|
| Personnel Services          | \$38,625,313        | \$38,190,898                        | \$ (434,415)             | (1.1)%            |
| Maintenance & Operations    | 7,016,353           | 6,954,291                           | (62,062)                 | (0.9)%            |
| Capital Outlay              | 167,731             | 113,508                             | (54,223)                 | (0.7)%            |
| Capital Improvements        | 14,557,591          | 14,457,591                          | (100,000)                | (47.8)%           |
| Internal Service Charges    | 7,596,545           | 7,596,545                           | -                        | 0.0%              |
| <b>Total</b>                | <b>\$67,963,533</b> | <b>\$67,312,833</b>                 | <b>\$ (650,699)</b>      | <b>(1.0)%</b>     |

<sup>5</sup> adopted budget total, plus budget amendments, and encumbrances and capital projects appropriations carried forward from previous fiscal year(s)

<sup>6</sup> Transfer(s) Out not reflected

- Personnel costs at fiscal-year-end are projected to be higher than budget by \$0.4 million. This is a net of decreases in health insurance premiums and savings from vacant authorized positions and increases in compensation and overtime charges. Overtime increases are largely due to the Fire Department's assistance in battling wildfires throughout the State.

#### **POLICE DEPARTMENT PERSONNEL ADDITION JUSTIFICATION**

- The projected negative balance in maintenance & operations of \$62,062 is a combination of anticipated savings in various accounts offset by unanticipated expenses in others.
- The negative balance in capital outlay reflects the approved purchase of the Fire Squad 33 mobile home trailer. The purchase will be funded by Fire Department Development Impact Fees.
- Under capital improvements, staff requests the use of committed fund balance in the amount of \$100,000 to fund an urgent ceiling repair project in City Hall. All other adjusted budget appropriations for capital improvements are being projected as being entirely spent because none of the current projects are expected to yield any savings from the amounts budgeted. It is likely, however, that some portion of the current year's appropriations will be unspent at year-end and will be carried over to next fiscal year.

Budgetary adjustments recommended to address projected overages are included in the "Supplemental Appropriation Requests" attachment (Exhibit "A").

Staff will continue to monitor all expenses and provide revised projections in the third quarter budget status report.



## Transfers In/Out

While technically not revenues and expenditures (and, hence, not shown above), transfers in and out of the General Fund contribute to fund balance increases and decreases, respectively. Transfers in will increase by \$54,223 as a result of the use of Fire Department Development Impact Fees to pay for the acquisition of the Squad 33 trailer. Transfers out are not expected to deviate from the budgeted amounts.

## Net Impact on Unassigned Fund Balance

As discussed above, the General Fund is expected to realize more revenues than budgeted and spend less overall than budgeted. The combination of the two will result in the use of a lesser amount of unassigned fund balance than reflected in the adjusted budget. As noted earlier, the adjusted budget reflects a use of \$4.3 million in unassigned fund balance. Combining the above revenue and expenditure projections with expected transfers in and out results in an anticipated decrease of \$0.8 million in the use of unassigned fund balance. (See the “Balance” column in the table below.) As a result, the use of unassigned fund balance for the fiscal year is projected to total \$3.6 million.

### GENERAL FUND IMPACT ON UNASSIGNED FUND BALANCE FISCAL YEAR 2019

|                                      | <u>Projected</u> | <u>Adjusted<br/>Budget</u> | <u>Balance</u> |
|--------------------------------------|------------------|----------------------------|----------------|
| Revenue                              | \$ 61,411,085    | \$ 60,091,767              | \$ 1,319,318   |
| Transfers In                         | 62,829           | 8,606                      | -              |
| Total Revenue & Transfers In         | \$ 61,473,914    | \$ 60,100,373              | \$ 1,319,318   |
| Expenditures                         | \$(67,963,533)   | \$(67,312,833)             | \$ 650,700     |
| Transfers Out                        | (1,858,192)      | (1,858,192)                | -              |
| Total Expenditures & Transfers Out   | \$(69,821,725)   | \$(69,171,025)             | \$ 650,700     |
| Use of Fund Balance                  | \$ 8,347,811     | \$ 9,070,653               | \$ 722,841     |
| Less Use of Assigned Fund Balance *  | 4,046,176        | 4,046,176                  | -              |
| Less Use of Committed Fund Balance * | 700,000          | 600,000                    | \$ 100,000     |
| Use of Unassigned Fund Balance       | \$ 3,601,635     | \$ 4,424,477               | \$822,841      |

\* For purpose of estimating use of unassigned fund balance, all appropriations impacting assigned fund balance assumed to be expended.

## BUDGET ADJUSTMENTS

During the mid-year budget review process, the Department of Finance identified budget adjustments necessary due to expenses unanticipated during the annual budgeting process. In addition, departments have been afforded the opportunity to submit supplemental appropriation

requests based upon actual or projected budgetary requirements not anticipated during the annual budgeting process and to request other budget adjustments. The attached schedule reflects the recommended and requested adjustments. The recommendation section below provides a summary of those adjustments by account group and fund.

## RECOMMENDATION

Authorize the City Manager to approve budget adjustments up to the following amounts:

- **General Fund**
  - Expenditures
    - \$1,075,194 Personnel
    - \$188,101 Maintenance & Operations
    - \$100,000 Capital Improvements
  - Revenues
    - \$599,600 Other Revenue
    - \$54,223 Transfer From Other Funds
- **Gas Taxes Fund**
  - Expenditures
    - \$40,000 R&M Traffic Control Devices
- **Sewer Service Fund**
  - Expenditures
    - \$9,000 Electricity & Gas
- **Nutrition Fund**
  - Expenditures
    - \$8,633 Consumable Supplies
- **Mile of Cars Landscape Maintenance District Fund**
  - Expenditures
    - \$32,216 Maintenance & Operations
- **Development Impact Fee Fund**
  - Expenditures
    - \$54,223 Fund Balance
- **Transportation Impact Fee Fund**
  - Expenditures
    - \$756,992 Fund Balance
    - 65,000 Capital Improvement

- **Low & Moderate Income Housing Asset Fund**

- Expenditures

- \$7,920                      Personnel Services

## **FISCAL IMPACT**

The recommended General Fund budget adjustments have been reflected in the projections of total revenues and expenditures to fiscal year end. If approved, they will result in additional appropriations of \$1,363,295 offset by revenues of \$654,833.

## **ATTACHMENTS**

Resolution

Exhibit “A” – Supplemental Appropriation Requests, Fiscal Year 2019

The following page(s) contain the backup material for Agenda Item: [Notice of Decision – Planning Commission approval of a Conditional Use Permit and Coastal Development Permit for the off-site sale of beer and wine at an existing gas station convenience store located at 3230 National City Boulevard in the Coastal Zone. \(Applicant: National City Gas and Car Wash, Inc.\) \(Case File 2018-27 CUP\) \(Planning\)](#)

Please scroll down to view the backup material.

**CITY OF NATIONAL CITY, CALIFORNIA  
COUNCIL AGENDA STATEMENT**

**MEETING DATE:** February 19, 2019

**AGENDA ITEM NO.** |

**ITEM TITLE:** Notice of Decision – Planning Commission approval of a Conditional Use Permit and Coastal Development Permit for the off-site sale of beer and wine at an existing gas station convenience store located at 3230 National City Boulevard in the Coastal Zone. (Applicant: National City Gas and Car Wash, Inc.) (Case File 2018-27 CUP)

**PREPARED BY:** Chris Stanley

**DEPARTMENT:** Planning

**PHONE:** 619-336-4381

**APPROVED BY:** 

**EXPLANATION:**

The project applicant has applied for a Conditional Use Permit (CUP) and Coastal Development Permit (CDP) in order to sell beer and wine for off-site consumption. The project site is an existing 2,500 square-foot gas station convenience store located at 3230 National City Boulevard. The applicant is proposing a 120 square foot “Beer Cave” that will house refrigerated beer and a single shelf of aisle space to house non-refrigerated wine.

The Planning Commission conducted a public hearing on February 4, 2019 on the project. The Commissioners asked questions regarding business operations and employment. The Commission voted to approve the CUP and CDP based on required findings and subject to Conditions of Approval.

The attached Planning Commission staff report describes the proposal in detail.

**FINANCIAL STATEMENT:**

**APPROVED:** \_\_\_\_\_ **Finance**

**ACCOUNT NO.** |

**APPROVED:** \_\_\_\_\_ **MIS**

**ENVIRONMENTAL REVIEW:**

Not a project per California Environmental Quality Act (CEQA).

**ORDINANCE:** INTRODUCTION: ☐

**FINAL ADOPTION:** ☐

**STAFF RECOMMENDATION:**

Staff concurs with the decision of the Planning Commission and recommends that the Notice of Decision be filed.

**BOARD / COMMISSION RECOMMENDATION:**

The Planning Commission approved the Conditional Use Permit.

Ayes: Quintero, DelaPaz, Flores, Yamane, Sendt, Baca

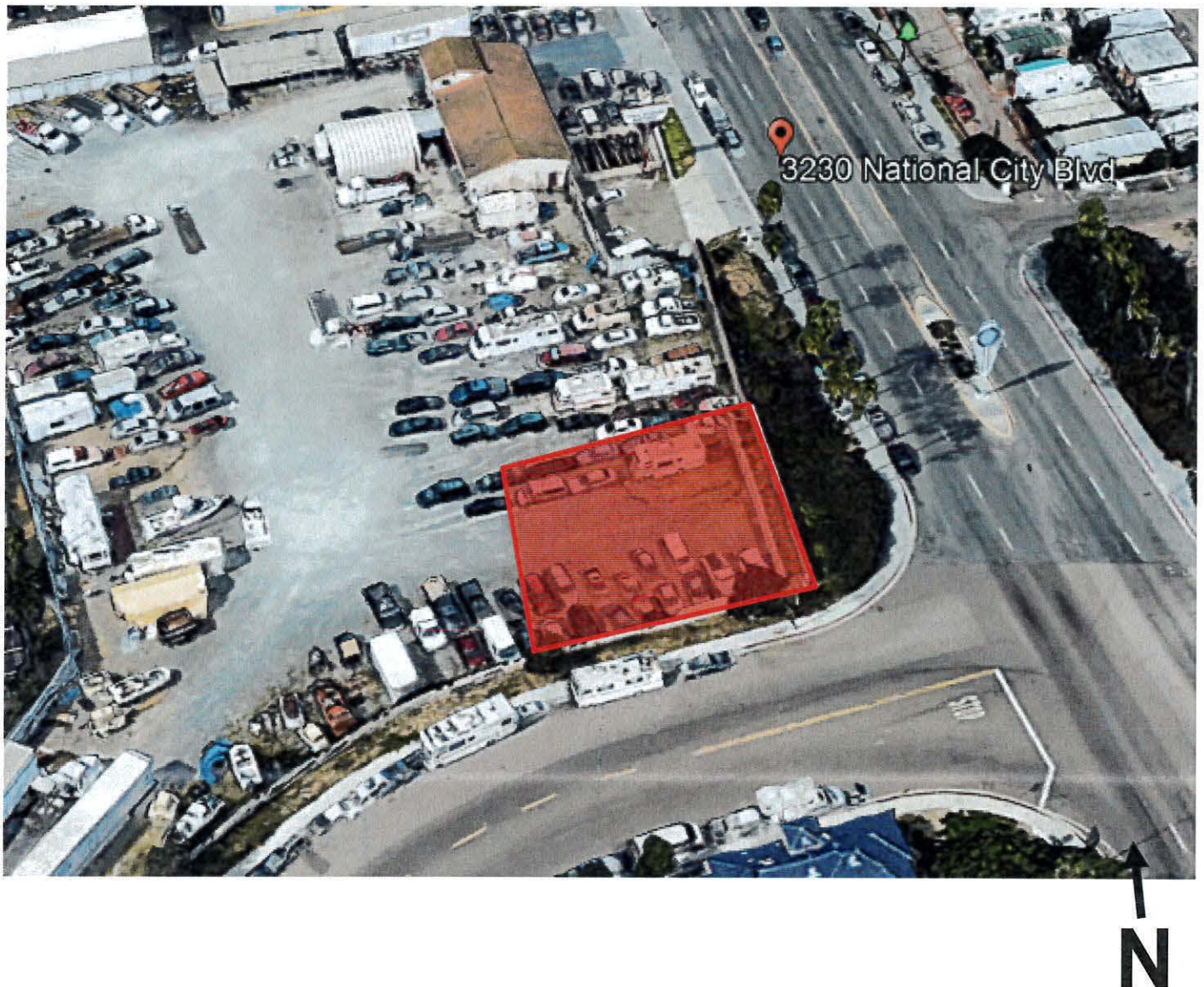
Absent: Garcia

**ATTACHMENTS:**

- |                                     |                           |
|-------------------------------------|---------------------------|
| 1. Overhead                         | 3. Resolution No. 2019-02 |
| 2. Planning Commission Staff Report | 4. Reduced Plans          |



2018-27 CUP, CDP – 3230 National City Blvd. – Overhead



ATTACHMENT 1



Item no. **3**  
February 4, 2019

CITY OF NATIONAL CITY - PLANNING DEPARTMENT  
1243 NATIONAL CITY BLVD., NATIONAL CITY, CA 91950

**PLANNING COMMISSION STAFF REPORT**

Title: PUBLIC HEARING – CONDITIONAL USE PERMIT AND COASTAL DEVELOPMENT PERMIT FOR THE OFF-SITE SALE OF BEER AND WINE (TYPE 20) AT AN EXISTING GAS STATION CONVENIENCE STORE LOCATED AT 3230 NATIONAL CITY BOULEVARD IN THE COASTAL ZONE.

Case File No.: 2018-27 CUP, CDP

Location: Northwest corner of 33<sup>rd</sup> Street and National City Boulevard

Assessor's Parcel No.: 562-330-42

Staff report by: Chris Stanley, Acting Assistant Planner

Applicant: National City Gas and Car Wash, Inc.

Combined General Plan/ ML-PD-CZ (Light Manufacturing / Planned Development Coastal Zone Overlay)

Zoning designation:

Adjacent land use/zoning:

North: Hyundai Auto Dealership / CA-PD-CZ (Commercial Automotive / Planned Development Coastal Zone Overlay)

East: Keystone Trailer RV Park / CA-PD-CZ

South: Interstate 54 freeway / OS-CZ (Open Space – Coastal Zone)

West: Light Industrial / ML-PD-CZ

Environmental review: Not a project per California Environmental Quality Act (CEQA)

Staff Recommendation: Approve

ATTACHMENT 2

### Staff Recommendation

Staff recommends approval of a Conditional Use Permit (CUP) and Coastal Development Permit (CDP) for the off-site sale of beer and wine at an existing gas station convenience store. The use is conditionally allowed in the ML (Light Manufacturing) zone and there are no sensitive uses in the vicinity.

### Executive Summary

The project applicant has applied for a CUP and CDP for the off-site sale of beer and wine at an existing gas station convenience store 2,502 square-feet in size located at 3230 National City Boulevard. A Coastal Development Permit is required for any Discretionary Permit within the Coastal Zone Overlay.

### History

The site was previously approved for a Planned Development Permit (PDP) and CDP to construct a gas station, convenience store, and an express carwash (2016-16 PD, CDP, IS). The gas station has 16 fueling stations, 10 employees, and operates 24 hours per day. The size of the property is 27,165 square feet and the building housing the convenience store and car wash is 4,409 square feet in size.

### Proposed Use

The applicant is proposing the off-site sale of beer and wine. The beer will be displayed in a "Beer Cave" approximately 120 square feet in size and the wine will be displayed on a single shelf in front of the "Beer Cave" (see Exhibit "A" of the applicant's plans). The applicant is requesting alcohol sales between the hours of 6:00 a.m. and 10:00 p.m. daily.

### Analysis

The project site is at the northwest corner of 33<sup>rd</sup> Street and National City Boulevard in the Coastal Zone. The lot is shown on the current zoning map as being in the Light Industrial (IL) zone, and also within the Coastal Zone. The most recent Land Use Code Update is not active in the Coastal Zone. This is due to the fact that the necessary changes in the City's Local Coastal Plan have not been completed. Therefore, the City's previous zoning would generally apply. In this case the zone would have been ML-CZ (Light Manufacturing – Coastal Zone) – essentially the same zone. A discretionary permit (CUP) triggers the need for a CDP. As part of this discretionary review, the Planning Commission must find that granting of a CDP is consistent with and implements the Certified Local Coastal Program. The project is compliant with this



finding in that it involves a service use, which is conditionally-allowed in the ML-CZ zone, and will not prohibit coastal access or obstruct views.

#### Beer and wine sales

Section 18.30.050 of the Land Use Code (LUC) allows for on-site alcohol sales with an approved CUP. Additional requirements for alcohol CUPs include expanded notification, a community meeting, and distance requirements. Proposed hours of operation are 6:00 a.m. to 10:00 p.m. daily. A condition is included to require that coolers with alcohol be locked outside of approved sales hours.

#### Mailing

All property owners and occupants within a distance of 660 feet are required to be notified of a public hearing for alcohol-related CUP applications. Notice of this public hearing was sent to 14 occupants and owners.

#### Community Meeting

The applicant for a CUP involving the sale of alcohol is required to hold a community meeting pursuant to Section 18.30.050 (C) of the LUC. Such a meeting was held on Friday, November 16, 2018 at 10:00 a.m. at the subject location. The meeting advertisement is attached. There were no community members in attendance.

#### Distance Requirements

Chapter 18.030.050 (D) requires a 660-foot distance from sensitive uses such as schools. However, no schools are nearby. The nearest school is Sweetwater High School, which is over 1,600 feet away.

#### Alcohol Sales Concentration/Location

Per The California Department of Alcoholic Beverage Control (ABC), there are currently five off-sale permits issued in the subject census tract (219). These permits are:

| <b>Name</b>             | <b>Address</b>            | <b>License Type*</b> | <b>CUP</b> |
|-------------------------|---------------------------|----------------------|------------|
| Arco Gas Station        | 133 W 8 <sup>th</sup> St. | 20                   | Yes        |
| Valero Gas Station      | 10 Osborne St.            | 20                   | Yes        |
| One Ten Liquor & Market | 110 National City Blvd.   | 21                   | No         |
| Big B Market            | 1540 Coolidge Ave.        | 20                   | No         |
| Cozine's Grocery        | 402 Civic Center Dr.      | 21                   | Yes        |

\* Type 20 - Off-Sale Beer and Wine

### Type 21 - Off-Sale General

Two of the off-sale licenses are gas stations, and the other three are markets. The attached census tract map shows the location of the subject tract. ABC recommends that a total of four off-sale alcohol permits be issued in this census tract, where five exist. A CUP for alcohol was recently approved for the property located at 724 Civic Center Dr., which is also proposed to be a gas station.

Although the census tract is considered to be over-concentrated, the licenses are spread out over a large geographic area. Census tract 219 is comprised of the whole west side of the City from National City Blvd. to San Diego Bay, which is by far the largest in the City. With a population of 6,816 (as of August 2018) it is also the most populous. However, this census tract is more than three times the size of the next most populous tract (117), which has a population of 6,773. Therefore, because of the large size and low population density, census tract 219 is an anomaly compared to the rest of the City and experiences fewer issues associated with overconcentration of alcohol licenses.

#### Police Department (PD)

PD provided a Risk Assessment report on the property. The assessment assigns points based on the type of business, license concentration, and calls for service (among others) and ranks the business according to potential risk (low, medium, or high). In this case, the property received 14 points, which would indicate a medium risk (13-18 points). The Risk Assessment is attached.

#### Institute for Public Strategies (IPS)

IPS had no comments for this project.

#### Findings for Approval

As mentioned earlier, the Coastal Zone adheres to the previous Municipal Code, which contains required findings for CUPs. There are four required findings, five when the project also involves a CDP:

1. That the site for the proposed use is adequate in size and shape.

The site is already an existing business, with the only change being the additional sale of alcohol in the market portion of the gas station.

2. That the site has sufficient access.

The addition of alcohol sales is not expected to alter the number of trips to the site; therefore, access shall not change from its existing conditions.

3. That the proposed use will not have an adverse effect upon adjacent or abutting properties.

The project is a use consistent with the ML zone description in the General Plan and will be subject to conditions of approval that ensure safe operation of the business.

4. That the proposed use is deemed essential and desirable to the public convenience or welfare.

Beer and wine sales will contribute to the viability of the gas station convenience store, an allowed use in the ML zone. Alcohol sales would also add to the convenience of the consumer, in that customers would be able to purchase alcohol at the same outlet that they purchase other products, eliminating the need to visit multiple locations, thus reducing vehicle trips.

5. That the granting of this CUP is consistent with and implements the Certified Local Coastal Program.

The project is compliant with this finding in that it involves a service use, which is conditionally-allowed in the ML-CZ zone, and will not prohibit coastal access or obstruct views.

There is an additional condition of approval related to California Environmental Quality Act (CEQA) compliance:

6. That the proposed project has been reviewed in compliance with the California Environmental Quality Act.

The proposed project is not a project per the (CEQA).

7. That based on findings 1 through 6 above, public convenience and necessity will be served by a proposed use of the property for the retail sales of alcoholic beverages pursuant to law.

#### Findings for denial

There are also three findings for denial included with this application:

1. Granting the permit would constitute a nuisance or be injurious or detrimental to the public interest, health, safety, convenience, or welfare, or materially injurious to persons, property, or improvements in the vicinity and zone in which the property is located.

The census tract in which the subject property is located is currently over-concentrated with regard to off-sale alcohol outlets. Five off-sale outlets are permitted where four are recommended by the ABC. In addition, the area has a high crime rate.

2. That the proposed use is not deemed essential and desirable to the public convenience and necessity.

There are five other off-sale alcohol outlets located in the same census tract as the subject property where alcohol can be purchased, two of which are also gas stations.

3. That based on findings 1 and 2 above, public convenience and necessity will not be served by a proposed use of the property for the retail sales of alcoholic beverages pursuant to law.

#### Conditions of Approval

Standard conditions of City Council Policy 707 (Alcohol Beverage License Application Review Process and Alcohol Conditional Use Permit Standards), referring to the off-site sale of alcohol, are included as a condition of approval.

#### Summary

Although retail is a conditionally-permitted use in the ML zone, the sale of alcohol requires a CUP as well as a CDP. The project is not only consistent with the General Plan and Local Coastal Plan, but the area in which the business would be located is removed from sensitive uses and has ample access to accommodate the proposed uses on site. As a result, the use is not expected to create any significant impacts. Alcohol sales are consistent with other commercial businesses in the census tract, including two gas

stations. The business will also be subject to standard conditions of approval along with those in Council policy 707 related to off-site alcohol sales. Furthermore, the proposed use will be subject to conditions that limit the sale of alcohol and restrict the hours that it will be available.

Options

1. Approve 2018-27 CUP, CDP subject to the conditions listed below, based on attached findings; or
2. Deny 2018-27 CUP, CDP based on attached findings and findings to be determined by the Planning Commission; or,
3. Continue the item for additional information.

Attachments

1. Recommended Findings
2. Recommended Conditions
3. Overhead
4. Applicant's Plans (Exhibit A, Case File No. 2018-27 CUP, CDP, dated 11/26/2018)
5. Community meeting advertisement
6. PD comments
7. Census Tract and Police Beat maps
8. Public Hearing Notice (Sent to 14 property owners and occupants)
9. Resolutions



CHRIS STANLEY  
Acting Assistant Planner



RAYMOND PE  
Acting Planning Director

RESOLUTION NO. 2019-02

A RESOLUTION OF THE PLANNING COMMISSION OF  
THE CITY OF NATIONAL CITY, CALIFORNIA, APPROVING A  
CONDITIONAL USE PERMIT AND COASTAL DEVELOPMENT PERMIT  
FOR THE OFF-SITE SALE OF BEER AND WINE (TYPE 20) AT AN EXISTING GAS  
STATION CONVENIENCE STORE LOCATED AT 3230 NATIONAL CITY  
BOULEVARD IN THE COASTAL ZONE  
APPLICANT: NATIONAL CITY GAS AND CAR WASH INC.  
CASE FILE NO. 2018-27 CUP, CDP  
APN: 562-330-42

WHEREAS, the Planning Commission of the City of National City considered a Conditional Use Permit and Coastal Development Permit for a gas station convenience store with off-sale beer and wine to be located at 3230 National City Boulevard in the Coastal Zone at a duly advertised public hearing held on February 4, 2019, at which time oral and documentary evidence was presented; and,

WHEREAS, at said public hearings the Planning Commission considered the staff report contained in Case File No. 2018-27 CUP, CDP maintained by the City and incorporated herein by reference along with evidence and testimony at said hearing; and,

WHEREAS, this action is taken pursuant to all applicable procedures required by State law and City law; and,

NOW, THEREFORE, BE IT RESOLVED by the Planning Commission of the City of National City, California, that the testimony and evidence presented to the Planning Commission at the public hearing held on February 4, 2019, support the following findings:

1. That the site for the proposed use is adequate in size and shape, because the site is already an existing business, with the only change being the additional sale of alcohol in the market portion of the gas station.
2. That the site has sufficient access. The addition of alcohol sales is not expected to alter the number of trips to the site, therefore access shall not change from its existing conditions.

ATTACHMENT 3

3. That the proposed use will not have an adverse effect upon adjacent or abutting properties, because the project is a use consistent with the ML zone description in the General Plan and will be subject to conditions of approval that ensure safe operation of the business.
4. That the proposed use is deemed essential and desirable to the public convenience or welfare. Beer and wine sales will contribute to the viability of the gas station convenience store, an allowed use in the ML zone. Alcohol sales would also add to the convenience of the consumer, in that customers would be able to purchase alcohol at the same outlet that they are purchasing other products and not needing to visit multiple locations for their needs, thus reducing vehicle trips.
5. That the granting of this CUP is consistent with and implements the Certified Local Coastal Program. The project is compliant with this finding in that it involves a service use, which is conditionally-allowed in the ML-CZ zone, and will not prohibit coastal access or obstruct views.
6. That the proposed project has been reviewed in compliance with the California Environmental Quality Act. The proposed project is not a project per the California Environmental Quality Act (CEQA).
7. That based on findings 1 through 6 above, public convenience and necessity will be served by a proposed use of the property for the retail sales of alcoholic beverages pursuant to law.

BE IT FURTHER RESOLVED that the application for Conditional Use Permit and Coastal Development Permit is approved subject to the following conditions:

General

1. This Conditional Use Permit and Coastal Development Permit authorize the off-site sale of beer and wine. Except as required by conditions of approval, all plans submitted for permits associated with the project shall conform to Exhibit A, Case File No. 2018-27 CUP, CDP, dated 11/26/2018.
2. Within four (4) days of approval, pursuant to Fish and Game Code 711.4 and the California Code of Regulations, Title 14, Section 753.5, the applicant shall pay all necessary environmental filing fees for the San Diego County Clerk. **Checks shall be made payable to the County Clerk** and submitted to the National City Planning Department.

3. This permit shall become null and void if not exercised within one year after adoption of the Resolution of approval unless extended according to procedures specified in the Land Use Code.
4. Before this *Conditional Use Permit and Coastal Development Permit* shall become effective, the applicant and the property owner both shall sign and have notarized an Acceptance Form, provided by the Planning Department, acknowledging and accepting all conditions imposed upon the approval of this permit. **Failure to return the signed and notarized Acceptance Form within 30 days of its receipt shall automatically terminate the *Conditional Use Permit and Coastal Development Permit*.** The applicant shall also submit evidence to the satisfaction of the City Manager or designee that a Notice of Restriction on Real Property is recorded with the County Recorder. The applicant shall pay necessary recording fees to the County. The Notice of Restriction shall provide information that conditions imposed by approval of the *Conditional Use Permit and Coastal Development Permit* are binding on all present or future interest holders or estate holders of the property. The Notice of Restriction shall be approved as to form by the City Attorney and signed by the City Manager or designee prior to recordation.

#### Planning

5. Alcohol sales shall be limited to the hours of 6:00 a.m. to 10:00 p.m. daily.
6. Coolers containing alcohol products shall be locked and made inaccessible to the public between the hours of 10:00 p.m. and 6:00 a.m.
7. The sale of beer or malt beverages in quantities of quarts, 22-ounce, 32-ounce, 40-ounce, or similar size containers is prohibited.
8. No beer products shall be sold of less than manufacturer's pre-packaged three-pack quantities of 24 ounce cans per sale. There shall be no sale of single cans or bottles.
9. No sale of wine shall be sold in containers of less than 750 milliliters. The sale of wine with an alcoholic content greater than 15% by volume is prohibited.
10. Flavored malt beverages, also known as premium malt beverages and flavored malt coolers, and sometimes commonly referred to as wine coolers, may be sold only by four-pack or other manufacturer's prepackaged multi-unit quantities.
11. The consumption of alcoholic beverages is prohibited on the subject premises, and on all parking lots and outbuildings and any property or adjacent property under the control of the applicant.
12. All cups and containers shall be sold at or above prevailing prices and in their original multi-container packages of no fewer than 12, and no cups and containers shall be given free of charge.



13. Ice may be sold only at or about prevailing prices in the area and in quantities of not less than three pounds per sale. Ice shall not be provided free of charge.
14. Permittee shall post signs on the exterior building walls in compliance with Chapter 10.30.070 of the National City Municipal Code. Additionally, the permittee shall post signs, to be approved by the Planning Department, at each entrance to the applicant's premises and parking lot, prohibiting loitering and consumption of alcohol on the premises and adjacent property under his control. Said signs shall not be less than 17 by 22 inches in size, with lettering not less than one inch in height. The signs shall read as follows:
  - a. "No open alcoholic beverage containers are allowed on these premises."
  - b. "No loitering is allowed."
15. Beer and wine may not be stored on the premises, after being sold to patrons, for the purpose of later consumption.
16. Exterior advertising and signs of all types, promoting or indicating the availability of alcoholic beverages, including advertising/signs directed to the exterior from within, are prohibited. Interior displays of alcoholic beverages and signs, which are clearly visible to the exterior, shall constitute a violation of this condition.
17. The quarterly gross sales of alcoholic beverages shall not exceed the gross sales of all other commodities during the same period. The applicant shall at all times keep records which reflect separately the gross sales of alcoholic beverages and the gross sales of all other items. Said records shall be kept no less frequently than on a quarterly basis and shall be made available to the City Finance Department and any Peace Officer of the California Department of Alcoholic Beverage Control upon demand.
18. All sellers and servers of alcohol shall receive Responsible Beverage Service and Sales (RBSS) training, including all owners, and managers. The RBSS training must be certified by the Department of Alcoholic Beverage Control (ABC). Proof of completion of an approved RBSS program must be provided prior to issuance of a City business license. As part of the RBSS training, the permittee shall make available a domestic violence training session as provided by the Institute of Public Strategies.

BE IT FURTHER RESOLVED that copies of this Resolution be transmitted forthwith to the applicant and to the City Council.

BE IT FINALLY RESOLVED that this Resolution shall become effective and final on the day following the City Council meeting where the Planning Commission resolution is set for review, unless an appeal in writing is filed with the City Clerk prior to

5:00 p.m. on the day of that City Council meeting. The City Council may, at that meeting, appeal the decision of the Planning Commission and set the matter for public hearing.

**CERTIFICATION:**

This certifies that the Resolution was adopted by the Planning Commission at their meeting of February 4, 2019, by the following vote:

**AYES:** Quintero, Baca, Sendt, Yamane, Flores, Dela Paz

**NAYS:** None.

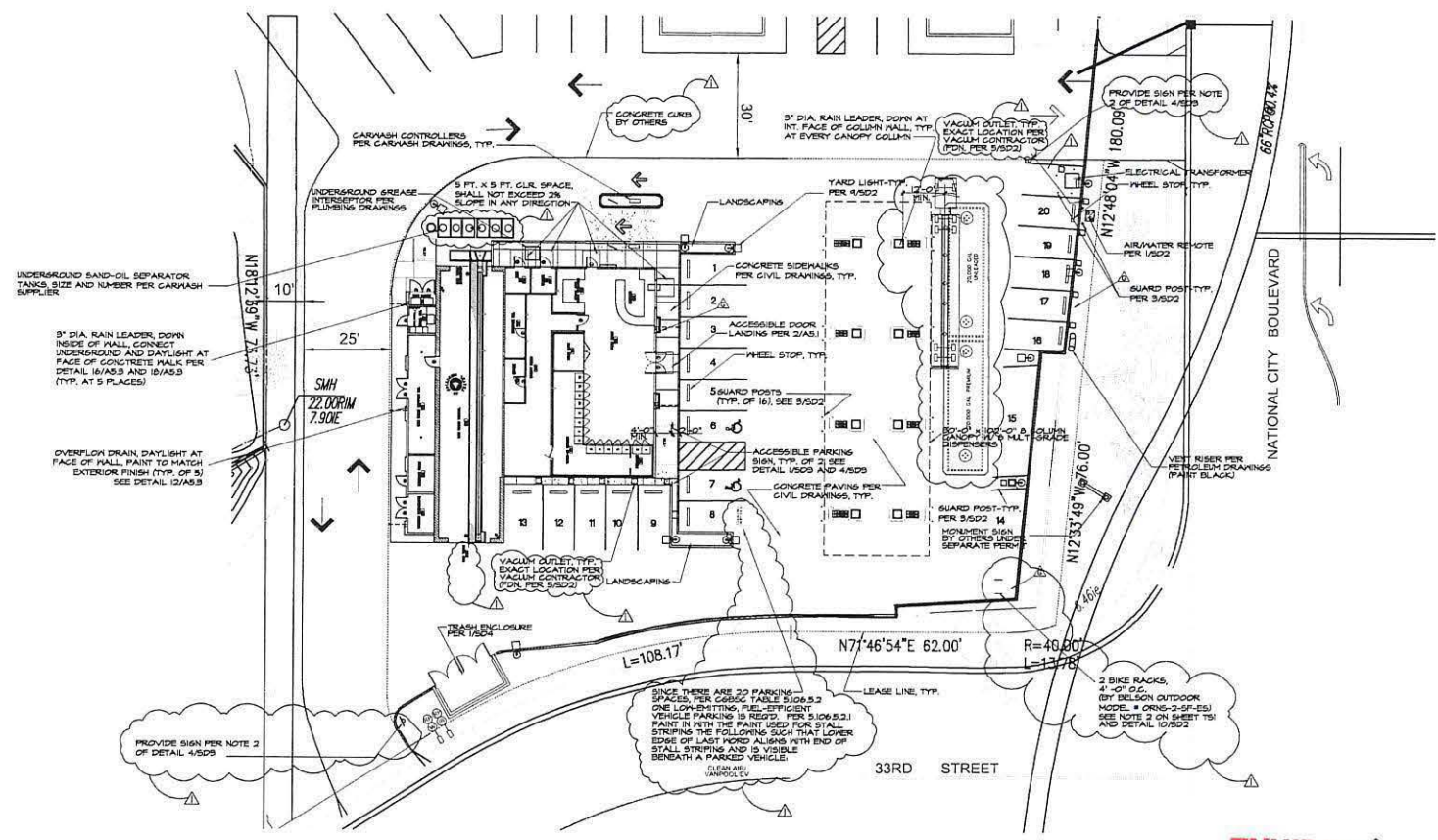
**ABSENT:** Garcia

**ABSTAIN:** None.

  
\_\_\_\_\_  
**CHAIRPERSON**  
Bill Sendt

05/29/2017 10:00 AM  
 1. ALL DIMENSIONS SHOWN ARE FOR REFERENCE ONLY. REFER TO CIVIL DRAWINGS FOR EXACT DIMENSIONS AND DIMENSIONS MISSING.  
 2. GENERAL CONTRACTOR SHALL TIE TO THE SITE AND INSTALL UNDERGROUND CAST IRON PIPES, CLEAN-OUTS, FILTRATION POINTS, AND ETC. FROM VACUUM ROOM TO IS VACUUM OUTLETS SHOWN ON SITE PLAN, AS REQUIRED BY VACUUM SUPPLIER, AND PER THEIR SPECIFICATIONS. EXACT LOCATIONS OF THE ABOVE ITEMS SHALL BE COORDINATED WITH THE VACUUM SUPPLIER.

ATTACHMENT 4



**SITE PLAN**  
 SCALE: 1/16"=1'-0"

△ DENOTES GAS EMERGENCY SHUT-OFF SWITCH LOCATIONS.



- NOTES:**
1. THE BUILDING SHALL BE EQUIPPED WITH AUTOMATIC FIRE SPRINKLER SYSTEM PER NFPA 13, IF FIRE SPRINKLER SYSTEM IS REQUIRED BY CITY OF NATIONAL CITY FIRE DEPARTMENT.
  2. INSTALL KNICK KEY-ENTRY RECESSED BOX AT THE MAIN ENTRANCE TO THE FOODMART.
  3. ALL DIMENSIONS SHOWN ARE FOR REFERENCE ONLY. REFER TO CIVIL DRAWINGS FOR EXACT DIMENSIONS AND DIMENSIONS MISSING.
  4. GENERAL CONTRACTOR SHALL TIE TO THE SITE AND INSTALL UNDERGROUND CAST IRON PIPES, CLEAN-OUTS, FILTRATION POINTS, AND ETC. FROM VACUUM ROOM TO IS VACUUM OUTLETS SHOWN ON SITE PLAN, AS REQUIRED BY VACUUM SUPPLIER, AND PER THEIR SPECIFICATIONS. EXACT LOCATIONS OF THE ABOVE ITEMS SHALL BE COORDINATED WITH THE VACUUM SUPPLIER.

**MALEK**  
 ENGINEERS, INC.

1800 PARK BLVD. SUITE 111  
 SAN DIEGO, CA 92108 (619) 594-1212  
 FAX: 619/594-1215



**NATIONAL CITY GAS AND  
 CARWASH, INC.**  
 3230 NATIONAL CITY BLVD.  
 NATIONAL CITY, CA 91950

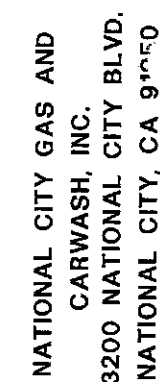
PLAN CHECK SUB 07-25-2017  
 CITY COMMENTS 09/19/2017

TITLE NAME:  
**SITE PLAN**

PROJECT: 3174.16  
 SHEET:

**SD1**

**EXHIBIT: A**  
**CASE FILE NO.: CUP, CD P**  
**DATE: 11-26-18**



PROJECT: 3174.16  
SHEET: 1

## FLOOR PLAN

6/19/2017